

Norway-Brønnøysund: Various office equipment and supplies

OJ S 251/2015 29/12/2015

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Brønnøysundregistrene (The Brønnøysund Register Centre)

Postal address: Havnegata 48

Town: Brønnøysund

Postal code: 8910

Country: Norway

For the attention of: Rita Nilsen

E-mail: rita.nilsen@brreg.no**Internet address(es):**Electronic access to information: <http://permalink.mercell.com/54706980.aspx>Electronic submission of tenders and requests to participate: <http://permalink.mercell.com/54706980.aspx>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Framework agreement for office and computer supplies.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Brønnøysund, Norway.

NUTS code NO071 Nordland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 12

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 2 800 000 and 3 200 000 NOK

II.1.5. Short description of the contract or purchase(s)

The Brønnøysund Register Centre shall enter into framework agreement for the purchase of office supplies (including cleaning products) and computer supplies.

The framework agreement shall have a duration of one year from 1.2.2016 with a unilateral option for The Brønnøysund Register Centre to extend the agreement with one year + one year + one year. The options will be automatically utilised, unless there is distinct notification of termination of the agreement, at the latest one month prior to the option period taking effect. See the tender documents for further information.

II.1.6. CPV code(s)

30190000 Various office equipment and supplies, 30125100 Toner cartridges, 30192121 Ballpoint pens, 30192125 Markers, 30192700 Stationery, 30200000 Computer equipment and supplies, 33761000 Toilet paper, 39222120 Disposable cups, 39263000 Desk equipment, 39800000 Cleaning and polishing products, 30197643 Photocopier paper, 22816100 Note pads, 22830000 Exercise books, 30192000 Office supplies, 30192110 Ink products, 30192900 Correction media, 30193000 Organisers and accessories, 30195910 Whiteboards, 30197000 Small office equipment, 30197100 Staples, tacks, drawing pins, 30197210 Ring binders, 30197300 Letter openers, staplers and hole punches, 30197620 Writing paper, 33772000 Disposable paper products, 39222110 Disposable cutlery and plates, 39513100 Tablecloths, 33760000 Toilet paper, handkerchiefs, hand towels and serviettes, 39830000 Cleaning products, 39831200 Detergents, 39831240 Cleaning compounds, 39525800 Cleaning cloths, 39831000 Washing preparations, 39831600 Toilet cleaners, 19640000 Polythene waste and refuse sacks and bags, 30234000 Storage media, 30237000 Parts, accessories and supplies for computers, 30237200 Computer accessories, 30237300 Computer supplies, 30237400 Data entry accessories

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 2 800 000 and 3 200 000 NOK

II.2.2. Information about options

Options: yes

Description of options: The Brønnøysund Register Centre has a unilateral option to extend the agreement for a further one year + one year + one year.

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.3.2016. Completion 28.2.2017

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

See the tender documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Tax and VAT certificates, not more than six months old. The requirement for tax and VAT certificate means that tenderers with business addresses outside Norway must present certificate(s) that confirm that the tenderer has settled conditions regarding payment of taxes and duties in the country of origin. The certificates shall be issued by public authorities that are authorised to issue such certificates. If a tenderer's home country does not issue such documents or certificates, they can be replaced by a declaration given under oath or affirmation by the relevant person to a legal or administrative authority, a notarius publicus or other competent authority in the home country or current country of residence.

Company Registration Certificate: The Contracting Authority will obtain the company registration certificate for Norwegian tenderers. Foreign tenderers must attach certificates that prove that they are legally-established businesses as determined by the law of the country in which the tenderer is established.

III.2.2. Economic and financial ability

List and brief description of conditions: The company's most recent Annual Accounts with notes, including any new information of relevance to the company's accounting figures. If a tenderer has valid reasons as to why such documentation cannot be obtained, or that the financial situation has changed significantly since the last submitted Annual Financial Statements, the tenderer can prove his economic and financial position with other documentation that the contracting authority can accept. If the tenderer has such valid reasons, he may contact the contracting authority in writing in order to clarify which other documentation is acceptable. The Brønnøysund Register Centre reserves the right to obtain a credit rating of the tenderers.

Minimum level(s) of standards possibly required: The tenderer is required to have adequate economic and financial capacity to carry out the assignment/comply with the contractual terms. The tenderer's solvency, liquidity and financial strength will be central to this assessment.

III.2.3. Technical and professional ability

List and brief description of conditions:

The tenderer shall attach an overview of his experience from comparable assignments. The overview must contain the most important deliveries during the last three years, their value /scope, what the delivery included, the dates and recipient. Form 'Overview of equivalent assignments': Use annex 7.

Description of the company's quality assurance procedures and documentation of any certification.

Minimum level(s) of standards possibly required:

Sufficient experience is required from equivalent assignments.

The tenderer should have good procedures for quality assurance of its services.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

12.2.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 11.5.2016

IV.3.8. Conditions for opening of tenders

Place:

Brønnøysund, Norway.

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The value of the procurement is calculated over the entire contract period, including options, etc., a maximum of 4 years.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.12.2015