

**United Kingdom-Newark: Insurance services**  
**OJ S 209/2018 30/10/2018**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Newark and Sherwood District Council

Postal address: Castle House, Great North Road

Town: Newark

NUTS code: UKF15 North Nottinghamshire

Postal code: NG24 1BY

Country: United Kingdom

Contact person: Mrs Rebecca Pitcher

E-mail: [insurance@newark-sherwooddc.gov.uk](mailto:insurance@newark-sherwooddc.gov.uk)

Telephone: +44 1636655324

**Internet address(es):**

Main address: <http://www.newark-sherwooddc.gov.uk>

Address of the buyer profile: <http://www.newark-sherwooddc.gov.uk>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.eastmidstenders.org>

Tenders or requests to participate must be submitted electronically via: <https://www.eastmidstenders.org>

Additional information can be obtained from another address:

Official name: Arthur J Gallagher

Postal address: Riverside, Cloister House, New Bailey Street

Town: Manchester

NUTS code: UKF15 North Nottinghamshire

Postal code: M3 5AG

Country: United Kingdom

Contact person: Dave Dutton

E-mail: [psumanchester@ajg.com](mailto:psumanchester@ajg.com)

Telephone: +44 1619352853

**Internet address(es):**

Main address: [www.ajginternational.com](http://www.ajginternational.com)

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

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**Section II: Object**

## **II.1. Scope of the procurement**

### **II.1.1. Title**

Tender for Insurance and Claims Management (excluding Insurance Broking)  
Reference number: DN371826

### **II.1.2. Main CPV code**

66510000 Insurance services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Newark and Sherwood District Council invites tenders for the provision of insurance services. The overall requirement is divided into lots and tenderers are invited to bid for all or any of the following Lots:

- 1) Property (excluding Industrial Commercial Property);
- 2) Industrial and commercial property;
- 3) Combined liability;
- 4) Motor fleet;
- 5) Group personal accident;
- 6) Engineering;
- 7) Fine art/heritage;
- 8) Package lot – lots 1, 3 and 4.

The Council proposes to enter into one or more contract(s) for an initial period of 3 years with an option to extend for a period of 2 further years. Full details are provided in the invitation to tender documents.

### **II.1.5. Estimated total value**

Value excluding VAT: 2 000 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Property (excluding Industrial Commercial Property)  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

66513200 Contractor's all-risk insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services

### **II.2.3. Place of performance**

NUTS code: UKF15 North Nottinghamshire  
Main site or place of performance: The district of Newark & Sherwood.

### **II.2.4. Description of the procurement**

Property Damage (General Properties and Contents, Flats, Housing Properties, Bridges); Works in Progress; Business Interruption – Gross Revenue; Business Interruption – Additional Expenditure; Computers; Money; Fidelity Guarantee; Special Property All Risks; Theft.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

Contracts are to be awarded on an initial 3 year period with an option to extend for a further 2 years to produce a 5 year contract in total.

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

### **II.2.14. Additional information**

#### **II.2. Description**

#### **II.2.1. Title**

Industrial and Commercial Property

Lot No: 2

#### **II.2.2. Additional CPV code(s)**

66515000 Damage or loss insurance services

#### **II.2.3. Place of performance**

NUTS code: UKF15 North Nottinghamshire

Main site or place of performance: The district of Newark & Sherwood.

#### **II.2.4. Description of the procurement**

Buildings and Loss of Rent on premises. Cover required - Fire; Lightning; Explosion; Aircraft; Earthquake; Subterranean Fire; Riot/Civil Commotion; Malicious Persons; Storm; Flood; Freezing water in fixed water or fixed heating systems & water escaping from washing machines, dishwashers, fixed water or fixed heating systems; Oil escaping from a fixed heating system; Theft or attempted theft; Falling aerials or satellite receiving equipment, solar panels, wind turbines and security equipment, their fittings or masts; Accidental breakage of glass in doors or windows, ceramic hobs, sanitary ware and solar heating panels fixed to and forming part of the building; Accidental damage to drains, pipes, cables, and underground tanks used to provide services to or from the buildings; Falling Trees or branches, telegraph poles, pylons or lamp-posts; Impact; Subsidence or Ground heave or landslip; Accidental Damage; Terrorism via Pool Re.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6. Estimated value**

## **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

## **II.2.10. Information about variants**

Variants will be accepted: no

## **II.2.11. Information about options**

Options: yes

Description of options:

Contracts are to be awarded on an initial 3 year period with an option to extend for a further 2 years to produce a 5 year contract in total.

## **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## **II.2.14. Additional information**

### **II.2. Description**

#### **II.2.1. Title**

Combined Liability

Lot No: 3

#### **II.2.2. Additional CPV code(s)**

66515410 Financial loss insurance services, 66516400 General liability insurance services, 66518300 Insurance claims adjustment services

#### **II.2.3. Place of performance**

NUTS code: UKF15 North Nottinghamshire

Main site or place of performance: The district of Newark & Sherwood.

#### **II.2.4. Description of the procurement**

Employers' Liability; Public and Products Liability; Officials Indemnity; Libel and Slander; Land Charges; Public Health Act; Professional Indemnity.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6. Estimated value**

## **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

## **II.2.10. Information about variants**

Variants will be accepted: no

## **II.2.11. Information about options**

Options: yes

Description of options:

Contracts are to be awarded on an initial 3 year period with an option to extend for a further 2 years to produce a 5 year contract in total.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

##### **II.2. Description**

###### **II.2.1. Title**

Motor Fleet  
Lot No: 4

###### **II.2.2. Additional CPV code(s)**

66514110 Motor vehicle insurance services, 66516100 Motor vehicle liability insurance services

###### **II.2.3. Place of performance**

NUTS code: UKF15 North Nottinghamshire  
Main site or place of performance: The district of Newark & Sherwood.

###### **II.2.4. Description of the procurement**

Vehicles owned, leased and operated by the Insured including vehicles on hire or loan for which the Insured becomes responsible.

###### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

###### **II.2.6. Estimated value**

###### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36  
This contract is subject to renewal: no

###### **II.2.10. Information about variants**

Variants will be accepted: no

###### **II.2.11. Information about options**

Options: yes  
Description of options:  
Contracts are to be awarded on an initial 3 year period with an option to extend for a further 2 years to produce a 5 year contract in total.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

##### **II.2. Description**

###### **II.2.1. Title**

Group Personal Accident

Lot No: 5

**II.2.2. Additional CPV code(s)**

66512000 Accident and health insurance services

**II.2.3. Place of performance**

NUTS code: UKF15 North Nottinghamshire

Main site or place of performance: The district of Newark & Sherwood.

**II.2.4. Description of the procurement**

Accidental Death or Bodily Injury or assault including Terrorism sustained by the Insured Person(s).

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

Contracts are to be awarded on an initial 3 year period with an option to extend for a further 2 years to produce a 5 year contract in total.

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Engineering

Lot No: 6

**II.2.2. Additional CPV code(s)**

66519200 Engineering insurance services

**II.2.3. Place of performance**

NUTS code: UKF15 North Nottinghamshire

Main site or place of performance: The district of Newark & Sherwood.

**II.2.4. Description of the procurement**

Engineering Insurance (cover for Damage to Insured and Plant and other Property including Air Receivers, Hot Water Boilers, Calorifiers, Expansion Vessels, Storage Tanks, Runway Tracks, Manual Blocks, Axle Stands, Jacks, Goods Only Lifts, Trolley Jacks and Refuse

Collector Hoists, Personnel Hoist, Miscellaneous Tackle, Passenger/Goods Lifts, Winches, Platform Lifts, Harness with Lanyard, Fall Arrester, Vehicle Lifts, Tailboard Lifts, Mobile Elevating Work Platform and Stairlifts, Bearing Press, Motors, Generators, Pumps, Control Panels, Submersible Pump and Air Handling Units); Engineering Inspection Services (Inspections of plant and equipment by engineers to meet statutory and other legal requirements and an appropriate Electronic Records Management system for the retention and management of Inspection Certificates and Reports).

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

Contracts are to be awarded on an initial 3 year period with an option to extend for a further 2 years to produce a 5 year contract in total.

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Fine Art / Heritage

Lot No: 7

**II.2.2. Additional CPV code(s)**

66515200 Property insurance services

**II.2.3. Place of performance**

NUTS code: UKF15 North Nottinghamshire

Main site or place of performance: The district of Newark & Sherwood.

**II.2.4. Description of the procurement**

'All Risks' of accidental loss or damage including theft and "in transit" in respect of Gallery and Museum Exhibits of every description and/or Civic Plate and regalia comprising silver and gold items and/or other historic pieces and/or Works of Art of whatsoever nature forming part of the Council's collection and/or on loan.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

Contracts are to be awarded on an initial 3 year period with an option to extend for a further 2 years to produce a 5 year contract in total.

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Package Lot (Lots 1, 3 and 4)

Lot No: 8

**II.2.2. Additional CPV code(s)**

66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516100 Motor vehicle liability insurance services, 66516400 General liability insurance services, 66518300 Insurance claims adjustment services

**II.2.3. Place of performance**

NUTS code: UKF15 North Nottinghamshire

Main site or place of performance: The district of Newark & Sherwood.

**II.2.4. Description of the procurement**

"Package" bids are invited in respect of Lots 1, 3 and 4 only.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11.**

### **Information about options**

Options: yes

Description of options:

Contracts are to be awarded on an initial 3 year period with an option to extend for a further 2 years to produce a 5 year contract in total.

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 30/11/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7. Conditions for opening of tenders**

Date: 30/11/2018 Local time: 12:30

Place:

Newark and Sherwood District Council HQ, Castle House, Great North Road, Newark NG24 1BY.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Newark and Sherwood District Council

Postal address: Castle House, Great North Road

Town: Newark

Postal code: NG24 1BY

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

26/10/2018