

United Kingdom-Bathgate: Insurance services
OJ S 225/2017 23/11/2017
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Weslo Housing Management Ltd

Postal address: 66 North Bridge Street

Town: Bathgate

NUTS code: UKM Scotland

Postal code: EH48 4PP

Country: United Kingdom

Contact person: Donna Henderson

E-mail: donna.henderson@weslohm.co.uk

Telephone: +44 1506634060

Internet address(es):

Main address: <http://www.weslo-housing.org/>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19402

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.publiccontractsscotland.gov.uk>

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Insurance and Related Services.

II.1.2. Main CPV code

66510000 Insurance services

II.1.3. Type of contract

Services

II.1.4. Short description

The Contract is for the provision of general insurance and related services, including claims handling, loss control services, engineering inspections and general programme maintenance and advice as required by WHM, commencing 1.4.2018. Bids are invited from suitably qualified insurance/brokers and direct providers for the entire scope of services. The procurement will follow the 2-stage Restricted Procedure with a pre-qualifying stage based on ESPD and bidders will be selected on the basis of their capability, capacity and experience to perform the contract.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

66512100 Accident insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66515000 Damage or loss insurance services, 66515100 Fire insurance services, 66515200 Property insurance services, 66515300 Weather and financial loss insurance services, 66515400 Weather-related insurance services, 66516000 Liability insurance services, 66515410 Financial loss insurance services

II.2.3. Place of performance

NUTS code: UKM78 West Lothian

Main site or place of performance: Offices and Properties of Weslo Housing Management.

II.2.4. Description of the procurement

The scope of the Contract includes insurance cover, brokerage services, related advice, claims management and loss control services for property, legal liabilities, engineering insurance and inspection and other general (non-life) insurances as required by WHM for a period of 3 years (or periods of insurance) commencing 1.4.2018, with the option to extend by up to a further 2 x single years at WHM's discretion. Bidders are required to bid for the entire scope of services. Bids are invited from suitably qualified and experienced insurance brokers and/or direct insurers.

The Contract will follow the 2-stage Restricted Procedure with bidders being selected on the basis of the responses contained in the ESPD. Bidders will be expected have the capability, capacity, financial and economic standing and experience to perform the contract. ESPD must be completed in full with all relevant information supplied.

The Contract will be awarded on the basis of Most Economically Advantageous Tender (MEAT), with specific evaluation criteria detailed within the ITT and contract documents provide at stage 2.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 60 %

Cost criterion - Name: Price / Weighting: 40 %

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

It is expected that the contract will last for 3 years to the 31.3.2021, with the possibility of a further 2 single years extensions through to 31.3.2023. The extension of the contract will be at the discretion of WHM.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3Maximum number: 6Objective criteria for choosing the limited number of candidates:

As outlined in the Project Particulars and ESPD Guidance requirements for Insurance Services.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

As outlined in the Project Particulars and ESPD Guidance requirements for Insurance Services attached to this notice.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

As outlined in the Project Particulars and ESPD Guidance requirements for Insurance Services attached to this notice.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

As outlined in the Project Particulars and ESPD Guidance requirements for Insurance Services attached to this notice.

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular professionReference to the relevant law, regulation or administrative provision:

For insurance services, insurers authorised under the Financial Services and Markets Act 2000, Insurance Companies Act 1982 (and any other statutory modifications thereof) and

regulated by the UK Prudential Regulation Authority, the UK Financial Conduct Authority, or equivalent in another member state of the European Economic Area. Insurance Brokers registered with and regulated by the Financial Conduct Authority, or equivalent in another member state of the European Economic Area.

III.2.2. Contract performance conditions

KPI's will be outlined and provided with the ITT and Quality documents, 2nd stage of the process.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 22/12/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 28/12/2017

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Oct/Nov 2020 (if 3 years in term) or Oct/Nov 2022 (if 5 years in term).

VI.3. Additional information

Please ensure that you comprehensively read and follow the specific instructions provided in the attached Project Particulars and ESPD Guidance Requirements document. Failure to provide the required details may result in removal from the procurement process.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=519090

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Details will be outlined at stage 2 of this process.

(SC Ref: 519090).

Download the ESPD document here: http://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=519090

VI.4. Procedures for review

VI.4.1. Review body

Official name: Weslo Housing Management Ltd

Postal address: 66 North Bridge Street

Town: Bathgate

Postal code: EH48 4PP

Country: United Kingdom

Telephone: +44 1506634060

Internet address: <http://www.weslo-housing.org/>

VI.5. Date of dispatch of this notice

21/11/2017