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**Norway-Bergen: Research and development consultancy services
2017/S 222-462836**

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

Bergen kommune

964338531

Serviceboks 7880

Bergen

5020

Norway

Contact person: Silje Nestavoll

E-mail: silje.nestavoll@bergen.kommune.no

NUTS code: NO051

Internet address(es):

Main address: <https://permalink.mercell.com/76592830.aspx>

Address of the buyer profile: <http://www.bergen.kommune.no/>

I.2) **Joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/76592830.aspx>

Additional information can be obtained from another address:

Mercell Norge AS

Karihaugveien 89

Oslo

1086

Norway

E-mail: support@mercell.com

NUTS code: NO051

Internet address(es):

Main address: <https://permalink.mercell.com/76592830.aspx>

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/76592830.aspx>

I.4) **Type of the contracting authority**

Regional or local authority

I.5) **Main activity**

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

EEA 064-2017 DPS Consultancy services.

II.1.2) Main CPV code

73200000

II.1.3) Type of contract

Services

II.1.4) Short description:

The contract is for consultancy services for Bergen municipality. The contract will primarily include consultancy services for the areas organisation development and performance audit. Examples are reviews, training, guidance and process consultancy, strategic consultancy, analyses/control-related services, measures/impact assessments, research based evaluation reports as well as general consultancy services. The consultancy services can include elements of assignments and/or assistance.

The Contracting Authority uses Merzell Sourcing Service. To express your interest and gain access to any documents, please click on the link below or copy and paste the link into your browser. [<https://permalink.merzell.com/76592830.aspx>]. Then follow the instructions on the website.

II.1.5) Estimated total value

II.1.6) Information about lots

This contract is divided into lots: no

II.2) Description

II.2.1) Title:

II.2.2) Additional CPV code(s)

72221000

72224000

73210000

73220000

II.2.3) Place of performance

NUTS code: NO051

II.2.4) Description of the procurement:

The contract is for consultancy services for Bergen municipality. The contract will primarily include consultancy services for the areas organisation development and performance audit. Examples are reviews, training, guidance and process consultancy, strategic consultancy, analyses/control-related services, measures/impact assessments, research based evaluation reports as well as general consultancy services.

The consultancy services can include elements of assignments and/or assistance.

Limitation:

The consultancy services related to building and construction works as well as ICT are not included in the procurement scheme's area of application. The reason for this is that the municipality has separate framework agreements for these areas. Other framework agreements for consultancy services may also be included. Such services are not published in the scheme

New suppliers can continually qualify for participation in the scheme.

Only qualified suppliers will have access to the published competitions.

In this stage of the process, interested suppliers can apply to be qualified and included in the dynamic purchasing system.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 15/01/2018

End: 15/01/2038

This contract is subject to renewal: yes

Description of renewals:

The scheme may be prolonged or reduced in accordance with the Public Procurement Regulations § 26-5.

II.2.9) **Information about the limits on the number of candidates to be invited**

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Requirements: Tenderers should have their tax and VAT payments in order.

Documentation: Tax certificate, issued via Altinn, the Tax Office or the Tax Collection Office. The certificate shall not be issued more than 6 months prior to the tender deadline. Foreign tenderers are to provide certificates from corresponding authorities in the countries where they are registered for tax. If the authorities in the respective countries do not issue such authorisation, the tenderer must present a self-declaration regarding whether there are arrears on taxes and if so, the amount of these. The self declaration must be signed. eCertis can not be used

Requirements: The tenderer shall be a legally established company.

Documentation: Company Registration Certificate, which has been issued no more than six months before the tender deadline. Confirmation of registration in a trade or business register as prescribed by the law of the country in which the supplier is established (applies to foreign companies).

III.1.2) **Economic and financial standing**

List and brief description of selection criteria:

Requirements: the company's solidity

The tenderer must have sufficient economic and financial capacity to complete the contract. Documentation: Service providers can document their economic/financial capacity in the following way: —Credit rating report from a company that has a licence from the Norwegian Data Protection Authority to operate a credit information company in Norway, possibly from a company with an equivalent licence in a member country in the EU/EEA.

The credit rating report must be based on updated accounting information. — Last year's approved Annual Financial Statement including the board's annual report and the auditor's statement. Recently established companies that cannot present approved annual accounts can submit the accounts that have been completed. — Appropriate bank/parent company guarantees and/or relevant liability insurance. The Contracting Authority will regard bank/parent company guarantees or relevant liability insurance as suitable if these documents cover the Contracting Authority's financial risk where the tenderer does not have the financial or economic capacity to fulfil the contract. The Contracting Authority's financial risk means economic loss caused by non fulfilment of the contract. Parent Companies providing guarantees must document that they themselves comply with the requirement for 'the company's solidity'. The tenderer is free to provide other information that can be seen as relevant for the assessment of whether the company's solidity requirement is fulfilled. The Contracting Authority reserves the right to obtain credit rating reports. All the received and any obtained information will form the basis for an overall assessment of whether the qualification requirement is fulfilled.

III.1.3) Technical and professional ability

List and brief description of selection criteria:

Requirement: Ability to fulfil the contract.

Bergen municipality would like to enter into contracts with service providers who have top professional competence and a good ability to fulfil the assignments that are included in the scheme. Documentation: A general description of the tenderer's general areas of competence, an overview of number of available HR per competence area and information of relevant certifications for the tenderer's HR. eCertis can not be used

Requirements: Experience from similar assignments

The tenderer is required to have good experience from similar contracts. Similar contracts are defined as the execution of consultancy assignments within organisation development and/or performance audit for public or private activities. Documentation: Tenderers must complete the reference form, on the 3 most important relevant contracts in the last 3 years, including their scope, value, time frame and the client or recipient.

Requirements for quality management

The assignment requires tenderers to have quality management systems. Documentation (to be provided in the following ways): Description of the company's procedures regarding quality management, with emphasis on quality assurance, resource management, managements' responsibility, the manufacturing process and continual analysis and improvement. If the tenderer holds an ISO 9001:2008 certificate (or newer version), such a certificate will be accepted as documentation of compliance with the qualification requirement.

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 15/01/2038

Local time: 00:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

Norwegian

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

IV.2.7) Conditions for opening of tenders

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

VI.3) Additional information:

VI.4) Procedures for review

VI.4.1) Review body

Bergen kommune v/ Innkjøp konsern

Fortunen 3

Bergen

Postboks 7700

Norway

E-mail: postmottak.innkjop@bergen.kommune.no

VI.4.2) Body responsible for mediation procedures

VI.4.3) Review procedure

VI.4.4) Service from which information about the review procedure may be obtained

VI.5) Date of dispatch of this notice:

16/11/2017