

Spain-Madrid: Office-support services

OJ S 226/2017 24/11/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Comisionado para el Mercado de Tabacos

National registration number: Q2826042J

Postal address: Paseo Habana, 140

Town: Madrid

NUTS code: ES300 Madrid

Postal code: 28036

Country: Spain

Contact person: Comisionado para el Mercado de Tabacos

E-mail: eeff.cmt@cmtabacos.minhafp.es

Telephone: +34 917457250

Fax: +34 917457212

Internet address(es):

Main address: <http://www.cmtabacos.es>

Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=1tT4RW0%2BJ%2B0%3D>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=CbCvMde4zEsQK2TEfXGy%2BA%3D%3D

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=1tT4RW0%2BJ%2B0%3D>

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Economic and financial affairs

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Servicio de depuración, ordenación, registro y archivo de documentos.

Reference number: 201700000075

II.1.2. Main CPV code

79500000 Office-support services

II.1.3. Type of contract

Services

II.1.4. Short description

Servicio de depuración, ordenación, registro y archivo de documentos.

II.1.5. Estimated total value

Value excluding VAT: 546 694,22 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: ES300 Madrid

Main site or place of performance: Pº de la Habana, 140, 28036 Madrid.

II.2.4. Description of the procurement

Servicio de depuración, ordenación, registro y archivo de documentos.

II.2.5. Award criteria

Criteria below

Price

II.2.6. Estimated value

Value excluding VAT: 546 694,22 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

2 años.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Por mutuo acuerdo de las partes, previa finalización del plazo de vigencia del contrato original.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Capacidad de obrar.

Otros capacidades: compromiso de adscripción de medios según se establece en el apartado 14.1 del Cuadro de características del PCAP.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Cifra anual de negocio. Descripción: Según establece el ap 14 3 1 del Cuadro de características del PCAP.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Otros. Descripción: relación de trabajos, según se establece en el ap 14 3 2 del Cuadro de Características del PCAP.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure Accelerated procedure Justification:

Existiendo la necesidad de contratar los servicios objeto de licitación para el adecuado tratamiento de las solicitudes y del resto de documentación; teniendo en cuenta que la prestación del servicio se venia realizando en ejecución de una contrato finalizado ya el 15.10.2017; es necesario evitar de manera urgente la falta de cobertura contractual para la prestación del servicio objeto de licitación, y con ello el perjuicio al cumplimiento de los fines y el correcto ejercicio de las competencias que tiene atribuidas el Comisionado para el Mercado de Tabacos. Correo.

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 04/01/2018 Local time: 14:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Spanish

IV.2.7. Conditions for opening of tenders

Date: 17/01/2018 Local time: 10:00

Place:

Sede del O.A. Comisionado para el Mercado de Tabacos

Datos de Dirección:

Calle: Paseo de la Habana, 140

CP: 28036

Población: Madrid

País: España.

Information about authorised persons and opening procedure: Descripción:

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal Administrativo Central de Recursos Contractuales, previo anuncio por escrito al Comisionado para el mercado de Tabacos

Postal address: Avenida General Perón, 38, planta 8

Town: Madrid

Postal code: 28020

Country: Spain

Internet address: <https://sedeminhap.gob.es/es-ES/Sedes/TACRC/>

VI.5. Date of dispatch of this notice

22/11/2017