

**United Kingdom-Swindon: Training programme services**

**OJ S 190/2020 30/09/2020**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: UK Space Agency

Postal address: Polaris House, North Star Avenue

Town: Swindon

NUTS code: UKK14 Swindon

Postal code: SN2 1SZ

Country: United Kingdom

Contact person: Professional Services

E-mail: [professionalservices@uksbs.co.uk](mailto:professionalservices@uksbs.co.uk)

**Internet address(es):**

Main address: <https://www.gov.uk/government/organisations/uk-space-agency>

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.delta-esourcing.com/respond/23A5NKFEW4](http://www.delta-esourcing.com/respond/23A5NKFEW4)

Tenders or requests to participate must be submitted electronically via: [www.delta-esourcing.com/respond/23A5NKFEW4](http://www.delta-esourcing.com/respond/23A5NKFEW4)

Additional information can be obtained from another address:

Official name: UK Shared Business Services

Postal address: Polaris House, North Star Avenue

Town: Swindon

NUTS code: UKK14 Swindon

Postal code: SN2 1FL

Country: United Kingdom

Contact person: Professional Services

E-mail: [professionalservices@uksbs.co.uk](mailto:professionalservices@uksbs.co.uk)

**Internet address(es):**

Main address: [www.uksbs.co.uk](http://www.uksbs.co.uk)

**I.4. Type of the contracting authority**

National or federal agency/office

**I.5. Main activity**

Other activity: Space

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**Section II: Object**

## **II.1. Scope of the procurement**

### **II.1.1. Title**

UKSA UK Space Business Support Programme  
Reference number: CS20345

### **II.1.2. Main CPV code**

80521000 Training programme services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

UK Space Agency (UKSA) wants to develop a world class programme of business support that will encourage new space start-ups and entrepreneurs, and to help growing space companies commercialise their products and services sooner and to give them the tools and experience they need to drive their own growth. Our focus is to increase business support activity and create a scalable business support programme that will enable Space companies to flourish across the UK, with a particular focus on those embedded within existing or emerging space clusters. To maximise regional economic growth and the stability of local space ecosystems it is therefore imperative that our programme identifies and supports companies throughout the UK.

UK SBS is managing this procurement process in accordance with the Public Contracts Regulations 2015 (as may be amended from time to time) (the 'Regulations').

### **II.1.5. Estimated total value**

Value excluding VAT: 333 333,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

80522000 Training seminars, 79410000 Business and management consultancy services

### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: Remote Delivery.

### **II.2.4. Description of the procurement**

The UK Space Agency is responsible for all strategic decisions on the UK civil space programme and we provide a clear, single voice for UK space ambitions. The UK Space Agency is at the heart of UK efforts to explore and benefit from space. UKSA is made up of about 250 staff based in Swindon, Westminster and Harwell, Oxfordshire and is an executive agency, sponsored by the Department for Business, Energy and Industrial Strategy (BEIS). UK Space Agency's priority is for the UK to capture 10 % of the global market for space by 2030, as set out in the Space Innovation and Growth Strategy and is working to continue to grow the UK space sector which is at the heart of the Industrial Strategy. Uniting and levelling-up the economy is a key Government priority, as also reflected in the draft National Space Strategy and in UK Space Agency's (UKSA) vision for the UK to lead the new space age, with the benefits of space reaching everyone.

The breadth of space sector activities from high value manufacturing to user-centred applications makes space uniquely relevant across the whole of the country. However, space needs to be made more accessible, so companies and individuals recognise that there are relevant opportunities and can capitalise upon them.

In 2015 the UK Space Agency's ambition was to establish a network of support to growing space companies across the country. Subsequently UK Space Agency partnered with a number of existing business incubators to identify and provide support specifically to space start-up companies. Having achieved this, we now want to increase business support activity with a more coordinated approach and create a scalable business support programme that will enable Space companies to flourish across the UK.

The UK Space Business Support Programme will be high profile and play a significant role in UKSA's contribution to Government objectives for the UK to be considered the best place in the world to start or scale a new Space business. As such, we want to engage a world class delivery partner to work with us to develop and deliver a world class business support programme to space companies to achieve economic growth, both regional and national, and to commercialise their products and services sooner and to encourage new space start-ups and entrepreneurs.

We will be looking for a delivery partner to design and deliver a core curriculum of business support offerings that are valuable to start-up and/or high-growth potential space businesses throughout the UK. We want to support as many viable space companies through these challenging times as we can. As such, we expect that the training material and advice provided will be relevant to every business no matter where they are situated, and tailored to specific regions where legislation/guidance may differ. We envisage a two-pronged approach — Broadcast and Direct support, with more details on each of these within the RFP documentation.

The contract duration will be for a period of approximately four (4) months from December 2020 to April 2021. The budget range for this opportunity is GBP 166 667 to a maximum of GBP 333 333 excluding VAT.

For full details of the requirement please refer to the request for proposal documentation available to download from the Delta eSourcing Portal.

All submissions will be assessed in accordance with the Public Contracts Regulations 2015, for procurement values that exceed Regulation 5 (Threshold amounts).

The contracting authority expressly reserves the right:

- (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and
- (ii) to make whatever changes it may see fit to the content and structure of the procurement; and
- (iii) in no circumstances will the contracting authority be liable for any costs incurred by any supplier.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.6. Estimated value**

Value excluding VAT: 333 333,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 17/12/2020 End: 30/04/2021

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

If the contracting authority decides to enter into a contract with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded.

Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of bidders.

See section I.3) for access to procurement documentation.

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**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation****III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

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**Section IV: Procedure**

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**IV.1. Description****IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system****IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**IV.2. Administrative information****IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 03/11/2020 Local time: 11:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 03/11/2020 Local time: 14:00

Place:  
Electronically.

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about electronic workflows

Electronic ordering will be used  
Electronic invoicing will be accepted  
Electronic payment will be used

### VI.3. Additional information

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: UK Shared Business Services Ltd  
Postal address: Polaris House, North Star Avenue  
Town: Swindon  
Postal code: SN2 1FL  
Country: United Kingdom  
E-mail: [policy@uksbs.co.uk](mailto:policy@uksbs.co.uk)  
Telephone: +44 1793867005  
Internet address: [www.uksbs.co.uk](http://www.uksbs.co.uk)

#### VI.4.2. Body responsible for mediation procedures

Official name: UK Shared Business Services Ltd  
Postal address: Polaris House, North Star Avenue  
Town: Swindon  
Postal code: SN2 1FL  
Country: United Kingdom  
E-mail: [policy@uksbs.co.uk](mailto:policy@uksbs.co.uk)  
Telephone: +44 1793867005  
Internet address: [www.uksbs.co.uk](http://www.uksbs.co.uk)

#### VI.4.4. Service from which information about the review procedure may be obtained

Official name: UK Shared Business Services Ltd  
Postal address: Polaris House, North Star Avenue  
Town: Swindon  
Postal code: SN2 1FL  
Country: United Kingdom  
E-mail: [policy@uksbs.co.uk](mailto:policy@uksbs.co.uk)  
Telephone: +44 1793867005  
Internet address: [www.uksbs.co.uk](http://www.uksbs.co.uk)

### VI.5. Date of dispatch of this notice

25/09/2020