

**Belgium-Brussels: Bookkeeping services**

OJ S 223/2017 21/11/2017

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: EGOV VZW

National registration number: 475.479.251

Postal address: Boulevard Simon Bolivar 30

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1000

Country: Belgium

Contact person: Björn Maras

E-mail: [bjorn.maras@egovselect.be](mailto:bjorn.maras@egovselect.be)

Telephone: +32 22129524

**Internet address(es):**Main address: <http://egovselect.be>Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=291360>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=291360>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=Egov+vzw-2017%2FM36-F02>Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://enot.publicprocurement.be/enot-war/displayForum.do?forumId=17114>**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

Other activity: TIC

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

Services comptables.

Reference number: Egov vzw-2017/M36-F02\_0

**II.1.2. Main CPV code**

79211100 Bookkeeping services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Le marché porte principalement sur l'exécution par un comptable agréé de la gestion de la comptabilité journalière, de la clôture annuelle et des rapports en la matière.

**II.1.5. Estimated total value****II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.3. Place of performance**

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

**II.2.4. Description of the procurement**

Le marché porte principalement sur l'exécution par un comptable agréé de la gestion de la comptabilité journalière, de la clôture annuelle et des rapports en la matière.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Plan d'approche / Weighting: 25

Quality criterion - Name: CV du gestionnaire de projet / Weighting: 25

Price - Weighting: 50

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****Section III: Legal, economic, financial and technical information**

---

**III.1. Conditions for participation****III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Nul ne peut exercer la profession de comptable ou porter le titre professionnel de comptable ou de comptable-fiscaliste dans le cadre d'une personne morale à titre principal ou accessoire, en qualité d'associé, gérant, administrateur, membre du comité de direction et de façon plus générale comme mandataire indépendant d'une personne morale, si, ni lui, ni la personne morale sous couvert de laquelle la profession est exercée, ne sont inscrits au tableau des titulaires de la profession et/ou sur la liste des stagiaires tenus par l'institut professionnel des comptables et fiscalistes agréés ou si, étant établi à l'étranger, il n'a obtenu l'autorisation d'exercer au moins occasionnellement la profession.

Concernant l'aptitude à exercer l'activité professionnelle, Egov Select exige dès lors du soumissionnaire qu'il soit inscrit au tableau précité ou, s'il est établi à l'étranger, qu'il ait obtenu l'autorisation d'exercer au moins occasionnellement la profession.

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 19/12/2017 Local time: 11:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

French, Dutch

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 21/03/2018

#### **IV.2.7. Conditions for opening of tenders**

Date: 19/12/2017 Local time: 11:00

## **Section VI: Complementary information**

---

### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Tribunal de première instance Bruxelles francophone

Postal address: Rue Quatre Bras 13

Town: Bruxelles

Postal code: 1000

Country: Belgium

Internet address: <https://www.rechtbanken-tribunaux.be/nl/rechtbanken-hoven/rechtbank-van-eerste-aanleg/nederlandstalige-rechtbank-van-eerste-aanleg-brussel>

**VI.5. Date of dispatch of this notice**

16/11/2017