

**United Kingdom-Birmingham: Investigation services**

OJ S 198/2019 14/10/2019

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: The Insolvency Service

Postal address: 3rd Floor, Cannon House, 18 The Priory Queensway

Town: Birmingham

NUTS code: UKG West Midlands (England)

Postal code: B4 6FD

Country: United Kingdom

Contact person: James Edlin-Benwell

E-mail: [james.edlin-benwell@insolvency.gov.uk](mailto:james.edlin-benwell@insolvency.gov.uk)

Telephone: +44 1392889669

**Internet address(es):**Main address: <http://www.gov.uk/insolvency-service>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.delta-esourcing.com/tenders/UK-UK-Birmingham:-Investigation-services./4MYUGS97TQ>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.delta-esourcing.com/tenders/UK-title/4MYUGS97TQ>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

General public services

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

Trace and Process Serve Services

**II.1.2. Main CPV code**

79720000 Investigation services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

The Insolvency Services wishes to procure the provision of trace and process serve services. We require 'tracing agents' to assist with making contact with directors and bankrupts and in certain cases 'process serve' identified subjects both nationally across the UK and internationally.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

79720000 Investigation services

#### **II.2.3. Place of performance**

NUTS code: UKG West Midlands (England)

Main site or place of performance: West Midlands (England).

#### **II.2.4. Description of the procurement**

The Insolvency Services wishes to procure the provision of trace and process serve services. We require 'tracing agents' to assist with making contact with directors and bankrupts, and in certain cases 'process serve' identified subjects both nationally across the UK and internationally.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

There is an option to extend the initial term by a further 2 x 12 month periods, to be mutually agreed between the contracting authority and successful supplier.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section IV: Procedure**

---

#### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 11/11/2019 Local time: 16:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 24 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 11/11/2019 Local time: 16:00

### **Section VI: Complementary information**

---

#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:  
<https://www.delta-esourcing.com/tenders/UK-UK-Birmingham:-Investigation-services./4MYUGS97TQ>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/4MYUGS97TQ>

GO Reference: GO-20191010-PRO-15453273

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: The Insolvency Service

Postal address: 3rd Floor, Cannon House, 18 The Priory Queensway

Town: Birmingham

Postal code: B4 6FD

Country: United Kingdom

Telephone: +44 1216984422

Internet address: <http://www.gov.uk/insolvency-service>

##### **VI.5. Date of dispatch of this notice**

10/10/2019

