

United Kingdom-London: Legal services

OJ S 194/2020 06/10/2020

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Legal Aid Agency

Town: London

NUTS code: UKI London

Postal code: SW1H 9AJ

Country: United Kingdom

E-mail: [civiltenders@legalaid.gsi.gov.uk](mailto:civiltenders@legalaid.gsi.gov.uk)

**Internet address(es):**

Main address: <https://www.gov.uk/government/organisations/legal-aid-agency>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.gov.uk/topic/legal-aid-for-providers/tenders>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://legalaid.bravosolution.co.uk/web/login.shtml>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

Other activity: other publicly funded services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Procurement of Civil Legal Aid Services in England and Wales from April 2021

**II.1.2. Main CPV code**

79100000 Legal services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The Legal Aid Agency ('LAA') is inviting applicants to submit a tender for a 2021 Civil Legal Advice Contract ('CLA Contract' or 'Contract') to provide specialist telephone advice in the education and/or discrimination categories of law from 1 April 2021 as part of the LAA's publicly funded telephone-based Civil Legal Advice ('CLA') service.

The LAA intends to award a total of six separate CLA Contracts:

- 3 in the discrimination category; and
- 3 in the education category.

#### **II.1.5. Estimated total value**

Value excluding VAT: 56 264 773,11 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

### **II.2. Description**

#### **II.2.1. Title**

Education — Lot 1

Lot No: 1

#### **II.2.2. Additional CPV code(s)**

79100000 Legal services

#### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: England and Wales.

#### **II.2.4. Description of the procurement**

The Legal Aid Agency ('LAA') is inviting applicants to submit a tender for a 2021 Civil Legal Advice Contract ('CLA Contract' or 'Contract') to provide specialist telephone advice in the education and/or discrimination categories of law from 1 April 2021 as part of the LAA's publicly funded telephone-based Civil Legal Advice ('CLA') service.

This Information for Applicants document ('IFA') provides information about the CLA Specialist Telephone Advice Contract Invitations to Tender ('ITTs'), including how Applicants submit an ITT Response, and the rules governing this stage of the procurement process.

The LAA intends to award a total of six separate CLA Contracts:

- 3 in the discrimination category; and
- 3 in the education category.

In the discrimination category, we are seeking to award 3 Contracts of equal size.

In Education, applicants will be able to bid for a 'Lot' depending on the volume of work they wish to deliver as follows:

- Lot 1: we are seeking to award 2 contracts, each delivering 20 % of the total volume of education contract work; and
- Lot 2: we are seeking to award 1 contract, delivering 60 % of the total volume of education contract work.

The LAA reserves the right to award fewer than 3 contracts in the education and/or discrimination category and/or no contracts in any one or more categories.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Criterion 1 — staffing the service / Weighting: 22

Quality criterion - Name: Criterion 2 — delivering a quality service / Weighting: 13

Quality criterion - Name: Criterion 3 — capacity planning for the service / Weighting: 17

Quality criterion - Name: Criterion 4 — implementation of the service / Weighting: 8

Price - Weighting: 40

#### **II.2.6. Estimated value**

Value excluding VAT: 1 240 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/12/2020 End: 31/08/2023

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

Education — Lot 2

Lot No: 2

##### **II.2.2. Additional CPV code(s)**

79100000 Legal services

##### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: England and Wales.

##### **II.2.4. Description of the procurement**

The Legal Aid Agency ('LAA') is inviting Applicants to submit a tender for a 2021 Civil Legal Advice Contract ('CLA Contract') or 'Contract') to provide specialist telephone advice in the education and/or discrimination categories of law from 1 April 2021 as part of the LAA's publicly funded telephone-based Civil Legal Advice ('CLA') service.

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The LAA intends to award a total of six separate CLA Contracts:

- 3 in the discrimination category; and
- 3 in the education category.

In the discrimination category, we are seeking to award 3 contracts of equal size.

In education, applicants will be able to bid for a 'Lot' depending on the volume of work they wish to deliver as follows:

- Lot 1 – we are seeking to award 2 contracts, each delivering 20 % of the total volume of education contract work; and
- Lot 2 – we are seeking to award 1 contract, delivering 60 % of the total volume of education contract work.

The LAA reserves the right to award fewer than 3 contracts in the education and/or discrimination category and/or no contracts in any one or more categories.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Criterion 1 — staffing the service / Weighting: 22

Quality criterion - Name: Criterion 2 — delivering a quality service / Weighting: 13

Quality criterion - Name: Criterion 3 — capacity planning for the service / Weighting: 17

Quality criterion - Name: Criterion 4 — implementation of the service / Weighting: 8

Price - Weighting: 40

#### **II.2.6. Estimated value**

Value excluding VAT: 4 960 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/12/2020 End: 31/08/2023

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

Discrimination

Lot No: 3

##### **II.2.2. Additional CPV code(s)**

79100000 Legal services

##### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: England and Wales.

##### **II.2.4. Description of the procurement**

The Legal Aid Agency ('LAA') is inviting Applicants to submit a Tender for a 2021 Civil Legal Advice Contract ('CLA Contract') or 'Contract') to provide specialist telephone advice in the education and/or discrimination categories of law from 1 April 2021 as part of the LAA's publicly funded telephone-based Civil Legal Advice ('CLA') service.

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The LAA intends to award a total of six separate CLA Contracts:

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- 3 in the education category.

In the discrimination category, we are seeking to award 3 contracts of equal size. In education, applicants will be able to bid for a 'Lot' depending on the volume of work they wish to deliver as follows:

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The LAA reserves the right to award fewer than 3 contracts in the education and/or discrimination category and/or no contracts in any one or more categories.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Criterion 1 — staffing the service / Weighting: 22

Quality criterion - Name: Criterion 2 — delivering a quality service / Weighting: 13

Quality criterion - Name: Criterion 3 — capacity planning for the service / Weighting: 17

Quality criterion - Name: Criterion 4 — implementation of the service / Weighting: 8

Price - Weighting: 40

#### **II.2.6. Estimated value**

Value excluding VAT: 4 600 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/12/2020 End: 31/08/2023

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 05/11/2020 Local time: 09:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 06/11/2020

**IV.2.7. Conditions for opening of tenders**

Date: 06/11/2020 Local time: 09:00

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Legal Aid Agency  
Postal address: 102 Petty France  
Town: London  
Postal code: SW1H 9AJ  
Country: United Kingdom

**VI.4.2. Body responsible for mediation procedures**

Official name: Centre for Effective Dispute Resolution (CEDR)  
Postal address: 70 Fleet Street  
Town: London  
Postal code: EC4Y 1EU  
Country: United Kingdom

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Legal Aid Agency  
Postal address: 102 Petty France  
Town: London  
Postal code: SW1H 9AJ  
Country: United Kingdom  
E-mail: [civiltenders@legalaid.gsi.gov.uk](mailto:civiltenders@legalaid.gsi.gov.uk)

**VI.5. Date of dispatch of this notice**

01/10/2020

