

United Kingdom-Glasgow: Property insurance services
OJ S 250/2015 26/12/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: New Gorbals Housing Association Ltd
Postal address: 144 West George Street
Town: Glasgow
Postal code: G4 9JT
Country: United Kingdom
Contact person: c/o Bruce Stevenson Insurance Brokers
For the attention of: Steven Young
Telephone: +44 1413533539
Fax: +44 1413543888

Internet address(es):

General address of the contracting authority: <http://www.newgorbalsha.org.uk>
Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA14802
Electronic access to information: www.publiccontractsscotland.gov.uk
Electronic submission of tenders and requests to participate: www.publiccontractsscotland.gov.uk

Additional information can be obtained from:

Official name: New Gorbals Housing Association Ltd
Postal address: 144 West George Street
Town: Glasgow
Postal code: G4 9JT
Country: United Kingdom
For the attention of: Steven Young, c/o Bruce Stevenson Insurance Brokers
E-mail: steven.young@brucestevenson.co.uk
Telephone: +44 1413533539
Fax: +44 1413543888
Internet address: <http://www.brucestevenson.co.uk/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: New Gorbals Housing Association Ltd
Postal address: 144 West George Street
Town: Glasgow
Postal code: G4 9JT
Country: United Kingdom
For the attention of: Steven Young, c/o Bruce Stevenson Insurance Brokers
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Telephone: +44 1413533539
Fax: +44 1413543888
Internet address: <http://www.brucestevenson.co.uk/>

Tenders or requests to participate must be submitted: Official name: New Gorbals Housing Association Ltd
Postal address: 144 West George Street
Town: Glasgow
Postal code: G4 9JT
Country: United Kingdom
For the attention of: c/o Steven Young, c/o Bruce Stevenson Insurance Brokers
E-mail: steven.young@brucestevenson.co.uk
Telephone: +44 1413533539
Fax: +44 1413543888
Internet address: <http://www.brucestevenson.co.uk/>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Non-life Insurance (excluding Brokerage Services) for New Gorbals Housing Association.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: United Kingdom.

NUTS code UKM34 Glasgow City

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Provision of Non Life insurance excluding Brokerage Services for New Gorbals Housing Association. Policy Cover includes Material Damage, Property and Business Interruption; Casualty; Financial and Management Liabilities including Crime; Engineering Insurance, Engineering Inspection Services, Computers and Contractors All Risks and Accident and Health, Provision of Claims Handling and Ancillary Services.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=424569

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

II.1.6. CPV code(s)

66515200 Property insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66512100 Accident insurance services, 66519200 Engineering insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 750 000 GBP

II.2.2. Information about options

Options: yes
Description of options: An option to extend the Long Term Agreement at terms agreeable by New Gorbals Housing Association.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.4.2016. Completion 31.3.2019

Information about lots

Lot No: 1

Lot title: Social Housing and Factored Owners (Multi Tenure), General Property and Property Owners Liability

1) Short description

Material Damage for Social Housing, Factored Owners, General Property and Property Owners Liability.

2) CPV code(s)

66515200 Property insurance services

3) Quantity or scope

Unknown.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Factored Owners (Non Multi Tenure)

1)

Short description

Xxxx units in the Hutcheson area. All owners, no social housing included.

2) CPV code(s)

66515200 Property insurance services

3) Quantity or scope

Unknown.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Office Combined

1) Short description

BI, Money, Employers and Public Liability.

2) CPV code(s)

66515000 Damage or loss insurance services, 66516000 Liability insurance services

3) Quantity or scope

Unknown.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 5

Lot title: Engineering

1) Short description

Computers, Engineering Insurance, Engineering Inspection Services, Contractors All Risks.

2) CPV code(s)

66519200 Engineering insurance services

3) Quantity or scope

Unknown.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Financial Risks

1) Short description

Professional Indemnity, Employment Practice Liability, Crime, Directors and Officers Liability.

2) CPV code(s)

66000000 Financial and insurance services

3) Quantity or scope

Unknown.

4) Indication about different time frame or duration

Start 1.4.2016. Completion 31.3.2019

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: This tender is for the provision of insurance, claims handling and ancillary services (such as risk management advice) from insurance companies, underwriters, managing general agents and underwriting agencies. Providers must be regulated by the Financial Conduct Authority.

It excludes Insurance Brokerage Services.

Bidders must complete a quality questionnaire per lot bid for. Bids will be evaluated for each individual lot only.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is

not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

III.2.3. Technical and professional ability

List and brief description of conditions:

Bidders must complete a Quality Questionnaire per Lot bid for.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Insurance Companies, Underwriters, Managing General Agents and Underwriting Agencies regulated by the Financial Conduct Authority.

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 45
2. Policy Cover. Weighting 25
3. Service. Weighting 20
4. Sustainability. Weighting 10

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

- IV.3.1. File reference number attributed by the contracting authority**
- IV.3.2. Previous publication concerning this procedure**
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
Time limit for receipt of requests for documents or for accessing documents: 1.2.2016
- IV.3.4. Time limit for receipt of tenders or requests to participate**
5.2.2016 - 12:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6. Languages in which tenders or requests to participate may be submitted**
English.
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**
until: 1.4.2016
- IV.3.8. Conditions for opening of tenders**

Section VI: Complementary information

- VI.1. Information about recurrence**
- VI.2. Information about European Union funds**
- VI.3. Additional information**
(SC Ref:424569).
- VI.4. Procedures for review**
 - VI.4.1. Review body**
 - VI.4.2. Review procedure**
 - VI.4.3. Service from which information about the review procedure may be obtained**
- VI.5. Date of dispatch of this notice**
23.12.2015