

**Norway-Trondheim: Insurance services**

OJ S 217/2018 10/11/2018

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Garde AS

National registration number: 986 187 960

Postal address: Postboks 1954 Moholt

Town: Trondheim

NUTS code: NO Norge

Postal code: 7448

Country: Norway

Contact person: Janniche Holterman

E-mail: [jh@garde.as](mailto:jh@garde.as)

Telephone: +47 73505060

**Internet address(es):**Main address: [www.garde.as](http://www.garde.as)Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/256356>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=224381&B=KGVLIGHT](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=224381&B=KGVLIGHT)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=224381&B=KGVLIGHT](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=224381&B=KGVLIGHT)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Other type: Museum activities subject to the public procurement regulations

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

A Contract for Insurance of Persons for the Museums in Sør-Trøndelag AS (MiST)

**II.1.2. Main CPV code**

66510000 Insurance services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

The contract includes insurance of persons for the Museums in Sør-Trøndelag AS (MiST) and accompanying businesses.

The procedure form is an open tender contest with negotiations.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

See further description in the tender documentation.

## **II.2. Description**

### **II.2.1. Title**

Occupational Injury and Accident Insurance

Lot No: 1

### **II.2.2. Additional CPV code(s)**

66510000 Insurance services

### **II.2.3. Place of performance**

NUTS code: NO Norge

### **II.2.4. Description of the procurement**

Contract for occupational injury and accident insurance for MiST.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

One year contract.

Option for 1 year + 1 year + 1 year.

### **II.2.10. Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: yes

Description of options:

Option for 1 year + 1 year + 1 year.

### **II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Group Life Insurance  
Lot No: 2

##### **II.2.2. Additional CPV code(s)**

66510000 Insurance services

##### **II.2.3. Place of performance**

NUTS code: NO Norge

##### **II.2.4. Description of the procurement**

Contract for group life insurance for MiST.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12  
This contract is subject to renewal: yes  
Description of renewals:  
One year contract.  
Option for 1 year + 1 year + 1 year.

##### **II.2.10. Information about variants**

Variants will be accepted: yes

##### **II.2.11. Information about options**

Options: yes  
Description of options:  
Option for 1 year + 1 year + 1 year.

##### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Business Travel Insurance  
Lot No: 3

##### **II.2.2. Additional CPV code(s)**

66510000 Insurance services

### **II.2.3. Place of performance**

NUTS code: NO Norge

### **II.2.4. Description of the procurement**

Contract for business travel insurance for MiST.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

One year contract.

Option for 1 year + 1 year + 1 year.

### **II.2.10. Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: yes

Description of options:

Option for 1 year + 1 year + 1 year.

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

- 1) Company registration certificate;
- 2) Registration certificates in professional registers as determined by legislation in the countries in which the tenderer is established;
- 3) Requirement to submit tax certificate for VAT (National requirement);
- 4) A tax certificate must be submitted (national requirement);
- 5) Requirement to submit a declaration in accordance with Appendix 2 of the Regulations concerning HSE (National requirement);
- 6) The tenderer must have approval from Finanstilsynet (The Norwegian Financial Supervisory Authority) to operate insurance activities in Norway;
- 7) The tenderer must be an active member of the Norwegian Occupational Injury Insurers' Bureau — YFF.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

- 1) The company's most recent annual report, including new information of relevance to the company's fiscal figures.
- 2) Submission of the company's annual financial statement or extracts thereof.

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

- 1) Manpower for this assignment (organisation chart) with names and CVs of the key personnel who shall execute the assignment;
- 2) Statement regarding company's health, environment and safety policy;
- 3) Statement regarding company's quality assurance system/quality management system.

## **III.2. Conditions related to the contract**

### **III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

The tenderer must have approval from Finanstilsynet (The Financial Supervisory Authority) to operate insurance activities in Norway

The tenderer must be an active member of the Norwegian occupational Injury Insurers' Bureau — YFF.

### **III.2.2. Contract performance conditions**

The service provider must have approval from Finanstilsynet (The Financial Supervisory Authority) to operate insurance activities in Norway.

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 07/12/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 01/03/2019

#### **IV.2.7. Conditions for opening of tenders**

Date: 07/12/2018 Local time: 12:00

Place:

Gardes premises in Jonsvannsveien 140, Trondheim

Information about authorised persons and opening procedure: The tender opening is closed, only representatives from Garde will participate.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: KOFA — Klagenemda for offentlige anskaffelser

Town: Bergen

Postal code: 5050

Country: Norway

Internet address: [www.kofa.no](http://www.kofa.no)

#### **VI.5. Date of dispatch of this notice**

08/11/2018