

**Belgium-Brussels: Services in the Field of Leadership and Management Skills Development for the Staff of the EU Institutions, Offices, Other Bodies and Agencies**

OJ S 144/2023 28/07/2023

Contract notice

Services

**Legal Basis:**

Regulation (EU, Euratom) No 2018/1046

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, European Personnel Selection Office (EPSO), EPSO.

EUSA – European School of Administration

Postal address: Avenue de Cortenbergh 25

Town: Brussels

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1040

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)**Internet address(es):**Main address: [https://epso.europa.eu/home\\_en](https://epso.europa.eu/home_en)**I.1. Name and addresses**

Official name: European Union Agency for Criminal Justice Cooperation (Eurojust)

Postal address: Johan de Wittlaan 9

Town: The Hague

NUTS code: NL Nederland

Postal code: 2517 JR

Country: Netherlands

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)**Internet address(es):**Main address: <http://www.eurojust.europa.eu/procurement>**I.1. Name and addresses**

Official name: European Commission

Postal address: Office SC 14 8/64

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)**Internet address(es):**Main address: [https://commission.europa.eu/index\\_en](https://commission.europa.eu/index_en)**I.1. Name and addresses**

Official name: European Parliament

Postal address: Bât. Altiero Spinelli, Rue Wiertz 60

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1047  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.europarl.europa.eu/portal/en>

**I.1. Name and addresses**

Official name: European Union Agency for Railways (ERA)  
Postal address: BP 20392  
Town: Valenciennes  
NUTS code: FR France  
Postal code: 59307  
Country: France  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: [www.era.europa.eu](http://www.era.europa.eu)

**I.1. Name and addresses**

Official name: Single Resolution Board (SRB)  
Postal address: Treurenberg 22  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1049  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://srb.europa.eu>

**I.1. Name and addresses**

Official name: European Defence Agency (EDA)  
Postal address: Rue des Drapiers/Lakenweversstraat 17-23  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1050  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://eda.europa.eu/>

**I.1. Name and addresses**

Official name: European Investment Bank  
Postal address: 98-100, boulevard Konrad Adenauer  
Town: Luxembourg  
NUTS code: LU Luxembourg  
Postal code: L-2950  
Country: Luxembourg  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://www.eib.org>

**I.1. Name and addresses**

Official name: European Ombudsman

Postal address: CS 30403, 1 avenue du Président Robert Schuman  
Town: Strasbourg  
NUTS code: FR France  
Postal code: 67001  
Country: France  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.ombudsman.europa.eu/en/home>

**I.1. Name and addresses**

Official name: European Labour Authority (ELA)  
Postal address: Landererova 12  
Town: Bratislava  
NUTS code: SK Slovensko  
Postal code: 811 09  
Country: Slovakia  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.ela.europa.eu>

**I.1. Name and addresses**

Official name: European Medicines Agency (EMA)  
Postal address: Domenico Scarlattilaan 6  
Town: Amsterdam  
NUTS code: NL Nederland  
Postal code: 1083 HS  
Country: Netherlands  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.ema.europa.eu>

**I.1. Name and addresses**

Official name: European Banking Authority (EBA)  
Postal address: Tour Europlaza, 20 avenue André Prothin, CS 30154, La Défense Cedex  
Town: Paris  
NUTS code: FR France  
Postal code: 92927  
Country: France  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.eba.europa.eu/>

**I.1. Name and addresses**

Official name: European Chemicals Agency (ECHA)  
Postal address: P.O.Box 400  
Town: Helsinki  
NUTS code: FI Suomi / Finland  
Postal code: FI-00121  
Country: Finland  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://echa.europa.eu/about-us/procurement>

#### **I.1. Name and addresses**

Official name: European Environment Agency (EEA)

Postal address: Kongens Nytorv 6

Town: Copenhagen

NUTS code: DK Danmark

Postal code: 1050

Country: Denmark

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

#### **Internet address(es):**

Main address: <https://www.eea.europa.eu>

#### **I.1. Name and addresses**

Official name: European Training Foundation (ETF)

Postal address: Villa Gualino, viale Settimio Severo 65

Town: Turin

NUTS code: IT Italia

Postal code: 10133

Country: Italy

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

#### **Internet address(es):**

Main address: <https://www.etf.europa.eu/>

#### **I.1. Name and addresses**

Official name: Community Plant Variety Office (CPVO)

Postal address: 3 boulevard Maréchal Foch

Town: Angers

NUTS code: FR France

Postal code: 49000

Country: France

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

#### **Internet address(es):**

Main address: <https://cpvo.europa.eu/>

#### **I.1. Name and addresses**

Official name: European Union Aviation Safety Agency (EASA)

Postal address: Postfach 10 12 53

Town: COLOGNE

NUTS code: DE Deutschland

Postal code: 50452

Country: Germany

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

#### **Internet address(es):**

Main address: <https://www.easa.europa.eu>

#### **I.1. Name and addresses**

Official name: European Maritime Safety Agency (EMSA)

Postal address: Praça Europa 4

Town: Lisbon

NUTS code: PT Portugal

Postal code: 1249-206

Country: Portugal  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.emsa.europa.eu/>

**I.1. Name and addresses**

Official name: Single European Sky ATM Research 3 Joint Undertaking (SESAR)  
Postal address: Avenue de Cortenberg 100, SESAR Joint Undertaking  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1000  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.sesarju.eu/>

**I.1. Name and addresses**

Official name: Clean Aviation Joint Undertaking (CAJU)  
Postal address: White Atrium building, 4th Floor, Avenue de la Toison d'Or 56-60  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1060  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.clean-aviation.eu/>

**I.1. Name and addresses**

Official name: European External Action Service (EEAS)  
Postal address: EEAS Building, 9A Rond Point Schuman  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1046  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://eeas.europa.eu/>

**I.1. Name and addresses**

Official name: European Union Agency for Asylum (EUAA)  
Postal address: MTC Block A, Winemakers Wharf, Grand Harbour  
Town: Valletta  
NUTS code: MT Malta  
Postal code: MRS 1917  
Country: Malta  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://euaa.europa.eu/>

**I.1. Name and addresses**

Official name: European Fisheries Control Agency (EFCA)  
Postal address: Avenida García Barbón, 4, Edificio Odriozola

Town: Vigo  
NUTS code: ES España  
Postal code: 36201  
Country: Spain  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://www.efca.europa.eu>

**I.1. Name and addresses**

Official name: European Research Executive Agency (REA)  
Postal address: COV2  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1049  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: [https://ec.europa.eu/info/departments/research-executive-agency\\_en](https://ec.europa.eu/info/departments/research-executive-agency_en)

**I.1. Name and addresses**

Official name: Council of the European Union  
Postal address: Rue de la Loi/Wetstraat 175  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1048  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.consilium.europa.eu/en/general-secretariat/public-procurement>

**I.1. Name and addresses**

Official name: Europe's Rail Joint Undertaking (EU-RAIL)  
Postal address: White Atrium building, 2nd Floor, Avenue de la Toison d'Or 56-60  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1060  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://rail-research.europa.eu/>

**I.1. Name and addresses**

Official name: European Joint Undertaking for ITER and the Development of Fusion Energy (F4E)  
Postal address: C/ Josep Pla, 2, Torres Diagonal Litoral  
Town: Barcelona  
NUTS code: ES España  
Postal code: 8019  
Country: Spain  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**

Main address: <https://fusionforenergy.europa.eu/>

#### **I.1. Name and addresses**

Official name: Clean Hydrogen Joint Undertaking (CH JU)

Postal address: White Atrium building, Avenue de la Toison d'Or 56-60

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1060

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

##### **Internet address(es):**

Main address: <https://www.clean-hydrogen.europa.eu>

#### **I.1. Name and addresses**

Official name: European Data Protection Supervisor (EDPS)

Postal address: Rue Wiertz/Wiertzstraat 60

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1047

Country: Belgium

E-mail: [edps@edps.europa.eu](mailto:edps@edps.europa.eu)

##### **Internet address(es):**

Main address: [https://edps.europa.eu/\\_en](https://edps.europa.eu/_en)

#### **I.1. Name and addresses**

Official name: European Health and Digital Executive Agency (HaDEA)

Postal address: COV2, Place Charles Rogier 16

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1210

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

##### **Internet address(es):**

Main address: <https://hadea.ec.europa.eu>

#### **I.1. Name and addresses**

Official name: European Public Prosecutor's Office (EPPO)

Postal address: 11, avenue John F. Kennedy

Town: Luxembourg

NUTS code: LU Luxembourg

Postal code: L-1855

Country: Luxembourg

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

##### **Internet address(es):**

Main address: <https://www.eppo.europa.eu/en>

#### **I.1. Name and addresses**

Official name: European Economic and Social Committee

Postal address: Rue Belliard/Belliardstraat 99

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1040

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.clean-aviation.eu/>

**I.1. Name and addresses**

Official name: European Institute for Gender Equality (EIGE)

Postal address: Gedimino pr. 16

Town: Vilnius

NUTS code: LT Lietuva

Postal code: LT-01103

Country: Lithuania

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://eige.europa.eu/>

**I.1. Name and addresses**

Official name: Court of Justice of the European Union

Postal address: Rue du Fort Niedergrünewald

Town: Luxembourg

NUTS code: LU Luxembourg

Postal code: L-2925

Country: Luxembourg

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://curia.europa.eu>

**I.1. Name and addresses**

Official name: European Union Agency for Cybersecurity (ENISA)

Postal address: Agamemnonos 14, Chalandri, Attiki

Town: Athens

NUTS code: EL Ελλάδα / Elláda

Postal code: 15231

Country: Greece

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://enisa.europa.eu/>

**I.1. Name and addresses**

Official name: European Securities and Markets Authority (ESMA)

Postal address: 103 rue de Grenelle, CS 60747

Town: Paris

NUTS code: FR France

Postal code: 75345

Country: France

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.esma.europa.eu>

**I.1. Name and addresses**

Official name: European Border and Coast Guard Agency (FRONTEX)

Postal address: Plac Europejski 6

Town: Warsaw  
NUTS code: PL Polska  
Postal code: 00-844  
Country: Poland  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: [www.frontex.europa.eu](http://www.frontex.europa.eu)

**I.1. Name and addresses**

Official name: European Union Agency for Law Enforcement Training (CEPOL)  
Postal address: Ó utca 27  
Town: Budapest  
NUTS code: HU Magyarország  
Postal code: 1066  
Country: Hungary  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.cepol.europa.eu/>

**I.1. Name and addresses**

Official name: European Research Council Executive Agency (ERCEA)  
Postal address: COV2 [Office nr]  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1049  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://erc.europa.eu/>

**I.1. Name and addresses**

Official name: European Union Agency for Fundamental Rights (FRA)  
Postal address: Schwarzenbergplatz 11  
Town: Vienna  
NUTS code: AT Österreich  
Postal code: 1040  
Country: Austria  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://fra.europa.eu/>

**I.1. Name and addresses**

Official name: Agency for Support for BEREC (BEREC OFFICE)  
Postal address: Z.A. Meierovica Bulvaris 14, BEREC Office  
Town: Riga  
NUTS code: LV Latvija  
Postal code: LV-1050  
Country: Latvia  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://berec.europa.eu/>

### **I.1. Name and addresses**

Official name: European Union Intellectual Property Office (EUIPO)

Postal address: Avenida de Europa, 4

Town: Alicante

NUTS code: ES España

Postal code: 03008

Country: Spain

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://euipo.europa.eu/ohimportal/en/public-procurement>

### **I.1. Name and addresses**

Official name: Key Digital Technologies Joint Undertaking (KDT JU)

Postal address: Avenue de la Toison d'Or/Guldenvlieslaan 56-60, White Atrium Building

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1060

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.kdt-ju.europa.eu/>

### **I.1. Name and addresses**

Official name: Circular Bio-based Europe Joint Undertaking (CBE JU)

Postal address: Avenue de la Toison d'Or 56-60

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1060

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.cbe.europa.eu/>

### **I.1. Name and addresses**

Official name: European Committee of the Regions

Postal address: Rue Belliard/Belliardstraat 101

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1040

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://cor.europa.eu/en>

### **I.1. Name and addresses**

Official name: European Agency for Safety and Health at Work (EU-OSHA)

Postal address: C/ Santiago de Compostela, 12

Town: Bilbao

NUTS code: ES España

Postal code: 48003

Country: Spain

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://osha.europa.eu>

#### **I.1. Name and addresses**

Official name: European Union Agency for the Space Programme (EUSPA)

Postal address: Janovského 438/2, Prague 7, Holesovice

Town: Prague

NUTS code: CZ Česko

Postal code: 170 00

Country: Czechia

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.euspa.europa.eu/>

#### **I.1. Name and addresses**

Official name: European Education and Culture Executive Agency (EACEA)

Postal address: Rue Joseph II 59

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1000

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: [https://www.eacea.ec.europa.eu/index\\_en](https://www.eacea.ec.europa.eu/index_en)

#### **I.1. Name and addresses**

Official name: European Centre for Disease Prevention and Control (ECDC)

Postal address: Gustav III:s Boulevard 40

Town: Solna

NUTS code: SE Sverige

Postal code: SE-169 73

Country: Sweden

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.ecdc.europa.eu/en>

#### **I.1. Name and addresses**

Official name: Translation Centre for the Bodies of the European Union (CdT)

Postal address: 12E, rue Guillaume Kroll

Town: Luxembourg

NUTS code: LU Luxembourg

Postal code: L-1882

Country: Luxembourg

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://cdt.europa.eu/en>

#### **I.1. Name and addresses**

Official name: European Insurance and Occupational Pensions Authority (EIOPA)

Postal address: Westhafen Tower, Westhafenplatz 1

Town: Frankfurt

NUTS code: DE Deutschland  
Postal code: 60327  
Country: Germany  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: [www.eiopa.europa.eu](http://www.eiopa.europa.eu)

**I.1. Name and addresses**

Official name: European Innovation Council and SMEs Executive Agency (EISMEA)  
Postal address: Avenue du Bourget 1  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1140  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: [https://eisma.ec.europa.eu/index\\_en](https://eisma.ec.europa.eu/index_en)

**I.1. Name and addresses**

Official name: European High-Performance Computing Joint Undertaking (EuroHPC JU)  
Postal address: 12, rue Guillaume Kroll, Technopolis Building, Wing E  
Town: Luxembourg  
NUTS code: LU Luxembourg  
Postal code: L-2920  
Country: Luxembourg  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://eurohpc-ju.europa.eu/>

**I.1. Name and addresses**

Official name: European Union Agency for Law Enforcement Cooperation (EUROPOL)  
Postal address: Postbus 90850  
Town: The Hague  
NUTS code: NL Nederland  
Postal code: 2509 AB  
Country: Netherlands  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: [www.europol.europa.eu](http://www.europol.europa.eu)

**I.1. Name and addresses**

Official name: Innovative Health Initiative Joint Undertaking (IHIJU)  
Postal address: Avenue de la Toison d'Or 56-61  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1060  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.ihj.europa.eu>

**I.1.**

**Name and addresses**

Official name: European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)

Postal address: Praça Europa 1, Cais do Sodré

Town: Lisbon

NUTS code: PT Portugal

Postal code: 1249-289

Country: Portugal

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: [https://www.emcdda.europa.eu/index\\_en](https://www.emcdda.europa.eu/index_en)

**I.1. Name and addresses**

Official name: European Centre for the Development of Vocational Training (Cedefop)

Postal address: PO Box 22427, Finikas

Town: Thessaloniki

NUTS code: EL Ελλάδα / Elláda

Postal code: 55102

Country: Greece

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.cedefop.europa.eu/>

**I.1. Name and addresses**

Official name: European Union Agency for the Cooperation of Energy Regulators (ACER)

Postal address: Trg republike 3

Town: Ljubljana

NUTS code: SI Slovenija

Postal code: SI-1000

Country: Slovenia

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.acer.europa.eu/>

**I.1. Name and addresses**

Official name: European Climate, Infrastructure and Environment Executive Agency (CINEA)

Postal address: Chaussée de Wavre 910

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1040

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: [https://cinea.ec.europa.eu/index\\_en](https://cinea.ec.europa.eu/index_en)

**I.1. Name and addresses**

Official name: European Foundation for the Improvement of Living and Working Conditions (Eurofound)

Postal address: Wyattville Road, Loughlinstown

Town: Dublin

NUTS code: IE Éire / Ireland

Postal code: D18 KP65

Country: Ireland

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.eurofound.europa.eu/>

### **I.1. Name and addresses**

Official name: European Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (eu-LISA)

Postal address: Rävala pst 4, EU House

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10143

Country: Estonia

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.eulisa.europa.eu>

### **I.1. Name and addresses**

Official name: Computer Emergency Response Team for the EU institutions, bodies and agencies (CERT-EU)

Postal address: Rue de la Loi 107

Town: Brussels

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1040

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://cert.europa.eu/>

### **I.2. Information about joint procurement**

The contract involves joint procurement

### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=14908>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=14908>

### **I.4. Type of the contracting authority**

European institution/agency or international organisation

### **I.5. Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Services in the Field of Leadership and Management Skills Development for the Staff of the EU Institutions, Offices, Other Bodies and Agencies

Reference number: EPSO/2023/OP/0003

**II.1.2. Main CPV code**

80532000 Management training services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Services in the field of leadership and management skills development for the staff of the EU institutions, offices, other bodies and agencies:

— lot 1: learning and development,

— lot 2: coaching and 360o feedback review mechanism.

**II.1.5. Estimated total value**

**II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

**II.2. Description**

**II.2.1. Title**

Learning and Development

Lot No: 1

**II.2.2. Additional CPV code(s)**

80532000 Management training services, 80570000 Personal development training services

**II.2.3. Place of performance**

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Main site or place of performance: Please consult the procurement documents.

**II.2.4. Description of the procurement**

Please consult the procurement documents.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: Please consult the procurement documents.

#### **II.2.14. Additional information**

Please consult the procurement documents.

### **II.2. Description**

#### **II.2.1. Title**

Coaching and 360o Feedback Review  
Lot No: 2

#### **II.2.2. Additional CPV code(s)**

80532000 Management training services, 80570000 Personal development training services

#### **II.2.3. Place of performance**

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad  
Main site or place of performance: Please consult the procurement documents.

#### **II.2.4. Description of the procurement**

Please consult the procurement documents.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48  
This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes  
Identification of the project: Please consult the procurement documents.

#### **II.2.14. Additional information**

Please consult the procurement documents.

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:  
Please consult the procurement documents.

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

Please consult the procurement documents.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 20/09/2023 Local time: 16:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 21/09/2023 Local time: 11:00

Place:

Tenders will be opened electronically on the date and time indicated in the contract notice. It is possible to attend the opening by videoconference.

Information about authorised persons and opening procedure: Please consult the procurement documents.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3. Additional information**

Please consult the procurement documents. In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section I.3) in the last 5 calendar days before the time limit for receipt indicated in Section IV.2.2), the contracting authority reserves the right to extend this time limit and publish the extension at the internet address provided in Section I.3), without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section I.3) in order to get notified when new information or documents are published.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: Rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

#### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Please consult the procurement documents.

### **VI.5. Date of dispatch of this notice**

17/07/2023