

United Kingdom-Maidenhead: Tree pruning and hedge trimming

OJ S 190/2020 30/09/2020

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Royal Borough of Windsor and Maidenhead

Postal address: Town Hall, St Ives Road

Town: Maidenhead

NUTS code: UKJ11 Berkshire

Postal code: SL6 1RF

Country: United Kingdom

Contact person: RBWM Procurement

E-mail: procurement@rbwm.gov.uk

Internet address(es):

Main address: www.rbwm.gov.uk

Address of the buyer profile: <https://public.bravosolution.co.uk/web/login.html>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://public.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Arboricultural Works Framework for the Royal Borough of Windsor and Maidenhead

II.1.2. Main CPV code

77340000 Tree pruning and hedge trimming

II.1.3. Type of contract

Services

II.1.4. Short description

The Royal Borough of Windsor and Maidenhead is setting up a framework for the provision of arboricultural services within the Royal Borough of Windsor and Maidenhead for both

standard, time sensitive and emergency work. Some of which will be required on and or along the Highway.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

77211300 Tree-clearing services, 77211400 Tree-cutting services, 77211500 Tree-maintenance services, 77231200 Forest pest control services

II.2.3. Place of performance

NUTS code: UKJ11 Berkshire

Main site or place of performance: The Royal Borough of Windsor and Maidenhead.

II.2.4. Description of the procurement

The Royal Borough of Windsor and Maidenhead is setting up a framework for the provision of arboricultural services within the Royal Borough of Windsor and Maidenhead for both standard, time sensitive and emergency work. Work will be required along the public highway (which must be carried out in accordance with the requirements of Chapter 8 of the Traffic signs manual and further detailed in the booklet entitled 'Safety at Street Works and Road Works' issued by the Department for Transport; the New Roads and Street Works Act 1991, the Traffic Management Act 2004 and Traffic Management Permit Scheme (England) Regulations 2007 and any subsequent amendments thereto), on public rights of way and on-sites within Borough such as cemeteries, churchyards, parks, open spaces and property sites. There are 30 299 individual trees recorded on the adopted highway, in parks, open spaces and cemeteries within RBWM. The authority is currently in the process of completing an audit and condition survey of trees in some of these sites and estimates a further 5 000 trees will be added to our records. In addition, the authority manages a number of small woodlands and hedgerow trees.

The authority is firmly committed to maintaining the trees and woods as a vital part of the environment of the Royal Borough of Windsor and Maidenhead, the policies and guidance for which are contained in 'A Tree and Woodland Strategy for the Borough 2010 to 2020.' This document can be viewed at https://www3.rbwm.gov.uk/download/downloads/id/203/tree_strategy_and_policy_guidance.pdf

The proposed framework will play a key part in helping to deliver the aims and objectives of the tree and woodland strategy for the Authority. The tree related services that will be required by the Authority include:

- climbing inspections,
- formative pruning,
- crown lifting,
- crown thinning,
- pruning back from property, boundaries or objects,
- crown reduction and reshaping,
- conservation pruning,
- pollarding,
- re-pollarding,
- cleaning out objects,
- severance/removal of climbing plants,

- removal of dead, dying, diseased and broken branches,
- crown clean,
- specific branch/limb removal or reduction,
- removal of suckers and epicormic shoots,
- pruning for infrastructure,
- bi-annual removal of epicormic shoots, suckers and crown lifting,
- tree felling,
- removal/trimming of hedges,
- coppicing,
- tree stump and root removal or treatment,
- young tree maintenance,
- root pruning,
- bark wound repair,
- bracing and propping,
- the provision of an emergency out of hours service,
- control of brown Tail Moth,
- control of oak processionary moth,
- traffic management.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 120 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The initial term of the framework is 24 months but the authority reserves the right to extend the framework term by an additional 24-month period.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 8 Objective criteria for choosing the limited number of candidates:

The criteria as set out in the procurement documents.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

All suppliers must be an Arboricultural Association ARB Approved Contractor (ArbAC) or equivalent. Please see the the other criteria as stated in the procurement documents.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 4

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2019/S 083-197126](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 06/11/2020 Local time: 13:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 14/12/2020

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

How to express an interest in this tender

Register your company on the eSourcing portal (this is only required once) — Browse to the eSourcing Portal <https://public.bravosolution.co.uk/web/login.html> and click the link to register

- accept the terms and conditions and click 'continue;'
 - enter your correct business and user details;
 - note the username you chose and click 'Save' when complete;
 - you will shortly receive an email with your unique password (please keep this secure).
- For further guidance on how to register on the Public Sector Procurement Portal hosted by Bravo Solution you can watch the video available via the following link — http://www.screencast.com/t/o6NHgMNjnf?_ncp=1502113290076.897-1

Please note that despite the Bravo Advantage 16 branding the instructions and guidance in the video are correct and apply to the Public Sector Procurement Portal.

Express an interest in the tender

- login to the portal with the username/password;
- click the 'PQQs/ITTs Open To All Suppliers' link (These are pre-qualification questionnaires or invitations to tender open to any registered supplier);
- click on the relevant PQQ/ITT to access the content. - Click the 'Express Interest' button at the top of the page — this will move the PQQ /ITT into your 'My PQQs/My ITTs' page (This is a secure area reserved for your projects only);
- you can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ITT Details' box.

Responding to the tender:

- click 'My Response' under 'PQQ/ITT Details,' you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining);
- you can now use the 'Messages' function to communicate with the buyer and seek any clarification
- note the deadline for completion, then follow the onscreen instructions to complete the PQQ /ITT;
- there may be a mixture of online and offline actions for you to perform (there is detailed online help available).

You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help or contact the eTendering help desk on 08000698630 or email help@bravosolution.co.uk

VI.4. Procedures for review

VI.4.1. Review body

Official name: The Royal Borough of Windsor and Maidenhead

Postal address: Town Hall, St Ives Road

Town: Maidenhead

Postal code: SL6 1RF

Country: United Kingdom

E-mail: procurement@rbwm.gov.uk

Internet address: <https://www3.rbwm.gov.uk/>

VI.5. Date of dispatch of this notice

25/09/2020