

Spain-Vitoria: Scanning and invoicing services

OJ S 212/2018 03/11/2018

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Lanbide — Servicio Vasco de Empleo

Town: Vitoria

NUTS code: ES21 País Vasco

Country: Spain

E-mail: i-pereznanclares@lanbide.eus**Internet address(es):**Main address: www.lanbide.eus**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.lanbide.eus

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Tratamiento y gestión documental de los expedientes de renta, garantía de ingresos y prestación complementaria de vivienda

Reference number: LAN/A-15/2019

II.1.2. Main CPV code

79999000 Scanning and invoicing services

II.1.3. Type of contract

Services

II.1.4. Short description

Tratamiento y gestión documental de los expedientes de renta, garantía de ingresos y prestación complementaria de vivienda.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: ES21 País Vasco

II.2.4. Description of the procurement

Tratamiento y gestión documental de los expedientes de renta, garantía de ingresos y prestación complementaria de vivienda.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Organización de recursos / Weighting: 10

Quality criterion - Name: Directrices / Weighting: 10

Quality criterion - Name: Planificación / Weighting: 10

Quality criterion - Name: Metodología / Weighting: 10

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

1 prórroga.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2.

Time limit for receipt of tenders or requests to participate

Date: 07/12/2018 Local time: 11:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Spanish

IV.2.7. Conditions for opening of tenders

Date: 20/12/2018 Local time: 11:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: OARC

Town: Vitoria

Country: Spain

VI.5. Date of dispatch of this notice

31/10/2018