

**United Kingdom-Braintree: Legal services**  
**OJ S 206/2018 25/10/2018**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Greenfields Community Housing  
Postal address: Greenfields House, Charter Way  
Town: Braintree  
NUTS code: UKH3 Essex  
Postal code: CM77 8FG  
Country: United Kingdom  
Contact person: Ms Mandy Rose  
E-mail: [mandy.rose@greenfieldsch.org.uk](mailto:mandy.rose@greenfieldsch.org.uk)  
Telephone: +44 1376332483

**Internet address(es):**

Main address: <http://www.greenfieldsch.org.uk>  
Address of the buyer profile: <http://www.greenfieldsch.org.uk>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.housingprocurement.com/>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://www.housingprocurement.com/>

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Legal Services framework GREEN0470  
Reference number: DN370403

**II.1.2. Main CPV code**

79100000 Legal services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

This opportunity is being carried out under "Light Touch Regime" schedule 3 Public Contract Regulations 2015

Greenfields is inviting legal providers to submit tenders for inclusion onto a Legal Services framework agreement.

The Framework Agreement will be for a period of 4 years commencing 19.12.2018 and will be open to Greenfields and the Procurement Alliance for Essex (PAE) members. Full details of membership may be viewed accessing the following website <https://www.paessex.gov.uk/>.

Tenderers are welcome to submit for just one or more LOTs of the services as detailed below. All tenderers shall complete the ITT Stage One document as well as the ITT. If a tenderer shall be deemed to "fail" at Stage One their ITT submission will not be considered.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

### **II.2. Description**

#### **II.2.1. Title**

Property  
Lot No: 1

#### **II.2.2. Additional CPV code(s)**

79140000 Legal advisory and information services

#### **II.2.3. Place of performance**

NUTS code: UKH3 Essex

#### **II.2.4. Description of the procurement**

Typical services to be provided but not limited to,

- Acquisitions and disposals
- Leases, licenses and conveyancing
- Landlord and tenant matters
- Right to Buy
- Social housing
- Leaseholder matters
- Social tenancy advice
- Property charging
- Adverse Possession Claims

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48  
This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Development

Lot No: 2

##### **II.2.2. Additional CPV code(s)**

79140000 Legal advisory and information services

##### **II.2.3. Place of performance**

NUTS code: UKH3 Essex

##### **II.2.4. Description of the procurement**

Typical services to be provided but not limited to,

- Site/Property development
- Environmental and planning
- Compulsory purchase
- Procurement and contractual matters
- S106 agreements

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Housing Management Advice

Lot No: 3

**II.2.2. Additional CPV code(s)**

79140000 Legal advisory and information services

**II.2.3. Place of performance**

NUTS code: UKH3 Essex

**II.2.4. Description of the procurement**

Typical services to be provided but not limited to,

- Advice on anti social behaviour, estate management and tenancy matters
- Disrepair claims
- Unlawful occupiers, i.e. squatters
- Debt recovery

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

General Commercial

Lot No: 4

**II.2.2. Additional CPV code(s)**

79140000 Legal advisory and information services

**II.2.3. Place of performance**

NUTS code: UKH3 Essex

**II.2.4. Description of the procurement**

Typical services to be provided but not limited to,

- Public procurement law
- Contract advice, drafting and law
- Dispute resolution
- Outsourcing/contracting out of services, joint ventures
- Corporate finance

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Employment

Lot No: 5

**II.2.2. Additional CPV code(s)**

79140000 Legal advisory and information services

**II.2.3. Place of performance**

NUTS code: UKH3 Essex

**II.2.4. Description of the procurement**

Typical services to be provided but not limited to,

- Employment law
- Equality issues
- TUPE
- Pensions
- Health & Safety (employees)
- Organisational change

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Financial  
Lot No: 6

##### **II.2.2. Additional CPV code(s)**

79140000 Legal advisory and information services

##### **II.2.3. Place of performance**

NUTS code: UKH3 Essex

##### **II.2.4. Description of the procurement**

Typical services to be provided but not limited to,

- Company law
- Corporate finance
- Governance
- Company secretarial duties
- Taxation
- Joint ventures and venture capital advice

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48  
This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section IV: Procedure**

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### **IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 20

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information****IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 21/11/2018 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7. Conditions for opening of tenders**

Date: 21/11/2018 Local time: 12:00

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information****VI.4. Procedures for review****VI.4.1. Review body**

Official name: Greenfields Community Housing

Town: Braintree

Postal code: CM77 8FG

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

22/10/2018