

France-Saint-Étienne: Legal advisory and representation services

OJ S 192/2019 04/10/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: SEM du Département de la Loire

National registration number: 58450486401142

Postal address: 33 boulevard Antonio Vivaldi — CS 70097

Town: Saint-Étienne

NUTS code: FRK25 Loire

Postal code: 42003

Country: France

Contact person: NOVIM

E-mail: Guillaume.lebeau@novim-epl.fr**Internet address(es):**Main address: [https://www.achatpublic.com/sdm/ent/gen/ent_detail.do?](https://www.achatpublic.com/sdm/ent/gen/ent_detail.do?PCSLID=CSL_2019_azbKVmZ7TP)[PCSLID=CSL_2019_azbKVmZ7TP](https://www.achatpublic.com/sdm/ent/gen/ent_detail.do?PCSLID=CSL_2019_azbKVmZ7TP)**I.3. Communication**

Access to the procurement documents is restricted. Further information can be obtained at:

https://www.achatpublic.com/sdm/ent/gen/ent_detail.do?PCSLID=CSL_2019_azbKVmZ7TP

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Other type: Constructions et aménagement du territoire

I.5. Main activity

Other activity: Constructions et aménagement du territoire

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Contrat de prestations pour les besoins de la société

II.1.2. Main CPV code

79110000 Legal advisory and representation services

II.1.3. Type of contract

Services

II.1.4. Short description

Lot 1: assistance générale dans les métiers des sociétés (accès de manière permanente à un environnement professionnel d'échanges de références, d'expériences, et de données mutualisées; conseils d'experts et assistance.

Lot 2: assurances (couverture des risques RCP, RC dirigeants, défense recours, multirisques immeubles).

Lot 3: prestations de services adaptées pour la gestion et prestations informatiques (prestations de comptabilité, paie du personnel, assistance en gestion financière, maintenance et mise à jour des logiciels de comptabilité).

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for one lot only

II.2. Description

II.2.1. Title

Assistance générale dans les métiers des sociétés

Lot No: 1

II.2.2. Additional CPV code(s)

79110000 Legal advisory and representation services

II.2.3. Place of performance

NUTS code: FRK25 Loire

Main site or place of performance: 33 boulevard Antonio Vivaldi — CS 70097 — 42003 Saint-Étienne Cedex 1.

II.2.4. Description of the procurement

Accès de manière permanente à un environnement professionnel d'échanges de références, d'expériences, et de données mutualisées; conseils d'experts et assistance.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/01/2020 End: 31/12/2021

This contract is subject to renewal: yes

Description of renewals:

Reconductible 2 fois pour une durée de 1 an.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Prestations d'assurance
Lot No: 2

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: FRK25 Loire

Main site or place of performance: 33 boulevard Antonio Vivaldi, 42003 Saint-Étienne Cedex.

II.2.4. Description of the procurement

Contrat d'assurance destiné à couvrir les risques RCP, RC des dirigeants, «Défense recours» de protection juridique, multirisques immeubles.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/01/2020 End: 31/12/2021

This contract is subject to renewal: yes

Description of renewals:

Reconductible 2 fois pour une durée de 1 an.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Prestations de services adaptées pour la gestion et prestations informatiques
Lot No: 3

II.2.2. Additional CPV code(s)

79200000 Accounting, auditing and fiscal services

II.2.3. Place of performance

NUTS code: FRK25 Loire

Main site or place of performance: 33 boulevard Antonio Vivaldi, 42003 Saint-Étienne.

II.2.4. Description of the procurement

Prestations de comptabilité, paie du personnel, assistance en gestion financière, maintenance et mise à jour des logiciels de comptabilité.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/01/2020 End: 31/12/2021

This contract is subject to renewal: yes

Description of renewals:

Reconductible 2 fois pour une durée de 1 an.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 05/11/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

French

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 06/11/2019 Local time: 09:00

Place:
Saint-Étienne.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal de grande instance de Saint-Étienne

Postal address: place du Palais de Justice

Town: Saint-Étienne

Postal code: 42000

Country: France

VI.5. Date of dispatch of this notice

01/10/2019