

United Kingdom-Belfast: Time accounting or human resources software development services

OJ S 219/2017 15/11/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Department for Economy — Invest Northern Ireland

Postal address: Bedford Square, Bedford Street

Town: Belfast

NUTS code: UK United Kingdom

Postal code: BT2 7ES

Country: United Kingdom

Contact person: ICT.CPDfinance-ni.gov.uk

E-mail: ICT.CPD@finance-ni.gov.uk**Internet address(es):**Main address: <https://etendersni.gov.uk/epps>Address of the buyer profile: <https://etendersni.gov.uk/epps>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendersni.gov.uk/epps>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendersni.gov.uk/epps>**I.4. Type of the contracting authority**

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

CFT551346 — DfE- Invest NI Provision of a Human Resources Information Management System.

Reference number: 551346

II.1.2. Main CPV code

72212450 Time accounting or human resources software development services

II.1.3. Type of contract

Services

II.1.4. Short description

Invest NI was formed in April 2002 to be Northern Ireland's main business development agency. It is a Non-Departmental Public Body (NDPB) operating under the Department for the Economy (DfE) with an overall mission to deliver expertise and resources to accelerate the creation and growth of business committed to and capable of, being entrepreneurial, innovative and international. Invest NI has approximately 650 staff, spread across its Bedford Square headquarters, a Regional Office Network, comprising 8 offices across Northern Ireland and a number of overseas offices. Invest NI have a requirement for the provision, implementation, support and maintenance of a Human Resources Management Information System which must encompass the following system requirements: — A Human Resources Information Management System (HRIMS); — Learning Management System (LMS); and — E-recruitment system.

II.1.5. Estimated total value

Value excluding VAT: 750 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

48450000 Time accounting or human resources software package, 72268000 Software supply services, 72000000 IT services: consulting, software development, Internet and support, 72212517 IT software development services, 72222300 Information technology services

II.2.3. Place of performance

NUTS code: UKN Northern Ireland

II.2.4. Description of the procurement

Invest NI was formed in April 2002 to be Northern Ireland's main business development agency. It is a Non-Departmental Public Body (NDPB) operating under the Department for the Economy (DfE) with an overall mission to deliver expertise and resources to accelerate the creation and growth of business committed to and capable of, being entrepreneurial, innovative and international. Invest NI has approximately 650 staff, spread across its Bedford Square headquarters, a Regional Office Network, comprising 8 offices across Northern Ireland and a number of overseas offices. Invest NI have a requirement for the provision, implementation, support and maintenance of a Human Resources Management Information System which must encompass the following system requirements: — A Human Resources Information Management System (HRIMS); — Learning Management System (LMS); and — E-recruitment system.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Qualitative Criteria / Weighting: 50

Cost criterion - Name: Quantitative Criteria / Weighting: 50

II.2.6. Estimated value

Value excluding VAT: 750 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

After the initial Contract period there will be an option to extend for 2 further periods of 2 years each.

Prior to the expiry of the second 2 year extension period, Invest NI will assess whether the system is sustainable, still fit for purpose and meets the organisation's needs. Subject to this approval and obtaining the additional budget, Invest NI may wish to extend the Support and Maintenance of the system on an annual basis.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

As per terms and conditions of Contract Documents.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 19/12/2017 Local time: 15:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4.

Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 19/03/2018

IV.2.7. Conditions for opening of tenders

Date: 19/12/2017 Local time: 15:30

Place:

Central Procurement Directorate, 303 Airport Road West. BT3 9ED.

Information about authorised persons and opening procedure: CPD Representatives with access to the project on eTendersNI.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

The figure indicated in II.1.5 represents the upper limit of an estimated contract value which ranges from (500 000 GBP to 750 000 GBP). This range reflects the potential scale of the contract and takes into account such changes to the scope and/or scale which may result from future operational requirements. The pricing strategy applied and the setting of cost/profit margins are a commercial decision for economic operators when submitting a bid for this competition. In addition, neither CPD nor the Authority can provide any guarantee as to the level of business under this contract. Contract Monitoring. The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of twelve months from the date of issue of the certificate. This contract will not be awarded in Lots as a single supplier is required.

VI.4. Procedures for review

VI.4.1. Review body

Official name: The UK does not have any such bodies with responsibility for appeal/mediation procedures

Town: Belfast

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on

the award of the contract is communicated to tenderers. That notification will provide full information on the award decision.

VI.5. Date of dispatch of this notice

13/11/2017