

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:467965-2017:TEXT:EN:HTML>

**United Kingdom-London: Clothing, footwear, luggage articles and accessories
2017/S 225-467965**

Contract notice

Supplies

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

London Universities Purchasing Consortium
Shropshire House, 179 Tottenham Court Road
London
W1T 7NZ
United Kingdom
Contact person: Joyce Kadri
Telephone: +44 2073072763
E-mail: j.kadri@lupc.ac.uk
NUTS code: UK

Internet address(es):

Main address: <http://www.lupc.ac.uk>
Address of the buyer profile: <http://www.lupc.ac.uk>

I.1) **Name and addresses**

Southern Universities Purchasing Consortium (SUPC)
Science and Technology Centre, University of Reading
Reading
RG6 6BZ
United Kingdom
E-mail: J.Kadri@lupc.ac.uk
NUTS code: UK

Internet address(es):

Main address: www.lupc.ac.uk
Address of the buyer profile: www.supc.ac.uk

I.1) **Name and addresses**

North Eastern Universities Purchasing Consortium (NEUPC)
Leeds Innovation Centre, 103 Clarendon Road
Leeds
LS2 9DF
United Kingdom
E-mail: J.Kadri@lupc.ac.uk
NUTS code: UK

Internet address(es):

Main address: www.lupc.ac.uk

Address of the buyer profile: www.neupc.ac.uk

- I.1) **Name and addresses**
Higher Education Purchasing Consortium Wales (HEPCW)
8th Floor, 30-36 Newport Road
Cardiff
CF24 0DE
United Kingdom
E-mail: J.Kadri@lupc.ac.uk
NUTS code: UK
Internet address(es):
Main address: www.lupc.ac.uk
Address of the buyer profile: www.hepcw.ac.uk

- I.1) **Name and addresses**
North Western Universities Purchasing Consortium (NWUPC)
Albert House, 17 Bloom Street
Manchester
United Kingdom
E-mail: J.Kadri@lupc.ac.uk
NUTS code: UK
Internet address(es):
Main address: www.lupc.ac.uk
Address of the buyer profile: www.nwupc.ac.uk

- I.1) **Name and addresses**
Advanced Procurement for Universities and colleges
Unit 27, Stirling Business Centre, Wellgreen
Stirling
FK8 2DZ
United Kingdom
E-mail: J.Kadri@lupc.ac.uk
NUTS code: UK
Internet address(es):
Main address: www.lupc.ac.uk
Address of the buyer profile: www.apuc.ac.uk

- I.2) **Joint procurement**
The contract involves joint procurement
In the case of joint procurement involving different countries, state applicable national procurement law:
UK.
The contract is awarded by a central purchasing body

- I.3) **Communication**
The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://lupc.bravosolution.co.uk/web/login.shtml>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <http://lupc.bravosolution.co.uk>
Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <http://lupc.bravosolution.co.uk>

I.4) **Type of the contracting authority**
Body governed by public law

I.5) **Main activity**
Education

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**
Ceremonial Gown and Photography Services.

II.1.2) **Main CPV code**
18000000

II.1.3) **Type of contract**
Supplies

II.1.4) **Short description:**
London Universities Purchasing Consortium (LUPC), a company limited by guarantee reg. no. 04784719, is a not-for-profit company owned by its Members, for its Members. Its primary purpose is to maximise value from the collaborative procurement of goods and services for over 70 Members, made up of universities and colleges, as well as government agencies, research organisations, museums and other cultural establishments. We are seeking to set up a Framework Agreement for graduation services under the following FOUR Lots:
Lot 1 Gown Hire
Lot 2 Gown Purchase
Lot 3 Photography and DVD streaming
Lot 4 One Stop Shop (Gown Hire, Photography Services and DVD streaming)
The purpose of the framework is to assist our Members (predominantly HE sector, but also FE Colleges and other non-education Members) in their provision of the Graduation Services listed above. The framework will be accessible to the Members of the six Higher Education Purchasing Consortia.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**
This contract is divided into lots: yes
Tenders may be submitted for maximum number of lots: 4

II.2) **Description**

II.2.1) **Title:**
Gown Hire
Lot No: 1

II.2.2) **Additional CPV code(s)**
18000000

II.2.3) **Place of performance**
NUTS code: UK

II.2.4) **Description of the procurement:**
Students graduation gowns hire. This lot also includes gown hire for academics.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/03/2018

End: 28/02/2020

This contract is subject to renewal: yes

Description of renewals:

The structure of the new process will be determined when the process is approved by the committee. Two x 1 year extensions are available.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Gown Purchase

Lot No: 2

II.2.2) **Additional CPV code(s)**

18000000

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

Gown Purchase.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/03/2018

End: 28/02/2020

This contract is subject to renewal: yes

Description of renewals:

The structure of the new process will be determined when the process is approved by the committee. Two x 1 year extensions are available.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

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- II.2.12) **Information about electronic catalogues**
Tenders must be presented in the form of electronic catalogues or include an electronic catalogue
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- II.2) **Description**
- II.2.1) **Title:**
Photography Services
Lot No: 3
- II.2.2) **Additional CPV code(s)**
79961000
- II.2.3) **Place of performance**
NUTS code: UK
- II.2.4) **Description of the procurement:**
Photography services.
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Start: 01/03/2018
End: 28/02/2020
This contract is subject to renewal: yes
Description of renewals:
The structure of the new process will be determined when the process is approved by the committee. Two x 1 year extensions are available.
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.12) **Information about electronic catalogues**
Tenders must be presented in the form of electronic catalogues or include an electronic catalogue
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- II.2) **Description**
- II.2.1) **Title:**
Gown Hire and Photography Services
Lot No: 4
- II.2.2) **Additional CPV code(s)**
18000000
- II.2.3) **Place of performance**
NUTS code: UK

- II.2.4) **Description of the procurement:**
One Stop Shop: Gown Hire and Photography Services.
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Start: 01/03/2018
End: 28/02/2020
This contract is subject to renewal: yes
Description of renewals:
The structure of the new process will be determined when the process is approved by the committee. Two x 1 year extensions are available.
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.12) **Information about electronic catalogues**
Tenders must be presented in the form of electronic catalogues or include an electronic catalogue
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

- III.1) **Conditions for participation**
- III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
- III.1.2) **Economic and financial standing**
Selection criteria as stated in the procurement documents
- III.1.3) **Technical and professional ability**
Selection criteria as stated in the procurement documents
- III.1.5) **Information about reserved contracts**
- III.2) **Conditions related to the contract**
- III.2.2) **Contract performance conditions:**
- III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1) **Description**
- IV.1.1) **Type of procedure**
Open procedure
- IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
The procurement involves the establishment of a framework agreement
Framework agreement with several operators
Envisaged maximum number of participants to the framework agreement: 20

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 04/01/2018

Local time: 10:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

IV.2.7) **Conditions for opening of tenders**

Date: 04/01/2018

Local time: 10:00

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

London Universities Purchasing Consortium (LUPC), a company limited by guarantee reg. no. 04784719, is a not-for-profit company owned by its Members, for its Members. Its primary purpose is to maximise value from the collaborative procurement of goods and services for over 70 Members, made up of universities and colleges, as well as government agencies, research organisations, museums and other cultural establishments. We are seeking to set up a Framework Agreement for graduation services under the following 4 Lots:

Lot 1 Gown Hire

Lot 2 Gown Purchase

Lot 3 Photography and DVD streaming

Lot 4 One Stop Shop (Gown Hire, Photography Services and DVD streaming)

The purpose of the framework is to assist our Members (predominantly HE sector, but also FE Colleges and other non-education Members) in their provision of the Graduation Services listed above. The framework will be accessible to the Members of the six Higher Education Purchasing Consortia.

For each lot, the highest five scoring Tenderers will be selected as framework providers for that lot, this is subject to acceptance all mandatory requirements being met.

As with all Framework Agreements, Members are not obliged to use this agreement. Members are under no obligation to join the Framework and may decide not to do so. Whilst it is the general intention of Members to purchase Gown Hire, Gown Purchase and Photography Services under this Framework Agreement, this does not confer any exclusivity on the appointed Suppliers. Members reserve the right to purchase Gown Hire, Gown Purchase and Photography Services from any supplier outside of this Framework Agreement. A key measure of success for the participating consortia is the extent to which Members take up Framework Agreements and therefore LUPC aims to achieve genuine best value arrangements for Members.

VI.4) **Procedures for review**

VI.4.1) **Review body**

London Universities Purchasing Consortium
London
United Kingdom

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

21/11/2017