

**United Kingdom-Harrow on the Hill: Building-cleaning services**

OJ S 217/2018 10/11/2018

**Contract notice  
Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: St Dominic's Sixth Form College

Postal address: Mount Park Avenue

Town: Harrow on the Hill

NUTS code: UKI74 Harrow and Hillingdon

Postal code: HA1 3HX

Country: United Kingdom

E-mail: [info@na-consultancy.co.uk](mailto:info@na-consultancy.co.uk)

Telephone: +44 7900784030

**Internet address(es):**Main address: <https://www.sixthformcolleges.org/college/saint-dominics-sixth-form-college>Address of the buyer profile: <https://www.sixthformcolleges.org/college/saint-dominics-sixth-form-college>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.delta-esourcing.com/tenders/UK-UK-Harrow-on-the-Hill:-Building-cleaning-services./9948FP6EK4>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.delta-esourcing.com/tenders/UK-title/9948FP6EK4>

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <http://www.delta-esourcing.com/tenders/UK-title/9948FP6EK4>**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

St Dominic's Sixth Form College

**II.1.2.**

**Main CPV code**

90911200 Building-cleaning services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The Contracting Authority are looking a single cleaning contractor to manage the daily, weekly, monthly, quarterly periodic and annual cleaning services to the contract. Contractors are advised to review the associated tender documents to ascertain the building cleaning requirements and typical outcomes to be delivered.

**II.1.5. Estimated total value**

Value excluding VAT: 450 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.3. Place of performance**

NUTS code: UKI74 Harrow and Hillingdon

Main site or place of performance: Harrow and Hillingdon

**II.2.4. Description of the procurement**

The Contracting Authority are looking a single cleaning contractor to manage the daily, weekly, monthly, quarterly periodic and annual cleaning services to the contract. Contractors are advised to review the associated tender documents to ascertain the building cleaning requirements and typical outcomes to be delivered.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Contract Management / Weighting: 35

Quality criterion - Name: Client Management / Weighting: 10

Quality criterion - Name: Contract Delivery / Weighting: 20

Cost criterion - Name: Complete Contract Costs / Weighting: 35

**II.2.6. Estimated value**

Value excluding VAT: 450 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/04/2019 End: 31/01/2022

This contract is subject to renewal: yes

Description of renewals:

The initial contract is for 3 years with scope for extensions for a further period or periods of any duration, but in any case, the total duration of any extensions shall not exceed 24 months from the last day of the initial contract period.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11.**

## **Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

In the first instance, candidates should register with [www.delta-esourcing.com](http://www.delta-esourcing.com) and express an interest in the contract. A general information questionnaire will need to be completed and returned as part of the tender process. Candidates will need to provide as part of the request to participate process details of enrolment on professional or trade registers and details on whether bankruptcy, convictions of professional misconduct, none payment relating to social security contributions or taxes applies to the economic operator. Economic operators may be excluded from participation if any of these circumstances applies.

Any Candidate found to be guilty of serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

In the first instance, candidates should register with [www.delta-esourcing.com](http://www.delta-esourcing.com) and express an interest in the contract. A general information questionnaire will need to be completed and returned as part of the tender process.

Candidates will need to provide as part of the Standard Questionnaire process details of turnover, profit and capital and reserves for previous 3 years.

Any candidate found to be guilty of serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required:

A statement of a minimum turnover level is detailed within the general information questionnaire documentation.

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

In the first instance, candidates should register with [www.delta-esourcing.com](http://www.delta-esourcing.com) and express an interest in the contract. A general information questionnaire will need to be completed as part of the tender process.

Candidates will need to provide as part of the general information questionnaire process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required:

SQ Risk Grid Status will be evaluated on a pass/fail basis. Please see the explanation on page 8-9 of the general information questionnaire for further information.

Levels of insurance cover will be evaluated on a pass/fail basis. To pass this evaluation the suppliers must hold or be willing to obtain the following levels of insurance cover:

- public liability insurance: 5 000 000,00 GBP,
- employers liability insurance: 5 000 000,00 GBP.

For those suppliers that “Pass” the above assessments, the SQ financial score achieved will be added to the economic and financial standing section and weighted by the Section weighting.

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

Planned and regular monthly, quarterly and annual contract review meeting will be pre-planned with the awarding Contractor.

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 07/12/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 07/12/2018 Local time: 12:00

Place:

Delta E-sourcing online.

Information about authorised persons and opening procedure: Using the Delta E-sourcing online services.

## **Section VI: Complementary information**

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### **VI.1.**

**Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Yes – 30 months from contract start date, depending on whether extension periods are taken up.

**VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

**VI.3. Additional information**

The Contracting Authority considers that this contract may be suitable for economic operators that are Small or Medium Enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Harrow-on-the-Hill:-Building-cleaning-services./9948FP6EK4>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/9948FP6EK4>

GO Reference: GO-2018116-PRO-13506119

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: St Dominic's Sixth Form College

Postal address: Mount Park Avenue

Town: Harrow on the Hill

Postal code: HA1 3HX

Country: United Kingdom

E-mail: [info@na-consultancy.co.uk](mailto:info@na-consultancy.co.uk)

Telephone: +44 7900784030

Internet address: <https://www.sixthformcolleges.org/college/saint-dominics-sixth-form-college>

**VI.4.2. Body responsible for mediation procedures**

Official name: St Dominic's Sixth Form College

Postal address: Mount Park Avenue

Town: Harrow on the hill

Postal code: HA1 3HX

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

06/11/2018