

**United Kingdom-Gloucester: Printing and related services**

OJ S 207/2018 26/10/2018

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: NHS Gloucestershire Clinical Commissioning Group

Postal address: Unit 5220, Valiant Court Delta Way, Gloucester

Town: Gloucester

NUTS code: UKK13 Gloucestershire

Postal code: GL3 4FE

Country: United Kingdom

Contact person: Rebecca Harris

E-mail: [Rebecca.harris16@nhs.net](mailto:Rebecca.harris16@nhs.net)**Internet address(es):**Main address: <https://www.gloucestershireccg.nhs.uk/>Address of the buyer profile: <https://in-tendorganiser.co.uk/scwcsu/asp/ITLogin.aspx>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://in-tendhost.co.uk/scwcsu/asp/Home>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://in-tendhost.co.uk/scwcsu/asp/Home>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Health

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Framework Agreement for Printing Services for Gloucestershire Clinical Commissioning Group

Reference number: PR002966

**II.1.2. Main CPV code**

79800000 Printing and related services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

NHS Gloucestershire Clinical Commissioning Group wishes to procure a Framework Agreement for print and associated services. This will include printed forms, stationery and bespoke printed items together with associated print services, with a delivery and collection service to main sites. The key aims of this service are to:

- provide the Commissioner with a Framework Agreement for all of their print and associated requirements,
- to significantly reduce annual printing costs,
- to provide continued cost improvements including rationalisation and standardisation of printed forms,
- innovative proposals are sought for the future development of the service. The Framework Agreement term will be 4 years. The Framework Agreement is planned to commence from 1.4.2019. The annual budget is approximately 40 000 GBP inclusive of VAT (where applicable). This procurement is being carried out by NHS South, Central and West Commissioning Support Unit (SCW) on behalf of the Commissioners.

#### **II.1.5. Estimated total value**

Value excluding VAT: 128 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

79800000 Printing and related services, 79823000 Printing and delivery services, 79810000 Printing services, 79820000 Services related to printing

#### **II.2.3. Place of performance**

NUTS code: UKK13 Gloucestershire

Main site or place of performance:

#### **II.2.4. Description of the procurement**

NHS Gloucestershire Clinical Commissioning Group wishes to procure a Framework Agreement for print and associated services. This will include printed forms, stationery and bespoke printed items together with associated print services, with a delivery and collection service to main sites. The key aims of this service are to:

- provide the Commissioner with a Framework Agreement for all of their print and associated requirements,
- to significantly reduce annual printing costs,
- to provide continued cost improvements including rationalisation and standardisation of printed forms,
- innovative proposals are sought for the future development of the service. The Framework Agreement term will be 4 years. The Framework Agreement is planned to commence from 1.4.2019. The annual budget is approximately 40 000 GBP inclusive of VAT (where applicable). This procurement is being carried out by NHS South, Central and West Commissioning Support Unit (SCW) on behalf of the Commissioners.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6.**

**Estimated value**

Value excluding VAT: 128 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Re-procurement at the end of the 4 year term.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**II.2.14. Additional information****Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation****III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**Section IV: Procedure**

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**IV.1. Description****IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 100 In the case of framework agreements, provide justification for any duration exceeding 4 years:

Does not exceed 4 years

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information****IV.2.2.**

## **Time limit for receipt of tenders or requests to participate**

Date: 28/11/2018 Local time: 12:00

### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.7. Conditions for opening of tenders**

Date: 28/11/2018 Local time: 12:00

Place:

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

4 years.

### **VI.3. Additional information**

Interested providers will be able to view this notice via the “current tenders” list on the e-procurement portal (In-tend). <https://in-tendhost.co.uk/scwcsu/asp/Home>

In order to submit a bid, you will need to register on the e-procurement portal and “express an interest” and then complete all necessary questions as specified within the documents. On registration, please include at least 2 contacts to allow for access to the portal in times of absence. The services are deemed to be subject to the full regime of current EU procurement legislation and as such this tender will be conducted in accordance with, and governed by, the Public Contracts Regulations 2015. This contract will therefore be awarded in accordance with the provisions applicable in Section 5 (Sub-section 7) of the Public Contracts Regulations 2015. The contracting authority intends to observe the provisions and 10 days standstill period described in the Public Contracts Regulations 2015. Unsuccessful Bidders and applicants will receive scores and reasons for the decision, including the characteristics and relative advantages of the winning bid and the reasons why the Bidder/applicant was unsuccessful. Deadlines for lodging appeals should be in accordance with the Regulations. In addition to the clarification process Bidders have the opportunity to request slides on the procurement process and the In-Tend system, if you would like access to these slides please email [scwcsu.procurement@nhs.net](mailto:scwcsu.procurement@nhs.net) all clarification must be submitted through the In-Tend system.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: NHS Gloucestershire Clinical Commissioning Group

Postal address: Unit 5220, Valiant Court Delta Way, Gloucester

Town: Gloucester

Postal code: GL3 4FE

Country: United Kingdom

Internet address: <https://www.gloucestershireccg.nhs.uk/>

#### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

As described in VI.3, deadline for lodging of appeals should be in accordance with Regulation 87 and Regulation 91 of the 2015 Regulations.

**VI.5. Date of dispatch of this notice**

24/10/2018