

United Kingdom-Belfast: Auditing services

OJ S 204/2018 23/10/2018

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Northern Ireland Audit Office
Postal address: The Audit Office, 106 University Street
Town: Belfast
NUTS code: UKN Northern Ireland
Postal code: BT7 1EU
Country: United Kingdom
Contact person: Joe Campbell
E-mail: joe.campbell@niauditoffice.gov.uk
Telephone: +44 2890251097
Internet address(es):
Main address: www.niauditoffice.gov.uk

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.niauditoffice.gov.uk/opportunities-work-niao>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: www.niauditoffice.gov.uk
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Other type: Regional Audit Institution

I.5. Main activity

Other activity: Public Sector Audit

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Framework Agreement for the Supply of Temporary Financial Audit Personnel Services for the Northern Ireland Audit Office

II.1.2. Main CPV code

79212000 Auditing services

II.1.3. Type of contract

Services

II.1.4. Short description

The NIAO wishes to put in place Framework Agreements with Service Providers for the provision of temporary financial audit personnel services to cover short-term business demands.

The Framework Agreement period will be for 3 years from the date of appointment with the option of extending annually for 1 further year.

The services are defined as the provision of temporary financial audit personnel to cover short-term business demands. Work assignments will fall into two categories:

- Auditors;
- Assistant Auditors.

Temporary audit personnel supplied under the framework will be expected to be suitably trained and experienced to undertake NIAO work assignments and have a high level of initiative and commitment.

Once Service Providers have been appointed under the Framework Agreements, the NIAO will normally invite Service Providers to tender for individual work assignments on a competitive basis (mini-tender).

II.1.5. Estimated total value

Value excluding VAT: 200 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKN06 Belfast

NUTS code: UKN07 Armagh City, Banbridge and Craigavon

NUTS code: UKN08 Newry, Mourne and Down

NUTS code: UKN09 Ards and North Down

NUTS code: UKN10 Derry City and Strabane

NUTS code: UKN11 Mid Ulster

NUTS code: UKN12 Causeway Coast and Glens

NUTS code: UKN13 Antrim and Newtownabbey

NUTS code: UKN14 Lisburn and Castlereagh

NUTS code: UKN15 Mid and East Antrim

NUTS code: UKN16 Fermanagh and Omagh

Main site or place of performance: Work assignments may arise at any location in Northern Ireland. The permanent site of work for temporary audit personnel will be NIAO headquarters at 106 University Street.

II.2.4. Description of the procurement

The Comptroller and Auditor General (through the NIAO) is responsible for the financial auditing of Northern Ireland Government Departments, their executive agencies and a wide range of other public bodies, including health and social care bodies and local government bodies.

The NIAO wishes to put in place Framework Agreements with Service Providers for the provision of temporary financial audit personnel services to cover short-term business demands.

The Framework Agreement period will be for three years from the date of appointment with the option of extending annually for one further year.

21 The services are defined as the provision of temporary financial audit personnel to cover short-term business demands. Work assignments will fall into two categories:

- Auditors;
- Assistant Auditors.

Temporary audit personnel supplied under the framework will be expected to be suitably trained and experienced to undertake NIAO work assignments and have a high level of initiative and commitment.

All tenders received will be opened on the same occasion. Tenders will be evaluated to ascertain which Service Providers are best-qualified to meet NIAO's requirements and which offers greatest overall economic advantage to the NIAO. The NIAO intends to award Framework Agreements to a minimum of three successful Service Providers.

Tenders will be required to meet a minimum standard for the 'Knowledge, Expertise and Resources' criteria. Failure to achieve a minimum standard score in this criteria will result in your tender being rejected and not considered further. The resultant actual scores will then be weighted with the top scoring bid being allocated the maximum 60 marks and other bids will be awarded scores on a pro-rata basis.

The lowest total cost will be allocated the maximum 40 marks for cost criteria and other bids will be awarded scores on a pro-rata basis.

All scores will be calculated to 2 decimal points. The NIAO will endeavour to give constructive feedback to the unsuccessful bidder(s).

Once Service Providers have been appointed under the Framework Agreements, the NIAO will normally invite Service Providers to tender for individual work assignments on a competitive basis (mini-tender).

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 200 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The Framework Agreement period will be for 3 years from the date of appointment with the option of extending annually for 1 further year.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

The services are defined as the provision of temporary financial audit personnel to cover short-term business demands. Work assignments will fall into two categories:

- Auditors;
- Assistant Auditors.

Temporary audit personnel supplied under the framework will be expected to be suitably trained and experienced to undertake NIAO work assignments and have a high level of initiative and commitment.

Auditors will be required to hold a recognised Accountancy qualification, defined as being a member of or having passed the final admitting examination for one of the following:

- Chartered Institute of Public Finance and Accountancy,
- Association of Chartered Certified Accountants,
- One of the Institutes of Chartered Accountants,
- Chartered Institute of Management Accountants,
- Institute of Certified Public Accountants in Ireland:

And will be required to work as part of an NIAO audit team under supervision of NIAO line management. Auditors should have recent (gained within the last two years) experience of leading audits. Their experience should demonstrate an ability to project manage audits and to work within audit teams. Details of the recent audits and their role within the audit team as well as post qualification time (defined as the time from passing the final admitting examination) will be required.

Assistant Auditors will be required to be part-qualified with one of the above recognised accountancy bodies and will be required to work as part of an NIAO audit team under supervision of NIAO line management. Assistant auditors should have recent (gained within the last two years) experience of working within an audit team. Details of their experience should include the role they played within audits carried out within the last 2 years, the time employed by the firm and any previous relevant experience.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with several operators In the case of framework agreements, provide
justification for any duration exceeding 4 years:

N/A

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 26/11/2018 Local time: 13:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 03/12/2018 Local time: 14:00

Place:

Northern Ireland Audit Office

106 University Street

Belfast

BT7 1EU

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Northern Ireland Audit Office

Postal address: The Audit Office, 106 University Street, Belfast, Co. Antrim

Town: Belfast

Postal code: BT7 1EU

Country: United Kingdom

E-mail: procurement@niauditoffice.gov.uk

Telephone: +44 2890251000

Internet address: www.niauditoffice.gov.uk

VI.5. Date of dispatch of this notice

18/10/2018