

**United Kingdom-Workshop: Small animals**

**OJ S 236/2017 08/12/2017**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Bassetlaw District Council  
Postal address: Queen's Building, Potter Street  
Town: Worksop  
NUTS code: UKF15 North Nottinghamshire  
Postal code: S80 2AH  
Country: United Kingdom  
Contact person: Mr Howard Lane  
E-mail: [howard.lane@bassetlaw.gov.uk](mailto:howard.lane@bassetlaw.gov.uk)  
Telephone: +44 1909533449

**Internet address(es):**

Main address: <http://www.bassetlaw.gov.uk>  
Address of the buyer profile: <http://www.bassetlaw.gov.uk>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.eastmidstenders.org](http://www.eastmidstenders.org)  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: [www.eastmidstenders.org](http://www.eastmidstenders.org)

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Mansfield District Council MDCT 17-0391 Dog Control and Kennelling Services  
Reference number: DN304444

**II.1.2. Main CPV code**

03325000 Small animals

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

Mansfield District Council has a statutory duty, under the Environmental Protection Act 1990 to make arrangements to seize any dog found straying in a public place, or on private land with the land owner's permission, or accept into the Council's care, a stray dog found by a member of the public. The Council has a responsibility to notify the owner and to care for the stray dog for a period of at least 7 days in order to allow the owner to come forward to reclaim their dog. MDC has historically provided a service to collect stray dogs.

Each year MDC receives or collects approximately 500+ stray dogs from across the district. It is a legal requirement to have dogs microchipped. When we can identify the owners, we will return the animal to its owner where possible. When we cannot identify the owner, the dog is taken to a local kennel. Whilst the dog is in the kennel, we must make reasonable efforts to either reunite the dog and owner, or to re-home the dog if the owner cannot be found.

#### **II.1.5. Estimated total value**

Value excluding VAT: 380 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

### **II.2. Description**

#### **II.2.1. Title**

Dog Control Service (Daytime, Out of Hours and Overnight Kennelling Service)  
Lot No: 1

#### **II.2.2. Additional CPV code(s)**

90922000 Pest-control services

#### **II.2.3. Place of performance**

NUTS code: UKF15 North Nottinghamshire

#### **II.2.4. Description of the procurement**

General duties of the Dog Control Service:

- Collect seized stray dogs between the hours of 8:30 a.m. and 11 p.m., including bank holidays and weekends. Return stray dogs to owners or take them to kennelling facilities in accordance with the policy in force at the time,
- Attend any emergency situation,
- Provide suitable overnight kennelling,
- Collect stray dogs roaming the district that are thought to be causing a potential,
- Respond to and resolve all requests for service relating to dogs,
- Assist in the enforcement of any relevant dog regulations and byelaws in force in the district,
- Undertake regular programmed patrols within normal office hours to enforce dog-related legislation and promote responsible dog ownership,
- Issue Fixed Penalty Notices under current legislation,
- Provide a dog micro-chipping service,
- Organise and implement high profile campaigns to promote responsible dog ownership,
- Erect and maintain dog fouling signs,
- Deliver dog fouling bags, as required,
- Carry out such other duties relating to the control of animals including the enforcement of collars and leads for dogs and the relevant provisions of the Dangerous Dogs Act 1991,
- Keep all necessary documentation and to update the Council's database,

- Obtain evidence and prepare statements required in the investigation of any dog-related offences, and to give such evidence in Court if required,
- Wear the uniform provided by the contractor and approved by the supervising officer,
- Documented working procedures detailing how these duties will be implemented shall be agreed between the supervising officer and the contract manager.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Provide Dog Control Service for normal working hours and out of hours, including to provide programmed patrols and enforcement of dog-related legislation and ability to issue Fixed Penalty Notices / Weighting: 50

Quality criterion - Name: Provision of sufficient daytime/overnight kennelling facilities for the accommodation and welfare of dogs / Weighting: 20

Quality criterion - Name: Ability to provide competent staff to ensure continuity of service at all times including sickness and holiday cover / Weighting: 5

Quality criterion - Name: The provision of suitable vehicles / Weighting: 5

Quality criterion - Name: Ability to provide an effective microchipping service / Weighting: 5

Quality criterion - Name: Implement and promote campaigns on responsible dog ownership / Weighting: 5

Quality criterion - Name: Ability for effective administration of the service / Weighting: 5

Quality criterion - Name: Details of the provision of claiming dogs by owners / Weighting: 5

Cost criterion - Name: Price / Weighting: 50

#### **II.2.6. Estimated value**

Value excluding VAT: 310 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/04/2018 End: 31/03/2023

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

Lot No: 2

##### **II.2.2. Additional CPV code(s)**

90922000 Pest-control services, 98380000 Dog kennel services

##### **II.2.3. Place of performance**

NUTS code: UKF15 North Nottinghamshire

##### **II.2.4. Description of the procurement**

The general duties in relation to the kennelling facilities are specified in table below and may be varied in writing by the Council after consultation with the contractor.

The service provided shall be available 365 days per year.

Kennels Objectives:

- 1) To provide adequate kennelling facilities for the kennelling of stray dogs which have been seized by the Council's Dog Control Service for a period of up to 6 full days (i.e. 6 consecutive periods of 24 hours) during which time the animal's owner may come forward to reclaim their dog;
- 2) The kennelling service is required to keep all necessary documentation and supply such information to the supervising officer to enable the Council to keep all registers and serve all notices required by legislation;
- 3) To return stray or lost dogs to their owners, in accordance with the Council policy in force at the time;
- 4) In the cases where it is likely that the Council may incur expense by way of veterinary fees, or any other expenses in connection with the carrying out of normal duties, prior approval must be sought from the supervising officer;
- 5) Documented working procedures detailing how these duties will be implemented shall be agreed between the supervising officer and the contract manager;
- 6) After the 6 days' period, ownership of unclaimed dogs will transfer to the kennelling facility who will be responsible for the ongoing care of the dog at their own expense. The provider will then be responsible for re-homing any unclaimed dogs. Every effort must be made to re-home all dogs unless considered unsuitable. Euthanasia should only be considered after all other avenues have been explored to save the dog by re-homing and at a cost to the kennel;
- 7) The kennels must hold a current licence under Animal Boarding Establishments Act 1963.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Ability to provide sufficient kennelling services for 52 weeks of the year and be able to accept dogs from the Council's Dog Control Services as per specification / Weighting: 40

Quality criterion - Name: Details of the provision of claiming dogs by owners / Weighting: 10

Quality criterion - Name: The provision of sufficient staff ensuring continuity of service / Weighting: 5

Quality criterion - Name: The effective provision and procedures of kennelling facilities for the accommodation and welfare of dogs / Weighting: 30

Quality criterion - Name: Ability for effective administration of the service / Weighting: 5

Quality criterion - Name: Effective policy and procedures in place for dealing with unclaimed dogs / Weighting: 10

Price - Weighting: 50

#### **II.2.6. Estimated value**

Value excluding VAT: 70 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/04/2018 End: 31/03/2023

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 15/01/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 16/01/2018 Local time: 12:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Mansfield District Council

Postal address: Civic Centre, Chesterfield Road South

Town: Mansfield

Postal code: NG19 7BH

Country: United Kingdom

#### **VI.5. Date of dispatch of this notice**

06/12/2017