

Belgium-Louvain: Evaluation consultancy services
OJ S 164/2022 26/08/2022
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Rikolto International s.o.n.
National registration number: BE0662.878.501
Postal address: Blijde Inkomststraat 50
Town: Leuven
NUTS code: BE242 Arr. Leuven
Postal code: 3000
Country: Belgium
Contact person: Michaela Boyen
E-mail: michaela.boyen@rikolto.org
Internet address(es):
Main address: <https://www.rikolto.org/>

I.4. Type of the contracting authority

Other type: Non-governmental organisation

I.5. Main activity

Other activity: International development — sustainable food systems

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Design and implementation of Rikolto's 2022-2026 evaluation framework
Reference number: 2022/S 065-172064

II.1.2. Main CPV code

79419000 Evaluation consultancy services

II.1.3. Type of contract

Services

II.1.4. Short description

The present assignment concerns the following elements:

- Design of the 2022-2026 evaluation framework
- Validation and complementation of the 2022 baseline
- Lead the implementation of the DGD mid-term evaluation in 2024 (for 21 outcomes)
- Lead the implementation of the DGD end-line evaluation in 2026 (for 21 outcomes)

For this assignment Rikolto is looking for an international team of evaluators that will design with us a new evaluation framework for the 2022-2026 programme period in line with the

organisation's key guiding principles, and to implement this framework in collaboration with a team of local evaluators.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 309 917,00 EUR

II.2. Description

II.2.3. Place of performance

NUTS code: BE Belgique / België

Main site or place of performance: Can be performed globally from anywhere. Some parts of the assignment require presence in specific sites in Europe, Africa, Latin America and Asia (see terms of reference).

II.2.4. Description of the procurement

This assignment comprises of the following components:

- Design of the 2022-2026 evaluation framework
- Validation and complementation of the 2022 baseline
- Lead the implementation of the DGD mid-term evaluation in 2024
- Lead the implementation of the DGD end-line evaluation in 2026

1. Design of the 2022-2026 evaluation framework

The evaluator team shall work out a methodological evaluation framework suitable to capture lessons from Rikolto's programme implementation, adjust and improve strategies, meet our main donors' accountability requirements and provide relevant findings that allow us to position Rikolto's work in relevant global spaces and to new donors.

For the design process, we expect the evaluators to:

- Consult with internal Rikolto stakeholders (selected people from senior management, global and local programme teams, global support staff, international board)
- Study Rikolto's global 2022-2026 strategy, global programme strategies (Sustainable Rice, Cocoa & Coffee and Food Smart Cities programmes) and a selection of country programmes
- Review the latest evaluations (2019, 2021) and their methodological setup
- Study relevant aspects of Rikolto's M&E system (the global common indicators, programme management toolbox and evidence for impact toolkit) and assists with potential adjustments to current data collection tools (specifically the design of a farmer survey)
- Integrate accountability requirements of 4 major donors: DGD, EU, USAID, UNEP

2. Review and complement the 2022 baseline

After validation of the evaluation framework by DGD, the evaluators shall review the 2022 baseline:

- Review existing baseline data (mostly from the 2021 end-line assessment)
- Identify gaps and propose data collection processes (possibly via the existing programme management toolbox)
- Coordinate with local country teams and evaluators the additional data collection
- Validate the complete baseline data
- Present baseline reports per country and programme assessing the baseline data in light of the 2022-2026 strategy ambitions and the main evaluation questions, including points of attention and recommendations for strategy and regular monitoring practices

3. Lead the implementation of the DGD mid-term evaluation

In 2024/5, the evaluators shall set up and conduct the mid-term evaluation of the DGD programme per outcome (see overview of DGD outcomes below):

- Review the proposed evaluation focus in light of on-the-ground evolution of implementation and the latest organisational priorities and submit for internal and donor approval (at the latest 1 month prior to the expected start of activities)
- Assemble a team of local evaluators for the in-country work
- Supervise the data collection process and validate all relevant data and documentation
- Supervise the local sense-making processes
- Write up findings and answers to the evaluation questions (in collaboration with local evaluators), including recommendations for strategy adjustment and for exit-strategies
- Hold de-briefings with relevant teams

4. Lead the implementation of the DGD end-line evaluation

In 2026/7, the evaluators shall set up and conduct the endline evaluation of the DGD programme per outcome (see overview of DGD outcomes below):

- Review the proposed evaluation focus in light of on-the-ground evolution of implementation and the latest organisational priorities and submit for internal and donor approval (at the latest 1 month prior to the expected start of activities)
- Assemble a team of local evaluators for the in-country work (ensuring continuity wherever possible)
- Supervise the data collection process and validate all relevant data and documentation
- Supervise the local sense-making processes
- Write up findings and answers to the evaluation questions (in collaboration with local evaluators), including recommendations for strategy adjustment
- Hold de-briefings with relevant teams

II.2.5. Award criteria

Quality criterion - Name: Suitability of technical proposal / Weighting: 30

Quality criterion - Name: Qualifications and proven experience of the proposed team of consultants / Weighting: 50

Price - Weighting: 20

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.1.

Previous publication concerning this procedure

Notice number in the OJ S: [2022/S 058-152491](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Title:

CONSULTANCY CONTRACT - Design and implementation of Rikolto's 2022-2026 evaluation framework

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

22/08/2022

V.2.2. Information about tenders

Number of tenders received: 3

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: ADE

National registration number: BE 0439.825.021

Postal address: Rue de Clairvaux 40 Bte 101

Town: Louvain-la-Neuve

NUTS code: BE Belgique / België

Postal code: 1348

Country: Belgium

Telephone: +32 10454510

The contractor is an SME: no

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 309 917,00 EUR

Total value of the contract/lot: 202 297,50 EUR

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Rikolto International s.o.n.

Postal address: Blijde Inkomststraat 50

Town: Leuven

Postal code: 3000
Country: Belgium
Internet address: <https://www.rikolto.org>

VI.5. Date of dispatch of this notice

22/08/2022