

**Ireland-Dublin: Recruitment services**  
**OJ S 204/2020 20/10/2020**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Health and Safety Authority

National registration number: N/A

Postal address: The Metropolitan Building, James Joyce Street

Town: Dublin 1

NUTS code: IE0 Ireland

Country: Ireland

Contact person: John Moran

E-mail: [john\\_moran@hsa.ie](mailto:john_moran@hsa.ie)

Telephone: +353 16147062

**Internet address(es):**

Main address: <https://www.hsa.ie/eng/>

Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/1225>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=175411&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=175411&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=175411&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=175411&B=ETENDERS_SIMPLE)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Recruitment Services for Technical Roles — Multi Party framework Agreement in Two Lots

**II.1.2. Main CPV code**

79600000 Recruitment services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

The contracting authority is inviting proposals from suitably qualified service providers to establish a multi-party framework agreement for the provision of recruitment services of technical roles in two lots:

- Lot 1: General Technical Staff, to include Inspectors and other general professional/technical roles.
- Lot 2: Specialist Technical Roles, which includes Specialists/Inspectors.

### **II.1.5. Estimated total value**

Value excluding VAT: 700 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

General Technical Staff  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

79000000 Business services: law, marketing, consulting, recruitment, printing and security,  
79635000 Assessment centre services for recruitment

### **II.2.3. Place of performance**

NUTS code: IE061 Dublin  
NUTS code: IE0 Ireland

### **II.2.4. Description of the procurement**

The Authority is inviting proposals from suitable qualified service providers to establish a multi-party framework agreements for the provision of recruitment services as follows:

- Lot 1: General Technical Staff, which comprise Inspectors and Accreditation Officers  
Inspectors carry out-site inspections and investigations to ensure compliance with occupational safety and health standards in workplaces as diverse as construction, manufacturing, agriculture, healthcare, pharmaceutical, retail, etc. Accreditation Officers are part of technical teams that assess organisations such as laboratories, medical examination laboratories, certification and inspection bodies for compliance to international standards. Inspectors and Accreditation Officers must have an honours degree at level 8 NFQ in a relevant discipline such as engineering, science, occupational safety and health, etc. Panels of successful candidates will be established from competitions held under this framework.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24  
This contract is subject to renewal: yes

Description of renewals:

The framework agreement may be extended by two further periods of 1 year up to a maximum of 4 years, subject to annual review, satisfactory performance, business needs and budgetary constraints. For the avoidance of doubt, the contracting authority confirms that the period of any contracts awarded under the framework agreement may extend beyond the date of expiry of the agreement.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

Please consult the associated documentation, which contains full instructions regarding the submission of tenders and is available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using RFT ID 177631.

**II.2. Description**

**II.2.1. Title**

Specialist Technical Staff  
Lot No: 2

**II.2.2. Additional CPV code(s)**

79000000 Business services: law, marketing, consulting, recruitment, printing and security,  
79635000 Assessment centre services for recruitment

**II.2.3. Place of performance**

NUTS code: IE061 Dublin

**II.2.4. Description of the procurement**

The Authority is inviting proposals from suitable qualified service providers to establish a multi-party framework agreements for the provision of recruitment services as follows:

- Lot 2: Specialist Technical Roles, which includes specialists/inspectors. These roles may be inspection type roles or policy development roles. In addition to chemists, biologists, chemical engineers, occupational hygienists, ergonomists, organisational psychologists and occupational health/medical specialists, we may also require microbiologists, virologists, toxicologists, eco-toxicologists, and other niche disciplines.

Note: it is anticipated that additional sourcing strategies may be required for lot 2 given the nature of the roles.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

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**II.2.10. Information about variants**

Variants will be accepted: no

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

As stated in procurement documents available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using RFT ID 177631.

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2. Conditions related to the contract**

**III.2.2. Contract performance conditions**

As stated in procurement documents available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using RFT ID 177631.

**III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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**Section IV: Procedure**

**IV.1. Description**

**IV.1.1.**

## **Type of procedure**

Open procedure Accelerated procedure Justification:

Accelerated open procedure — due to urgency in meeting the Governments response to Covid-19, the contracting authority needs to have these services in place as soon as possible.

### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 5

### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

## **IV.2. Administrative information**

### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 02/11/2020 Local time: 12:00

### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

### **IV.2.7. Conditions for opening of tenders**

Date: 02/11/2020 Local time: 12:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

1) Interested parties must register their interest on the eTenders website ([www.etenders.gov.ie](http://www.etenders.gov.ie)) in order to be included on the mailing list for clarifications. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal ([www.etenders.gov.ie](http://www.etenders.gov.ie)) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties.

2) Suppliers must register their interest on the eTenders website ([www.etenders.gov.ie](http://www.etenders.gov.ie)) in order to be included on the mailing list for clarifications and to respond electronically to the competition. There is a maximum upload limit of 2 GB per document on eTenders. Documents larger than this should be divided into smaller files prior to upload or zipped.

3) Should you experience difficulty when uploading documents please contact the eTenders Support Desk for technical assistance. Email [etenders@eu-supply.com](mailto:etenders@eu-supply.com) or Telephone: 353 (0) 212439277 (9 a.m.-17.30 p.m. GMT).

4) All queries regarding this tender requirement or process must be submitted through the Irish Government Procurement Opportunities Portal [www.etenders.gov.ie](http://www.etenders.gov.ie) (RFT ID:177631) as a

specific question. Responses will be circulated to those tenderers that have registered an interest in this notice on [www.etenders.gov.ie](http://www.etenders.gov.ie) The details of the person making a query will not be disclosed when circulating the response.

5) This is the sole call for competition for this framework.

6) The contracting authority will not be responsible for any costs, charges or expenses incurred by candidates or tenderers.

7) Contract award will be subject to the approval of the competent authorities.

8) It will be a condition of award that the successful tenderer is and remains tax compliant.

9) At its absolute discretion, the contracting authority may elect to terminate this procurement process, the framework agreement or any contract awarded under the framework agreement at any time.

11) Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of the procurement documents with missing or incomplete information. Therefore, respondents are advised to ensure that they return completed documentation in order to avoid the risk of elimination from the competition.

12) At Section V.1.3) we have indicated that the five will be included in the framework. For the avoidance of doubt the contracting authority intends to appoint the following number of economic operators to each framework:

The envisaged number of operators for each framework is as follows:

Lot 1: Three (3),

Lot 2: Five (5).

Subject to that number meeting the minimum rule set out in the procurement documentation.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: High Court

Postal address: High Court Inns Quay

Town: Dublin 7

Country: Ireland

E-mail: [Highcourtcentraloffice@courts.ie](mailto:Highcourtcentraloffice@courts.ie)

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

The framework is covered by the application of the Remedies Directive and the relevant standstill period applied at time of notification.

##### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Consult your legal advisor

Town: Ireland

Country: Ireland

##### **VI.5. Date of dispatch of this notice**

15/10/2020