

**Belgium-Athus: Insurance agency services**

OJ S 177/2022 14/09/2022

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Ville d'Aubange  
National registration number: BE 0207 380 555  
Postal address: Rue Haute 22  
Town: Athus  
NUTS code: BE341 Arr. Arlon  
Postal code: 6791  
Country: Belgium  
Contact person: Madame Marianne Muller  
E-mail: [mullerm@aubange.be](mailto:mullerm@aubange.be)  
Telephone: +32 63381268  
Fax: +32 63370510  
**Internet address(es):**  
Main address: <http://www.aubange.be/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://cloud.3p.eu/Downloads/1/2448/6L/2022>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be>

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Conclusion de contrats d'assurances conjoints Ville et CPAS d'AUBANGE - années 2023 à 2026  
Reference number: S-06-2022

**II.1.2. Main CPV code**

66518200 Insurance agency services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

voir II.1.1

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Assurances de personnes

Lot No: 1

### **II.2.2. Additional CPV code(s)**

66518200 Insurance agency services, 66518100 Insurance brokerage services

### **II.2.3. Place of performance**

NUTS code: BE341 Arr. Arlon

### **II.2.4. Description of the procurement**

Volet 1: Assurance Accidents du travail et Excédent Loi.

Volet 2: Assurance Accidents Corporels.

### **II.2.5. Award criteria**

Criteria below

Cost criterion - Name: Prime / Weighting: 60

Cost criterion - Name: services connexes / Weighting: 20

Cost criterion - Name: garanties / Weighting: 10

Cost criterion - Name: garanties de prime / Weighting: 5

Cost criterion - Name: non résiliation après sinistre / Weighting: 5

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2023 End: 31/12/2026

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

### **II.2.14. Additional information**

## **II.2. Description**

**II.2.1. Title**

Assurances Dommages matériels  
Lot No: 2

**II.2.2. Additional CPV code(s)**

66518200 Insurance agency services

**II.2.3. Place of performance**

NUTS code: BE341 Arr. Arlon

**II.2.4. Description of the procurement**

Volet 1: Assurance Dommages Matériels Incendie.  
Volet 2: Assurance Tous Risques Electroniques/Informatiques.  
Volet 3: Assurance Tous Risques Objets d'Art et Expositions  
Volet 4: Assurance Transport et séjour de Valeurs/Fonds.  
Volet 5: Assurance Tous Risques Caméras.

**II.2.5. Award criteria**

Criteria below

Cost criterion - Name: Prime / Weighting: 60

Cost criterion - Name: services connexes / Weighting: 20

Cost criterion - Name: garanties / Weighting: 10

Cost criterion - Name: garanties de prime / Weighting: 5

Cost criterion - Name: non résiliation après sinistre / Weighting: 5

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2023 End: 31/12/2026

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Assurances Responsabilité civile  
Lot No: 3

**II.2.2. Additional CPV code(s)**

66518200 Insurance agency services

**II.2.3. Place of performance**

NUTS code: BE341 Arr. Arlon

#### **II.2.4. Description of the procurement**

Volet 1: Assurance Responsabilité Civile Générale.

Volet 2: Assurance Responsabilité Civile Objective Incendie & Explosion.

Volet 3: Assurance Responsabilité Civile des Mandataires Sociaux.

Volet 4: Assurance Responsabilité Civile Manifestations Diverses.

Volet 5: Assurance Accidents et Responsabilité Civile des activités scolaires et parascolaires, ainsi que d'autres activités diverses.

#### **II.2.5. Award criteria**

Criteria below

Cost criterion - Name: Prime / Weighting: 60

Cost criterion - Name: services connexes / Weighting: 20

Cost criterion - Name: garanties / Weighting: 10

Cost criterion - Name: garanties de prime / Weighting: 5

Cost criterion - Name: non résiliation après sinistre / Weighting: 5

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2023 End: 31/12/2026

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **II.2. Description**

#### **II.2.1. Title**

Assurances Automobile

Lot No: 4

#### **II.2.2. Additional CPV code(s)**

66518200 Insurance agency services

#### **II.2.3. Place of performance**

NUTS code: BE341 Arr. Arlon

#### **II.2.4. Description of the procurement**

Volet 1: Assurance Véhicules (flotte).

Volet 2: Assurance Omnium Missions.

#### **II.2.5. Award criteria**

Criteria below

Cost criterion - Name: Prime / Weighting: 60

Cost criterion - Name: services connexes / Weighting: 20

Cost criterion - Name: garanties / Weighting: 10

Cost criterion - Name: garanties de prime / Weighting: 5

Cost criterion - Name: non résiliation après sinistre / Weighting: 5

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2023 End: 31/12/2026

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **II.2. Description**

#### **II.2.1. Title**

Assurances Tous risques chantiers

Lot No: 5

#### **II.2.2. Additional CPV code(s)**

66518200 Insurance agency services

#### **II.2.3. Place of performance**

NUTS code: BE341 Arr. Arlon

#### **II.2.4. Description of the procurement**

voir II.2.1

#### **II.2.5. Award criteria**

Criteria below

Cost criterion - Name: Prime / Weighting: 60

Cost criterion - Name: services connexes / Weighting: 20

Cost criterion - Name: garanties / Weighting: 10

Cost criterion - Name: garanties de prime / Weighting: 5

Cost criterion - Name: non résiliation après sinistre / Weighting: 5

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2023 End: 31/12/2026

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Assurances Cyber Risk  
Lot No: 6

##### **II.2.2. Additional CPV code(s)**

66518200 Insurance agency services

##### **II.2.3. Place of performance**

NUTS code: BE341 Arr. Arlon

##### **II.2.4. Description of the procurement**

voir II.2.1

##### **II.2.5. Award criteria**

Criteria below

Cost criterion - Name: Prime / Weighting: 60

Cost criterion - Name: services connexes / Weighting: 20

Cost criterion - Name: garanties / Weighting: 10

Cost criterion - Name: garanties de prime / Weighting: 5

Cost criterion - Name: non résiliation après sinistre / Weighting: 5

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2023 End: 31/12/2026

This contract is subject to renewal: no

##### **II.2.10. Information about variants**

Variants will be accepted: no

##### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

\* Le DUME, par lequel l'opérateur économique déclare qu'il ne se trouve pas dans une des situations d'exclusion visées aux articles 67 à 69 de la loi du 17 juin 2016.  
L'article 70 de la loi du 17 juin 2016 relative aux marchés publics s'applique. Pour les motifs d'exclusion visés à l'article 67 de la loi, le candidat ou soumissionnaire signale d'initiative s'il a pris les mesures correctrices visées au paragraphe 1er de l'article 70 au début de la procédure.

### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Le DUME, par lequel l'opérateur économique déclare qu'il satisfait aux critères de sélection suivants :

1. Une déclaration concernant le chiffre d'affaire global de l'entreprise et le chiffre par branche d'assurance, portant au maximum sur les trois derniers exercices disponibles en fonction de la date de création de l'entreprise ou du début d'activités de l'opérateur économique.

Chiffre d'affaire global minimum de l'entreprise: 200.000 EUR

Une déclaration concernant le chiffre d'affaire global de l'entreprise et le chiffre par branche d'assurance, portant au maximum sur les trois derniers exercices disponibles en fonction de la date de création de l'entreprise ou du début d'activités de l'opérateur économique.

Chiffre d'affaire global minimum de l'entreprise: 200.000 EUR

Chiffre d'affaire minimum par branche: 50.000 EUR

Minimum level(s) of standards possibly required:

1. 200.000 EUR

50.000 EUR

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Le DUME, par lequel l'opérateur économique déclare qu'il satisfait aux critères de sélection suivants :

1. Un document attestant que l'opérateur économique est agréé(FSMA) pour les branches d'assurances pour lesquelles il remet offre.

Minimum level(s) of standards possibly required:

1. na

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 14/10/2022 Local time: 09:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4.**

## Languages in which tenders or requests to participate may be submitted

French

### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 11/02/2023

### IV.2.7. Conditions for opening of tenders

Date: 14/10/2022 Local time: 09:00

Place:

Hôtel de Ville, rue Haute 22 à 6791 ATHUS

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about electronic workflows

Electronic invoicing will be accepted

### VI.3. Additional information

Visite du site requise et ne pas participer à la visite du site engendre la nullité de l'offre:  
Sous peine de nullité de son offre, le soumissionnaire est tenu de rencontrer le responsable  
du service « assurances » de la Ville d'AUBANGE en sollicitant un rendez-vous auprès de  
Madame Christine BORREMANS par téléphone au 063/38.09.57 ou par e-mail

[borremansc@aubange.be](mailto:borremansc@aubange.be)

Le soumissionnaire joint à son offre l'attestation de visite qui lui sera remise.

Cette visite est obligatoire et est considérée comme un élément essentiel à la bonne  
compréhension du marché. Les offres des soumissionnaires qui ne se présenteront pas à  
cette réunion seront d'office écartées par le pouvoir adjudicateur.

Le soumissionnaire joint à son offre l'attestation en annexe correctement complétée.

Les offres peuvent uniquement être introduites électroniquement sur le site internet de e-  
Tendering <https://eten.publicprocurement.be/>.

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Conseil d'Etat

Postal address: rue de la Science, 33

Town: Bruxelles

Postal code: 1040

Country: Belgium

Telephone: +32 22349611

Fax: +32 22349842

### VI.5. Date of dispatch of this notice

09/09/2022