

Belgium-Brussels: Document management services
OJ S 195/2020 07/10/2020
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Union nationale des mutualités neutres

National registration number: 0411.709.768_27852

Postal address: Chaussée de Charleroi 145

Town: Bruxelles

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1060

Country: Belgium

E-mail: luc.rondas@lnz.be

Telephone: +32 25388300

Fax: +32 25385018

Internet address(es):

Main address: www.mutualites-neutres.be

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=388550>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=388550>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=UNMN-LNZ-+UNMN%2FLNZ+2020%2F02-F02>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Other type: Union nationale de mutualités

I.5. Main activity

Health

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Solution Document Management BPO

Reference number: UNMN-LNZ- UNMN/LNZ 2020/02-F02_0

II.1.2.

Main CPV code

72512000 Document management services

II.1.3. Type of contract

Services

II.1.4. Short description

Sous-traitance du document management.

II.1.5. Estimated total value**II.1.6. Information about lots**

This contract is divided into lots: no

II.2. Description**II.2.3. Place of performance**

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

II.2.4. Description of the procurement

Le présent document, intitulé «Description fonctionnelle et technique», décrit tous les besoins fonctionnels et techniques des Mutualités Neutres relatifs à la sous-traitance du document management, tel que décrit ci-après à l'Union nationale des mutualités neutres et ses mutualités: Union nationale des mutualités neutres, Chaussée de Charleroi, 145 — 1060 Bruxelles

Vlaams & Neutraal Ziekenfonds — Hoogstratenplein 1 — 2800 Mechelen

Symbio – Boulevard Brand Whitlock 87/93 boîte 4 — 1200 Bruxelles.

La Mutualité Neutre — rue des Dames Blanches 24 — 5000 Namur

Mutualia — Place Verte 41 — 4800 Verviers — Neutraal Ziekenfonds Vlaanderen — Statieplein 12 — 9300 Aalst.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2021 End: 31/12/2024

This contract is subject to renewal: yes

Description of renewals:

Reconduction possible de 2 × 12 mois.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 02/11/2020 Local time: 10:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

French, Dutch

IV.2.7. Conditions for opening of tenders

Date: 02/11/2020 Local time: 10:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Juridictions de l'arrondissement judiciaire de Bruxelles

Town: Bruxelles

Country: Belgium

E-mail: luc.rondas@lnz.be

VI.5. Date of dispatch of this notice

02/10/2020