

477033-2026 - Competition

Italy – Guidance and counselling services – PROCEDURA APERTA PER L'AFFIDAMENTO DEL SERVIZIO BIENNALE DI GESTIONE DELLE ATTIVITÀ STRUMENTALI AL FUNZIONAMENTO DEL CENTRO ORIENTAMENTO AL LAVORO DEL COMUNE DI VITERBO (C.O.L)

OJ S 131/2026 10/07/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: Comune di Viterbo

Email: portale.appalti@pec.comuneviterbo.it

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: General public services

2. Procedure

2.1. Procedure

Title: PROCEDURA APERTA PER L'AFFIDAMENTO DEL SERVIZIO BIENNALE DI GESTIONE DELLE ATTIVITÀ STRUMENTALI AL FUNZIONAMENTO DEL CENTRO ORIENTAMENTO AL LAVORO DEL COMUNE DI VITERBO (C.O.L)

Description: PROCEDURA APERTA PER L'AFFIDAMENTO DEL SERVIZIO BIENNALE DI GESTIONE DELLE ATTIVITÀ STRUMENTALI AL FUNZIONAMENTO DEL CENTRO ORIENTAMENTO AL LAVORO DEL COMUNE DI VITERBO (C.O.L)

Procedure identifier: c54a81d1-11ac-47dd-a2d4-4a34ab81a6d5

Type of procedure: Open

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 85312300 Guidance and counselling services

2.1.2. Place of performance

Town: VITERBO (VT)

Country subdivision (NUTS): Viterbo (ITI41)

Country: Italy

2.1.3. Value

Estimated value excluding VAT: 438 750,00 EUR

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5. Lot

5.1. Lot: LOT-0001

Title: PROCEDURA APERTA PER L'AFFIDAMENTO DEL SERVIZIO BIENNALE DI GESTIONE DELLE ATTIVITÀ STRUMENTALI AL FUNZIONAMENTO DEL CENTRO ORIENTAMENTO AL LAVORO DEL COMUNE DI VITERBO (C.O.L)

Description: PROCEDURA APERTA PER L'AFFIDAMENTO DEL SERVIZIO BIENNALE DI GESTIONE DELLE ATTIVITÀ STRUMENTALI AL FUNZIONAMENTO DEL CENTRO ORIENTAMENTO AL LAVORO DEL COMUNE DI VITERBO (C.O.L)

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 85312300 Guidance and counselling services

Options:

Description of the options: L'importo per l'eventuale proroga tecnica della durata massima di sei mesi è pari ad euro 48.750,00 compresi costi della manodopera pari a euro 44.908,76 e oneri di sicurezza pari ad euro 375,00.

5.1.2. Place of performance

Town: VITERBO (VT)

Country subdivision (NUTS): Viterbo (ITI41)

Country: Italy

5.1.3. Estimated duration

Duration: 24 Months

5.1.4. Renewal

Maximum renewals: 1

Other information about renewals: L'importo per l'eventuale rinnovo per una durata massima di 24 mesi è pari ad euro 195.000,00 compresi costi della manodopera e oneri di sicurezza di stesso importo del biennio iniziale.

5.1.5. Value

Estimated value excluding VAT: 438 750,00 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

5.1.9. Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD)

5.1.10. Award criteria

Criterion:

Type: Quality

Description: Progetto relativo alle modalità e tempistiche di erogazione dei servizi

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 50

Criterion:

Type: Quality

Description: Ulteriori titoli, esperienze professionali, competenze maturate etc. possedute dal personale incaricato allo svolgimento del servizio, rispetto a quelli necessari per l'espletamento dei servizi richiesti

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 20

Criterion:

Type: Quality

Description: Proposte di miglioramento del servizio di assistenza e consulenza finalizzata alla migliore esecuzione del servizio

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 10

Criterion:

Type: Price

Description: OFFERTA ECONOMICA

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 20

5.1.11. Procurement documents

Address of the procurement documents: <https://comviterbo.maggiolicloud.it/PortaleAppalti/it/procedure/codice/G05860>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Allowed

Address for submission: <https://comviterbo.maggiolicloud.it/PortaleAppalti/it/procedure/codice/G05860>

Languages in which tenders or requests to participate may be submitted: Italian

Electronic catalogue: Allowed

Deadline for receipt of tenders: 31/08/2026 12:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 180 Days

Information about public opening:

Opening date: 01/09/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

Financial arrangement: Vedi documentazione di gara

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: TAR Roma

Information about review deadlines: 30

Organisation providing additional information about the procurement procedure: Comune di Viterbo

Organisation providing more information on the review procedures: Comune di Viterbo

8. Organisations

8.1. ORG-0001

Official name: Comune di Viterbo

Registration number: 80008850564

Postal address: Via Filippo Ascenzi n. 1

Town: VITERBO (VT)

Postcode: 01100

Country subdivision (NUTS): Viterbo (ITI41)

Country: Italy

Email: portale.appalti@pec.comuneviterbo.it

Telephone: 07613481

Fax: 07613481

Roles of this organisation:

Buyer

Organisation providing additional information about the procurement procedure

Organisation receiving requests to participate

Organisation providing more information on the review procedures

8.1. ORG-0002

Official name: TAR Roma

Registration number: 80195990587

Postal address: Via Flaminia n. 189

Town: ROMA (RM)

Postcode: 00196

Country subdivision (NUTS): Roma (ITI43)

Country: Italy

Email: tarm-segrprotocolloamm@ga-cert.it

Telephone: 06 328721

Fax: 06 328721

Roles of this organisation:

Review organisation

Notice information

Notice identifier/version: 92d5c915-4d0d-4469-9b76-17cc934fb93c - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

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