

United Kingdom-Haddington: Insurance services
OJ S 239/2017 13/12/2017
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: East Lothian Housing Association Ltd

Postal address: 18-20 Market Street

Town: Haddington

NUTS code: UKM Scotland

Postal code: EH41 3JL

Country: United Kingdom

Contact person: Gary Fortune

E-mail: insurance@elha.com

Telephone: +44 1620825032

Internet address(es):

Main address: <http://www.elha.com>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15603

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.publiccontractsscotland.gov.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.publiccontractsscotland.gov.uk

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Other type: Housing Association

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Provision of Insurance Services 2018

II.1.2. Main CPV code

66510000 Insurance services

II.1.3. Type of contract

Services

II.1.4. Short description

The provision of non-life insurance services.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

66512100 Accident insurance services, 66513100 Legal expenses insurance services, 66514110 Motor vehicle insurance services, 66515200 Property insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services

II.2.3. Place of performance

NUTS code: UKM73 East Lothian and Midlothian

Main site or place of performance: Haddington.

II.2.4. Description of the procurement

The scope of the contract includes insurance cover, brokerage services, related advice, claims management and loss control services for material damage to property and contents, business interruption, loss of money, public and property owners' liability, employer's liability, excess liability, contractors' liability, computer "All Risks", contract works hired in plant, engineering inspection and insurance, group personal accident, crime, professional indemnity, commercial legal expenses, motor fleet and excess directors' and officers' liability.as required by ELHA for a period of 3 years (or periods of insurance) commencing 1.4.2018, with the option to extend by up to a further 2 x single years at ELHA's discretion. Bidders are required to bid for the entire scope of services. Bids are invited from suitably qualified and experienced insurance brokers and/or direct Insurers.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Compliance and Corporate Governance / Weighting: 5 %

Quality criterion - Name: Relevant Sector Experience / Weighting: 5 %

Quality criterion - Name: Review of Insured and Uninsured Risks / Weighting: 10 %

Quality criterion - Name: Claims Management and General Administration / Weighting: 30 %

Quality criterion - Name: Risk Management and Technical Resources / Weighting: 5 %

Quality criterion - Name: Financial Security of Suppliers / Weighting: 5 %

Cost criterion - Name: Programme Pricing and Service Fees / Weighting: 40 %

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

It is expected that the contract will last for 3 years to the 31.3.2021, with the possibility of a further 2 single years extensions through to 31.3.2023. The extension of the contract will be at the discretion of ELHA.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Bidders must be an insurance broker registered with and regulated by the UK financial conduct authority or an insurer authorised /and or regulated by the UK financial conduct authority or prudential regulation authority or equivalent in another member state of the European economic area.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Bidders must be an insurance broker registered with and regulated by the UK financial conduct authority or an insurer authorised /and or regulated by the UK financial conduct authority or prudential regulation authority or equivalent in another member state of the European economic area.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 19/01/2018 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 02/04/2018

IV.2.7. Conditions for opening of tenders

Date: 19/01/2018 Local time: 12:00

Place:

ELHA offices.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Bidders must hold the accreditation ISO9001 (or equivalent) or a robust quality policy or statement.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=522279

(SC Ref:522279).

Download the ESPD document here: http://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=522279

VI.4. Procedures for review

VI.4.1. Review body

Official name: East Lothian Housing Association Ltd

Postal address: 18-20 Market Street

Town: Haddington

Postal code: EH41 3JL

Country: United Kingdom

E-mail: insurance@elha.com

Telephone: +44 1620825032

Internet address: <http://www.elha.com>

VI.5. Date of dispatch of this notice

08/12/2017