

**Belgium-Ghent: Magazines**  
**OJ S 209/2018 30/10/2018**  
**Contract notice**  
**Services**

**Legal Basis:**  
Directive 2014/24/EU

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Stad Gent - Dienst Communicatie  
National registration number: 0207.451.227\_507890  
Postal address: Botermarkt 1  
Town: Gent  
NUTS code: BE234 Arr. Gent  
Postal code: 9000  
Country: Belgium  
Contact person: Annemie De Kockere of Karen Van de Woestyne  
E-mail: [interne.communicatie@stad.gent](mailto:interne.communicatie@stad.gent)  
Telephone: +32 92665259  
**Internet address(es):**  
Main address: <http://stad.gent>  
Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=324200>

### I.1. Name and addresses

Official name: OCMW Gent  
Postal address: Onderbergen 86  
Town: Gent  
NUTS code: BE234 Arr. Gent  
Postal code: 9000  
Country: Belgium  
E-mail: [interne.communicatie@stad.gent](mailto:interne.communicatie@stad.gent)  
**Internet address(es):**  
Main address: [www.ocmwgent.be](http://www.ocmwgent.be)  
Address of the buyer profile: <http://enot.publicprocurement.be>

### I.2. Information about joint procurement

The contract involves joint procurement

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=324200>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=DCOM-personeelsmagazine-1-F02>

### I.4.

## **Type of the contracting authority**

Regional or local authority

### **I.5. Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Algemene realisatie van het personeelsmagazine voor medewerkers van de Stad Gent en het OCMW Gent

Reference number: DCOM-personeelsmagazine-1-F02\_0

#### **II.1.2. Main CPV code**

22213000 Magazines

#### **II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

De uit te voeren dienst betreft de realisatie van een gemeenschappelijk personeelsmagazine voor de medewerkers van de Stad Gent en het OCMW Gent.

De dienstenopdracht omvat één perceel:

- Het éénmalig uitwerken van een algemeen concept met terugkerende rubrieken
- Voor 4 edities per jaar: de realisatie (prepress en press) en bedeling. Concreet betekent dit dat de inschrijver instaat voor de interviews, de tekstopmaak, de fotografie, de lay-out, de begeleiding van het drukwerk, het drukwerk, de adressering en de levering op adres.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

79800000 Printing and related services

#### **II.2.3. Place of performance**

NUTS code: BE234 Arr. Gent

#### **II.2.4. Description of the procurement**

De uit te voeren dienst betreft de realisatie van een gemeenschappelijk personeelsmagazine voor de medewerkers van de Stad Gent en OCMW Gent.

Deze dienstenopdracht omvat één perceel:

- Het éénmalig uitwerken van een algemeen concept met terugkerende rubrieken
- Voor 4 edities per jaar: de realisatie (prepress, press) en bedeling. Concreet betekent dit dat de inschrijver instaat voor de interviews, de tekstopmaak, de fotografie, de lay-out, de begeleiding van het drukwerk, het drukwerk, de adressering en de levering op adres

#### **II.2.5.**

### **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2. Conditions related to the contract**

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### **Section IV: Procedure**

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#### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 18/12/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4.**

## Languages in which tenders or requests to participate may be submitted

Dutch

### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

### IV.2.7. Conditions for opening of tenders

Date: 18/12/2018 Local time: 12:00

Place:

Franklin Rooseveltlaan 1, 9000 Gent

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.3. Additional information

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Raad van State

Postal address: Wetenschapsstraat 33

Town: Brussel

Postal code: 1000

Country: Belgium

### VI.5. Date of dispatch of this notice

29/10/2018