

Spain-Barcelona: Filing services

OJ S 143/2023 27/07/2023

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Departamento de Cultura de la Generalitat de Cataluña

National registration number: S-0811001-G

Postal address: Rambla Santa Monica, 8

Town: Barcelona

NUTS code: ES España

Postal code: 08002

Country: Spain

Contact person: Jose Juan Perez Tubio

E-mail: contractacio.cultura@gencat.cat

Telephone: +34 935547312

Fax: +34 933162767

Internet address(es):Main address: <https://contractaciopublica.cat/>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://contractaciopublica.cat/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local agency/office

I.5. Main activity

Recreation, culture and religion

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Ordenación y colocación de documentos en las 3 bibliotecas públicas y CEPSE durante 2024

Reference number: CU-2024-2

II.1.2. Main CPV code

79560000 Filing services

II.1.3. Type of contract

Services

II.1.4. Short description

Ordenación y colocación de documentos en las 3 bibliotecas públicas y CEPSE durante 2024

II.1.5. Estimated total value

Value excluding VAT: 487 674,72 EUR

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 1

II.2. Description

II.2.1. Title

CEPSE

Lot No: 1

II.2.2. Additional CPV code(s)

79560000 Filing services

II.2.3. Place of performance

NUTS code: ES511 Barcelona

II.2.4. Description of the procurement

Ordenación y colocación de documentos

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 160 687,80 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

anualidades 2024 y 2025

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Biblioteca Publica Girona

Lot No: 2

II.2.2. Additional CPV code(s)

79560000 Filing services

II.2.3. Place of performance

NUTS code: ES512 Girona

II.2.4. Description of the procurement

Ordenación y colocación de documentos

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 107 125,20 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

anualidades 2024 y 2025

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Biblioteca Publica Lleida

Lot No: 3

II.2.2. Additional CPV code(s)

79560000 Filing services

II.2.3. Place of performance

NUTS code: ES513 Lleida

II.2.4. Description of the procurement

Ordenación y colocación de documentos

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 129 570,48 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

anualidades 2024 y 2025

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Biblioteca Publica Tarragona

Lot No: 4

II.2.2. Additional CPV code(s)

79560000 Filing services

II.2.3. Place of performance

NUTS code: ES514 Tarragona

II.2.4. Description of the procurement

Ordenación y colocación de documentos

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 90 291,24 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

anualidades 2024 y 2025

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Requisito de participación: en cumplimiento de la DA 4a.LCSP, esta licitación se reserva a la participación de empresas, entidades y centros de inserción laboral de trabajadores con discapacidad o en situación de exclusión social

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.5. Information about reserved contracts

The contract is reserved to sheltered workshops and economic operators aiming at the social and professional integration of disabled or disadvantaged persons

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

establecidas en PCAP publicado en perfil del contratante

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 12/09/2023 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Catalan, Spanish

IV.2.7. Conditions for opening of tenders

Date: 15/09/2023 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

2º semestre 2026 si se ejecuta la totalidad de prórrogas de contrato

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Consellera del Departamento de Cultura / Tribunal Català de Contractes del Sector Públic

Town: Barcelona

Country: Spain

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

ver pliego de cláusulas administrativas particulares

VI.5. Date of dispatch of this notice

22/07/2023