

**United Kingdom-London: Refurbishment work**  
**OJ S 207/2018 26/10/2018**  
**Contract award notice**  
**Works**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Big Lottery Fund

Postal address: 1 Plough Place

Town: London

NUTS code: UKC22 Tyneside

Postal code: EC4A 1DE

Country: United Kingdom

Contact person: Procurement Team

E-mail: [procurement@biglotteryfund.org.uk](mailto:procurement@biglotteryfund.org.uk)

**Internet address(es):**

Main address: <https://www.delta-esourcing.com>

Address of the buyer profile: <http://biglotteryfund.org.uk>

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Other activity: Not for Profit

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Design and Refurbishment of BLF Newcastle Office

Reference number: BIG001-0922

**II.1.2. Main CPV code**

45453100 Refurbishment work - UB01

**II.1.3. Type of contract**

Works

**II.1.4. Short description**

Big Lottery Fund has occupied the 5th, 6th and 7th floor of St James Gate for the last 12 years under a full repair and maintenance lease. It plan to reduce occupancy to 2 floors and would like to refurbish floors 5 and 6. Since carrying out a full property review of all our offices, and the successful refurbishment of our offices in Birmingham and Leeds, we have identified our current office in Newcastle does not reflect our vision. The refurbishment of the Newcastle office will provide more flexible, collaborative spaces, and be suitable to invite in our stakeholders to build upon our relationships within the local community. The project is primarily

to achieve occupancy requirements, and incorporate hot desking facilities, but also to bring the space in line with our desired design. It is important to the Fund that the project demonstrates an investment in the wellbeing of its staff whilst being mindful of its obligations to use public funds appropriately.

#### **II.1.6. Information about lots**

This contract is divided into lots: yes

#### **II.1.7. Total value of the procurement**

Value excluding VAT: 495 000,00 GBP

### **II.2. Description**

#### **II.2.1. Title**

Design and Refurbishment

Lot No: 1

#### **II.2.2. Additional CPV code(s)**

45453100 Refurbishment work - IA25

#### **II.2.3. Place of performance**

NUTS code: UKC22 Tyneside

Main site or place of performance: Tyneside.

#### **II.2.4. Description of the procurement**

The Big Lottery Fund's operational office in Newcastle needs to reflect, promote and support our ambition of "People in the Lead" and our Strategic Framework for 2015-21 which will require us to work differently. In future, as a grant maker we will be more open and participatory in how we fund exploring digital and media options and new types of grant making while working more closely with partners and developing stronger local networks and relationships. As a catalyst we want to develop the skills of individuals and communities and support the creation of partnerships to support great community-led activity. As an organisation we will strengthen our networks across the UK to share ideas knowledge and evidence and, recognising that we can't deliver our vision alone, collaborate with those who can make a difference.

To do this the design, layout and feel of our new environment needs to be:

- a welcoming and comfortable space for staff, customers and stakeholders,
- updated to reflect the next phase of The Big Lottery's development moving closer to the communities we serve,
- designed with furniture to create and maintain a feeling of space,
- flexible, multi-functional and creative to maximise the effectiveness and productivity of our staff, enable us to work collaboratively, and adapt as our ways of working change and evolve,
- modern and clearly branded to create a distinct big lottery fund presence,
- a cost effective solution, reflecting our principle of financial stewardship of public money,
- an exemplar of best practice in areas such as disability access, energy efficiency and staff welfare,
- an environment that encourages professional use of the office spaces,
- a reflection of the nature of the staff in Newcastle; hardworking, passionate, friendly and fun,
- a comfortable working environment that meets our green aspirations.

#### **II.2.5. Award criteria**

Price

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Furniture  
Lot No: 2

##### **II.2.2. Additional CPV code(s)**

39000000 Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products - UB01

##### **II.2.3. Place of performance**

NUTS code: UKC22 Tyneside  
Main site or place of performance: Tyneside.

##### **II.2.4. Description of the procurement**

Furniture for the Big Lottery Fund Office in Newcastle to compliment the wider design and refurbishment as outlined in Lot 1 and this Contract Notice.

##### **II.2.5. Award criteria**

Price

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2018/S 059-129619](#)

#### **IV.2.8. Information about termination of dynamic purchasing system**

#### **IV.2.9. Information about termination of call for competition in the form of a prior information notice**

### **Section V: Award of contract**

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**Contract No:** BIG001-0922

**Lot No:** 1

**Title:**

Design and Refurbishment

A contract/lot is awarded: yes

#### **V.2. Award of contract**

##### **V.2.1. Date of conclusion of the contract**

31/07/2018

##### **V.2.2. Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: no

##### **V.2.3. Name and address of the contractor**

Official name: Active FM

Postal address: Unit 4, Headley Road East

Town: Woodley

NUTS code: UK United Kingdom

Postal code: RG5 4SW

Country: United Kingdom

The contractor is an SME: no

##### **V.2.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot: 275 000,00 GBP

Total value of the contract/lot: 259 049,00 GBP

##### **V.2.5. Information about subcontracting**

### **Section V: Award of contract**

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**Lot No:** 2

**Title:**

Furniture

A contract/lot is awarded: yes

#### **V.2. Award of contract**

**V.2.1. Date of conclusion of the contract**

31/07/2018

**V.2.2. Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: no

**V.2.3. Name and address of the contractor**

Official name: Active FM

Postal address: Unit 4 Headley Park, 10 Headley Road East

Town: Woodley

NUTS code: UK United Kingdom

Postal code: RG5 4SW

Country: United Kingdom

The contractor is an SME: no

**V.2.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot: 220 000,00 GBP

Total value of the contract/lot: 212 926,00 GBP

**V.2.5. Information about subcontracting**

The contract is likely to be subcontracted Short description of the part of the contract to be subcontracted:

Supply of certain items of loose and fitted furniture to be used in the fit out of the refurbishment scheme.

**Section VI: Complementary information**

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**VI.3. Additional information**

The Contracting Authority considers that this contract may be suitable for economic operators that are Small or Medium Enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. The Contracting Authority considers that the contracts for Lot 1 and 2 individually or Lots 1 and 2 combined may be suitable for economic operators that are Small or Medium Enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this Notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=354054906>

GO Reference: GO-20181025-PRO-13441508

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Big Lottery Fund

Postal address: 1 Plough Place

Town: London

Postal code: EC4A 1DE

Country: United Kingdom

E-mail: [procurement@biglotteryfund.org.uk](mailto:procurement@biglotteryfund.org.uk)

Internet address: <https://www.biglotteryfund.org.uk>

**VI.4.2. Body responsible for mediation procedures**

Official name: Big Lottery Fund

Postal address: 1 Plough Place

Town: London

Postal code: EC4A 1DE

Country: United Kingdom

E-mail: [procurement@biglotteryfund.org.uk](mailto:procurement@biglotteryfund.org.uk)

Internet address: <https://www.biglotteryfund.org.uk>

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Big Lottery Fund

Postal address: 1 Plough Place

Town: London

Postal code: EC4A 1DE

Country: United Kingdom

E-mail: [procurement@biglotteryfund.org.uk](mailto:procurement@biglotteryfund.org.uk)

Internet address: <https://www.biglotteryfund.org.uk>

**VI.5. Date of dispatch of this notice**

25/10/2018