

**France-Dijon: Staff training services**  
**OJ S 218/2018 13/11/2018**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Agrosup Dijon

Postal address: 26 boulevard Docteur Petitjeanbp 87999

Town: Dijon Cedex

NUTS code: FRC11 Côte-d'Or

Postal code: 21079

Country: France

Contact person: Bureau achats et marchés publics

E-mail: [marches.publics@agrosupdijon.fr](mailto:marches.publics@agrosupdijon.fr)

Telephone: +33 380772525

**Internet address(es):**

Main address: <http://www.agrosupdijon.fr>

Address of the buyer profile: <http://www.marches-publics.gouv.fr>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.marches-publics.gouv.fr/?page=entreprise>.

[EntrepriseAdvancedSearch&AllCons&refConsultation=403447&orgAcronyme=s2d](https://www.marches-publics.gouv.fr/?page=entreprise)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.marches-publics.gouv.fr/?page=entreprise>.

[EntrepriseAdvancedSearch&AllCons&refConsultation=403447&orgAcronyme=s2d](https://www.marches-publics.gouv.fr/?page=entreprise)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <http://www.marches-publics.gouv.fr>

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Other activity: Formation d'ingénieurs en agronomie et en agroalimentaire

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Actions de formation continue des personnels d'Agrosup Dijon

Reference number: MP 2018-ASD09

**II.1.2. Main CPV code**

80511000 Staff training services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

La présente consultation concerne la formation continue des personnels d'Agrosup Dijon.

**II.1.5. Estimated total value**

Value excluding VAT: 375 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

**II.2. Description****II.2.1. Title**

Logiciels, langages et solutions informatiques  
Lot No: 1

**II.2.2. Additional CPV code(s)**

80511000 Staff training services, 80530000 Vocational training services

**II.2.3. Place of performance**

NUTS code: FRC11 Côte-d'Or  
NUTS code: FRK14 Puy-de-Dôme

Main site or place of performance: Agrosup Dijon, 26 boulevard Docteur Petitjean 21079 Dijon Cedex.

**II.2.4. Description of the procurement**

Actions de formation sur l'utilisation d'outils, de langages et autres solutions informatiques.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 85 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Possibilité de reconduire l'accord-cadre de manière tacite 3 fois par période successive de 12 mois, sans que la durée totale de l'accord-cadre n'excède 4 ans.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Communication et réseaux sociaux  
Lot No: 2

##### **II.2.2. Additional CPV code(s)**

80511000 Staff training services, 80530000 Vocational training services

##### **II.2.3. Place of performance**

NUTS code: FRC11 Côte-d'Or

NUTS code: FRK14 Puy-de-Dôme

Main site or place of performance: Agrosup Dijon, 26 boulevard Docteur Petitjean 21079 Dijon Cedex.

##### **II.2.4. Description of the procurement**

Actions de formation sur l'utilisation d'outils de communication et des réseaux sociaux.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

Value excluding VAT: 30 000,00 EUR

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Possibilité de reconduire l'accord-cadre de manière tacite 3 fois par période successive de 12 mois, sans que la durée totale de l'accord-cadre n'excède 4 ans.

##### **II.2.10. Information about variants**

Variants will be accepted: no

##### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Outils bureautiques  
Lot No: 3

**II.2.2. Additional CPV code(s)**

80511000 Staff training services, 80530000 Vocational training services

**II.2.3. Place of performance**

NUTS code: FRC11 Côte-d'Or

NUTS code: FRK14 Puy-de-Dôme

Main site or place of performance: Agrosup Dijon, 26 boulevard Docteur Petitjean 21079 Dijon Cedex.

**II.2.4. Description of the procurement**

Actions de formation sur l'utilisation d'outils de bureautique.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 15 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Possibilité de reconduire l'accord-cadre de manière tacite 3 fois par période successive de 12 mois, sans que la durée totale de l'accord-cadre n'excède 4 ans.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Edition, vidéo et numérique

Lot No: 4

**II.2.2. Additional CPV code(s)**

80511000 Staff training services, 80530000 Vocational training services

**II.2.3. Place of performance**

NUTS code: FRC11 Côte-d'Or

NUTS code: FRK14 Puy-de-Dôme

Main site or place of performance: Agrosup Dijon, 26 boulevard Docteur Petitjean 21079 Dijon Cedex.

**II.2.4. Description of the procurement**

Actions de formation sur les techniques et les règles dans les domaines de l'édition, de la vidéo et du numérique.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 18 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Possibilité de reconduire l'accord-cadre de manière tacite 3 fois par période successive de 12 mois, sans que la durée totale de l'accord-cadre n'excède 4 ans.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Droit, finances et comptabilité  
Lot No: 5

**II.2.2. Additional CPV code(s)**

80511000 Staff training services, 80530000 Vocational training services

**II.2.3. Place of performance**

NUTS code: FRC11 Côte-d'Or

NUTS code: FRK14 Puy-de-Dôme

Main site or place of performance: Agrosup Dijon, 26 boulevard Docteur Petitjean 21079 Dijon Cedex.

**II.2.4. Description of the procurement**

Actions de formation sur la réglementation qui régit les marchés publics et la comptabilité et autres domaines concernant le droit, la finance et la comptabilité.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 38 000,00 EUR

## **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Possibilité de reconduire l'accord-cadre de manière tacite 3 fois par période successive de 12 mois, sans que la durée totale de l'accord-cadre n'excède 4 ans.

## **II.2.10. Information about variants**

Variants will be accepted: no

## **II.2.11. Information about options**

Options: no

## **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## **II.2.14. Additional information**

### **II.2. Description**

#### **II.2.1. Title**

Pilotage des organisations et management

Lot No: 6

#### **II.2.2. Additional CPV code(s)**

80511000 Staff training services, 80530000 Vocational training services

#### **II.2.3. Place of performance**

NUTS code: FRC11 Côte-d'Or

NUTS code: FRK14 Puy-de-Dôme

Main site or place of performance: Agrosup Dijon, 26 boulevard Docteur Petitjean 21079 Dijon Cedex.

#### **II.2.4. Description of the procurement**

Actions de formation sur les techniques et les règles dans les domaines de l'organisation et du management.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 84 000,00 EUR

## **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Possibilité de reconduire l'accord-cadre de manière tacite 3 fois par période successive de 12 mois, sans que la durée totale de l'accord-cadre n'excède 4 ans.

## **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Hygiène, sécurité et conditions de travail  
Lot No: 7

##### **II.2.2. Additional CPV code(s)**

80511000 Staff training services, 80530000 Vocational training services

##### **II.2.3. Place of performance**

NUTS code: FRC11 Côte-d'Or

NUTS code: FRK14 Puy-de-Dôme

Main site or place of performance: Agrosup Dijon, 26 boulevard Docteur Petitjean 21079 Dijon Cedex.

##### **II.2.4. Description of the procurement**

Actions de formation sur les techniques et les règles dans les domaines de l'hygiène, de la sécurité et des conditions de travail.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

Value excluding VAT: 70 000,00 EUR

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Possibilité de reconduire l'accord-cadre de manière tacite 3 fois par période successive de 12 mois, sans que la durée totale de l'accord-cadre n'excède 4 ans.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

**II.2.1. Title**

Développement professionnel  
Lot No: 8

**II.2.2. Additional CPV code(s)**

80511000 Staff training services, 80530000 Vocational training services

**II.2.3. Place of performance**

NUTS code: FRC11 Côte-d'Or

NUTS code: FRK14 Puy-de-Dôme

Main site or place of performance: Agrosup Dijon, 26 boulevard Docteur Petitjean 21079 Dijon Cedex.

**II.2.4. Description of the procurement**

Actions de formation sur les techniques et les règles dans les domaines de la conduite de réunion, de gestion de conflits et autres techniques organisationnelles.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 35 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Possibilité de reconduire l'accord-cadre de manière tacite 3 fois par période successive de 12 mois, sans que la durée totale de l'accord-cadre n'excède 4 ans.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation****III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Les renseignements concernant la situation juridique de l'entreprise tels que prévus aux articles 48 et 51 du décret no 2016-360 du 25.3.2016 relatif aux marchés publics:

— une déclaration sur l'honneur pour justifier que le candidat n'entre dans aucun des cas mentionnés aux articles 45 et 48 de l'ordonnance no 2015-899 du 23.7.2015 relative aux

marchés publics et notamment qu'il est en règle au regard des articles L. 5212-1 à L. 5212-11 du Code du travail concernant l'emploi des travailleurs handicapés,  
— les pièces prévues aux articles D. 8222-5 ou D. 8222-7 du Code du travail,  
— un extrait K bis datant de moins de 3 mois.

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2. Conditions related to the contract**

### **III.2.2. Contract performance conditions**

À partir de 4 participants, les formations seront systématiquement réalisées en intra sauf avis contraire du service RH d'Agrosup Dijon.

Dans le cas où il y aurait moins de 4 participants à une formation, celle-ci sera réalisée en inter, dans les locaux du prestataire choisi.

Les autres conditions particulières d'exécution sont présentées dans l'article 6 du CCP.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 11/12/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

French

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 11/12/2018 Local time: 12:00

Place:

Agrosup Dijon, 2 rue Champs Prévois, 21000 Dijon.

Information about authorised persons and opening procedure: Patrick Chagnard — gestionnaire des marchés publics. Jacques Canova — chargé des achats. Julie Gomes — responsable du Service des ressources humaines. Marion Gereau — responsable locale de formation.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Tribunal administratif de Dijon

Postal address: 22 rue d'Assas

Town: Dijon

Postal code: 21000

Country: France

E-mail: [greffe.ta-dijon@juradm.fr](mailto:greffe.ta-dijon@juradm.fr)

Telephone: +33 380739100

Fax: +33 380733989

### **VI.5. Date of dispatch of this notice**

09/11/2018