

Norway-Bodø: Procurement consultancy services

OJ S 150/2023 07/08/2023

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Bodø Kommune

National registration number: 972418013

Postal address: Kongens gt. 23

Town: BODØ

NUTS code: NO Norge

Postal code: 8006

Country: Norway

Contact person: Solrun H. Krane

E-mail: solrun.helene.krane@bodo.kommune.no

Telephone: +47 75555000

Internet address(es):

Main address: <https://permalink.mercell.com/204691875.aspx>

Address of the buyer profile: <http://www.bodo.kommune.no/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/204691875.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/204691875.aspx>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

2023/3468 - Framework agreement for assistance with procurements

Reference number: 2023/3468

II.1.2. Main CPV code

79418000 Procurement consultancy services

II.1.3. Type of contract

Services

II.1.4. Short description

Bodø municipality, c/o the purchasing office needs ongoing deliveries of purchasing / procurement professional assistance to support and supplement the capacity at the office. Bodø municipality intends to enter into a framework agreement for procurement services, including assistance with the implementation of procurements, purchasing professional advice, purchasing analyses, etc.

See the contest documents for further description.

II.1.5. Estimated total value

Value excluding VAT: 12 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79111000 Legal advisory services

II.2.3. Place of performance

NUTS code: NO071 Nordland

Main site or place of performance: Bodø

II.2.4. Description of the procurement

Bodø municipality needs to enter into a framework agreement with a tenderer who can offer implementation of procurements, procurement / purchasing professional advice, needs analyses, etc. There may also be a need for assistance operationalising the procurement strategy.

The assignments vary in size and scope, but the consultant must expect to take full professional responsibility for an assignment / a procurement in collaboration with Bodø municipality's internal professional environment / needs owner. It is therefore important for Bodø municipality to enter into a framework agreement with a tenderer that has a high level of professional competence and is able to a large extent to carry out the procurements independently without assistance from the purchasing office's employees. The tenderer must also be able to manage any complaints that occur related to the procurements they have carried out themselves.

Bodø municipality's procurement office currently consists of 7 consultants and 1 manager organised under the economy and finance department. The office consists of both experienced and less experienced procurement consultants who have a broad range of combined procurement expertise. The office administers, renegotiates and implements Bodø municipality's many framework agreements, as well as a varying number of individual procurements. Annually, 40-80 procurements are carried out by the purchasing office. For 2023-2024, it is planned that the procurement office will make up to 100 procurements. Bodø municipality also makes some procurements on behalf of other municipalities in the county.

The estimated value of the framework agreement is NOK 5,000,000 during the first 6–12 months. The agreement is estimated to have an annual value of NOK 2,500,000. The annual scope of the agreement will vary depending on the number of procurements that the municipality shall carry out, the degree of complexity and internal capacity of the procurements. The stipulated total contract value including an for extension is approx. NOK 12,000,000. The values are a guideline based on consumption in previous years. All prices are stated excluding VAT. The maximum contract value is NOK 16,000,000.

The estimated contract value represents no obligation for the contracting authority or rights for the tenderer.

See the tender documentation for a more detailed description of the tender contest,

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 12 000 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Option for extension for 1 year + 1 year.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Tenderers must be registered in a trade register in the member state where the tenderer is established. As described in annex XI of directive 2014/24/EU; tenderers from certain member countries can be required to fulfil other requirements in the mentioned annex.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

The selected tenderer must have sufficient economic and financial capacity to carry out the agreement.

Minimum level(s) of standards possibly required:

The tenderer must have an economic and financial standing that gives the contracting authority confidence that the tenderer will be financially viable throughout the entire agreement period.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

The selected tenderer must have competence and systems that ensure that the assignment can be executed with a high degree of security.

Minimum level(s) of standards possibly required:

The contracting authority shall consider the Tenderer's experience with deliveries of the service included in the agreement:

An overview of the most important deliveries that the tenderer has carried out in the last three years, together with information on the agreement's value, delivery or execution date and the name of the recipient. Documentation of relevant services that the tenderer has performed more than three years ago can also be taken into consideration.

A description of the tenderer's quality assurance measures

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 15/09/2023 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 15/09/2023 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Salten og Lofoten Tingrett

Town: Bodø

Country: Norway

VI.5. Date of dispatch of this notice

02/08/2023