

**United Kingdom-Selkirk: Software package and information systems**

OJ S 198/2019 14/10/2019

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Scottish Borders Housing Association

Postal address: South Bridge House, Whinfield Road

Town: Selkirk

NUTS code: UKM91 Scottish Borders

Postal code: TD7 5DT

Country: United Kingdom

Contact person: David Loudon

E-mail: [david.loudon@dtl-creative.co.uk](mailto:david.loudon@dtl-creative.co.uk)

Telephone: +44 7903174083

**Internet address(es):**Main address: <http://www.sbha.org.uk>Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11442](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11442)**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.](http://www.publiccontractsscotland.gov.uk)[publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)**I.4. Type of the contracting authority**

Other type: Housing Association

**I.5. Main activity**

Housing and community amenities

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

The Supply and Implementation of a Cloud Based Finance and Purchase to Pay (P2P) System

**II.1.2. Main CPV code**

48000000 Software package and information systems

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

To provide a fully managed implementation of a tried, tested and proof of concept Cloud based finance and P2P system which is accessible from office based desktops and laptops, but also mobile devices.

### **II.1.5. Estimated total value**

Value excluding VAT: 230 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

48000000 Software package and information systems

### **II.2.3. Place of performance**

NUTS code: UKM91 Scottish Borders

Main site or place of performance: Selkirk.

### **II.2.4. Description of the procurement**

SBHA are seeking a cloud based finance and P2P system, comprising of the following:

- fully managed implementation of a new system,
- provide a future proofed set of technologies for the association,
- provide a management information and reporting system,
- provide integration with the Northgate Housing Management System and other systems as specified in the specification of requirements.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 84

This contract is subject to renewal: yes

Description of renewals:

SBHA wish the option of extending the contract (based on satisfactory performance of the supplier and solution) for a further 2 years in 12-month increments.

### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13.**

## Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

### II.2.14. Additional information

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions for participation

#### III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

ESPD Q 4A.1 and 4A1.1 Standard Requirement as set out.

ESPD Q 4A.2 To be completed if applicable.

#### III.1.2. Economic and financial standing

List and brief description of selection criteria:

ESPD Q 4B1.1 Provision of general turnover for 2016, 2017 and 2018 ESPD Q 4B2.1 provision of specific turnover for 2016, 2017 and 2018 ESPD Q 4B.4 liquidity ratio to be provided.

ESPD Q 4B.5.1. a, b and 5.2.

— professional risk indemnity: 1 000 000 GBP,

— employer's compulsory liability: 5 000 000 GBP,

— public liability: 1 000 000 GBP.

ESPD Q 4B.6 Confirmation of Experian Account.

Minimum level(s) of standards possibly required:

Experian Score of 70 and above.

Turnover for 3 years both general and where appropriate specific.

Confirm have or will commit to having Insurances as set out above and in the ESPD.

#### III.1.3. Technical and professional ability

List and brief description of selection criteria:

ESPD Q 4C1.2 3 Relevant examples of supplies and services in last 3 years

Minimum level(s) of standards possibly required:

Supply and implementation of proposed system in a Housing Association environment or equivalent is mandatory.

Supply and implementation of a proposed system in a Scottish Housing Association or equivalent is desirable.

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Restricted procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 11/11/2019 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 15/11/2019

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland website at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=598723](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=598723)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A subcontract clause has been included in this contract. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

SBHA are a responsible provider of social Housing in the Scottish Borders, with a desire to measure and monitor its social and economic impact. Please be aware that we will be looking to the consideration of how our successful supplier can assist us in contributing to our goals and objectives as set out in the specification of requirements.

(SC Ref:598723)

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Scottish Borders Housing Association

Postal address: South Bridge House, Whinfield Road

Town: Selkirk

Postal code: TD7 5DT

Country: United Kingdom

Telephone: +44 1750724444

Fax: +44 1750724445

Internet address: <http://www.sbha.org.uk>

**VI.5. Date of dispatch of this notice**

10/10/2019

