

United Kingdom-Odiham: School catering services
OJ S 234/2017 06/12/2017
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Robert May's School

Postal address: West Street

Town: Odiham

NUTS code: UKJ37 North Hampshire

Postal code: RG29 1NA

Country: United Kingdom

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276-673880

Internet address(es):

Main address: <http://www.rmays.hants.sch.uk>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://www.litmuspartnership.co.uk/project/robert_mays_school

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Robert May's School — Tender for Catering Services

II.1.2. Main CPV code

55524000 School catering services

II.1.3. Type of contract

Services

II.1.4. Short description

The successful supplier will be required to provide catering services for Robert May's School. Robert May's School is an oversubscribed secondary academy in Odiham, Hampshire. The school is proud of its heritage and has been serving the local community since 1694, when

Robert May, a local Mercer, bequeathed the sum of 600 pounds of lawful English money to be paid for the maintenance of a free-school in the town of Odiham.

The school's current number on roll is 1232 and due to demographic pressures from local residential growth, the academy is increasing its planned admission numbers (PAN) from September 2019 over a period of 4 years which will give a projected PAN of 1350 by 2023, thereby increasing capacity for 1 additional form of entry.

There is a strong ethos of mutual respect and appreciation of hard work, characterised by an unflinching belief that all students can succeed in their chosen paths and are capable of achieving excellence every day in whatever they do.

II.1.5. Estimated total value

Value excluding VAT: 1 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKJ37 North Hampshire

Main site or place of performance: Robert May's School, Odiham, Hampshire, United Kingdom.

II.2.4. Description of the procurement

The tender project is seeking to appoint a supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the 1232 students on roll and 170 teaching and support staff, with a focus on exciting new food concepts to satisfy a wide range of students tastes and dietary requirements. The client wishes the successful supplier to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years in duration from September 2018 to August 2021, with an option by the supplier to extend to August 2023. The contract will operate as a guaranteed performance contract, with the successful supplier offering the client a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the client for the duration of this contract.

The academic year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that school will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all school catering services, which currently includes breakfast, morning break, lunch, all hospitality and free issue requirements. Free school meals and hospitality will be charged based on consumption and at net food cost. Whilst the Client prioritises value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The value of the current contract is:

2015/16

Cash Sales: £124,561.

Free Issues (Hospitality & FSM): £24,834.

Total: £149,395.

2016/17

Cash Sales: £173,562.

Free Issues (Hospitality & FSM): £25,225.

Total: £198,787.

2017/18 YTD

Cash Sales: £37,814.

Free Issues (Hospitality & FSM): £5,044.

Total: £42,858.

The client expects the successful supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The client expects the successful supplier to evidence, through their bid, how they shall support and complement its values and support the principles of healthy eating.

As a school that is continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding inward capital investment as part of the supplier's tender submission would be welcomed. The client would wish for the supplier to look at making this investment within the existing kitchen and dining areas.

Please be advised that this contract will be let on a 3 + 2 years basis.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 000 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/09/2018 End: 31/08/2023

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2.

Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 05/01/2018 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 02/02/2018

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Interest in the selection process should be expressed via email only to pqq@litmuspartnership.co.uk clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The Selection Questionnaire and associated documents can be obtained at: http://www.litmuspartnership.co.uk/project/robert_mays_school.

The closing date for receipt of the Selection Questionnaire is 5 January 2018 (12:00).

Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

Documents in respect of economic / financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Robert May's School

Town: Odiham

Country: United Kingdom

VI.5. Date of dispatch of this notice

01/12/2017