

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:477264-2017:TEXT:EN:HTML>

**United Kingdom-Clydebank: Cleaning services
2017/S 229-477264**

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

Dalmuir Park Housing Association
631 Dumbarton Road, Dalmiur
Clydebank
G81 4EU
United Kingdom

Contact person: Richard Innes

Telephone: +44 1413330363

E-mail: richard.innes@jumpsurveyors.com

NUTS code: UKM81

Internet address(es):

Main address: www.dpha.org

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA21502

I.2) **Joint procurement**

The contract is awarded by a central purchasing body

I.3) **Communication**

Access to the procurement documents is restricted. Further information can be obtained at: <http://jumpsurveyors.com/services.html>

Additional information can be obtained from another address:

JMP Construction & Property Consultants

12 Royal Terrace

Glasgow

United Kingdom

Contact person: Richard Innes

E-mail: richard.innes@jumpsurveyors.com

NUTS code: UKM82

Internet address(es):

Main address: <http://jumpsurveyors.com.html>

Tenders or requests to participate must be submitted electronically via: www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available.

Unrestricted and full direct access to these tools and devices is possible, free of charge, at:

www.publiccontractsscotland.gov.uk

I.4) **Type of the contracting authority**

Body governed by public law

- I.5) **Main activity**
Housing and community amenities

Section II: Object

II.1) **Scope of the procurement**

- II.1.1) **Title:**
Dalmuir Park HA — Close Cleaning 2018 — 2021.
- II.1.2) **Main CPV code**
90910000
- II.1.3) **Type of contract**
Services
- II.1.4) **Short description:**
Cleaning of elements internally / externally to approximately 119 common stairwells with a possible further 32 being added in years 2 and 3 of the contract.
- II.1.5) **Estimated total value**
Value excluding VAT: 400 000.00 GBP
- II.1.6) **Information about lots**
This contract is divided into lots: no

II.2) **Description**

- II.2.1) **Title:**
- II.2.2) **Additional CPV code(s)**
90910000
- II.2.3) **Place of performance**
NUTS code: UKM81
Main site or place of performance:
Dalmuir, Clydebank.
- II.2.4) **Description of the procurement:**
Close cleaning to cover approximately 119 common stairwells.
Works shall include washing stairwell windows internally / externally and presenting / returning wheelie bins on days of rubbish collection.
It should be further noted that a possible 32 closes belonging to Trafalgar Housing Association located in the Dalmuir area may be amalgamated into Years 2 and 3 of the contract.
It should also be noted that it shall be a Project Requirement that cleaning externally of the close windows shall be carried out using a telescopic washing system.
- II.2.5) **Award criteria**
Criteria below
Quality criterion - Name: Quality / Weighting: 60
Cost criterion - Name: Price / Weighting: 40
- II.2.6) **Estimated value**
Value excluding VAT: 400 000.00 GBP
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The Client may take up an option to extend the works by a further 2 years.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Dual Stage Procedure:

Specific requirements can be found within Section III of the contract notice.

Bidders must pass minimum standard criteria — ESPD (Scotland) document shall be scored as follows:

Part III and Section B & D of Part IV shall be scored on a Pass/Fail basis, Section C of Part IV of the ESPD document shall be scored as follows:

0 — Unacceptable — Nil/inadequate response. Failure to demonstrate previous experience etc. relevant to the criteria.

1 — Poor — Response is partially relevant but generally poor. The response shows some elements of relevance to the criteria but contains insufficient / limited detail.

2 — Acceptable — Response is relevant and adequate. Demonstrates experience, knowledge, skills but may lack in some aspects of similarity etc.

3 — Good — Response is relevant and good — Sufficiently demonstrates a good level of experience, knowledge etc. relevant to providing similar services to similar clients.

4 — Excellent — Response is completely relevant and overall excellent — comprehensive and transparent.

The response to the questions of Section III of the ESPD1 document shall be weighted as follows:

Question 4C.1:(60 %), 4C.4:(10 %), 4C.6:(10 %), 4C.6.1:(10 %), 4C.9:(5 %), 4C.10:(5 %).

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required:

Please refer to this section when completing section 4B of the ESPD (Scotland):

Question 4B.1.1: Bidders shall require to have a minimum yearly turnover of 300 000 GBP for the last 3 financial years. Evidence of which shall be requested by the buyer by way of annual accounts.

Question 4B.5.5: It is a requirement of the contract that Bidders hold, or can commit to obtaining, prior to any subsequently awarded contract, the type and levels of insurance indicated below:

Employers Liability Insurance: 5 000 000 GBP,

Public Liability Insurance: 2 000 000 GBP,

Professional Indemnity Insurance: 2 000 000 GBP.

III.1.3) Technical and professional ability

Minimum level(s) of standards possibly required:

Please refer to this section when completing section 4C/D of the ESPD (Scotland):

Question 4C.1: Bidders shall be required to provide a minimum of 3 examples of contracts which demonstrate ability to perform contracts over the last 5 years of the size, scope and nature similar to the works detailed in this notice.

Question 4C.4: Bidders shall be required to confirm that they have the relevant supply chain management and tracking services systems to deliver the works requirements.

Question 4C.6: Bidders shall require to confirm that their directly employed staff and any sub contractors have the relevant qualifications / experience to carry out the works.

Question 4C.6.1: Bidders shall be required to confirm that all Supervisors have relevant experience / supervisory qualifications.

Question 4C.9: Bidders shall be required to confirm the equipment available to themselves in relation to the described works.

Question 4C.10: Bidders shall be required to confirm whether they intend to sub contract and if so what portion of the works.

Question 4D.1: Quality Assurance Schemes and Environmental Management Standards — the bidder MUST hold accredited 3rd party certificates in accordance with BS EN ISO9001 (or equivalent).

Please note: if the bidder cannot fulfil all of the above requirements they should not complete submit an ESPD.

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number in the OJ S: [2013/S 248-433302](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 08/01/2018

Local time: 12:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 19/01/2018

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

October 2021.

VI.2) **Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) **Additional information:**

Electronic responses to this notice are to be made through the Postbox Facility.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=510274

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:510274)

Download the ESPD document here: http://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=510274

VI.4) **Procedures for review**

VI.4.1) **Review body**

Dalmuir Park Housing Association
Beardmore House, 631 Dumbarton Road, Dalmuir
Clydebank
G81 4EU
United Kingdom

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

27/11/2017