

501552-2026 - Competition

Belgium – Environmental services – Global Postal Sustainability Metrics and ESG Analytics Services

OJ S 138/2026 21/07/2026

Prior information notice or a periodic indicative notice used as a call for competition – light regime - Change notice
Services

1. Buyer

1.1. Buyer

Official name: International Post Corporation

Email: beau.burriola@ipc.be

2. Procedure

2.1. Procedure

Title: Global Postal Sustainability Metrics and ESG Analytics Services

Description: Introduction The SMMS programme is an IPC initiative aimed at reducing the environmental and social impacts of the global postal sector. The programme is an expansion of the EMMS, which focused on carbon emissions, and which ran from 2008 (launched fully in 2009) to 2019. The SMMS programme continues to expand and in 2027 it is anticipated that 30 posts from five continents will participate. The programme has been highly successful, with the participating posts reaching two of the original EMMS programme's key targets early (to reduce carbon emissions by 20% and to achieve 90% in the programme's qualitative Carbon Management Proficiency survey). More information can be found at <https://www.ipc.be/services/sustainability/smms>. IPC works with two consultancy companies for SMMS – an environmental consultancy and auditing consultancy. The environmental consultancy is handled in Lot 1 (Environmental Consultancy) and the auditing consultancy is handled in Lot 2 (Auditing Consultancy)

Procedure identifier: 4a3793cb-aa80-47a1-870f-1b18cda5ce68

Main features of the procedure: This is a multi-stage process Phase 1: Pre-qualification /Expression of Interest P Phase 2: Invitation to Tender and Negotiation Phase 3: Best and Final Offers Phase 4: Award

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 90700000 Environmental services

2.1.2. Place of performance

Postal address: 44 Ave du Bourget 1130 Brussels

Town: Brussels

Postcode: 1130

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Additional information: Within 500 km of a hub insert/exit point

2.1.2. Place of performance

Postal address: 44 Ave du Bourget 1130 Brussels

Town: Brussels
Postcode: 1130
Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)
Country: Belgium
Additional information: Within 500 km of a hub insert/exit point

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document Request

5. Lot

5.1. Lot: LOT-0001

Title: Environmental Consultancy

Description: The role of the environmental consultancy (Lot 1) is as follows: Item 1: Core SMMS activities A) Annual update to the existing SMMS questionnaires and guidance documents in line with best practice and member feedback. Tasks include: 1. Consolidate participants' views, collate and analyse feedback on the SMMS process 2. Review and update the Management Proficiency questionnaire and associated guidance 3. Review and update the Performance Indicator calculator and associated guidance 4. Prepare tailored Performance Indicator calculator for each participating post 5. Prepare tailored Management Proficiency questionnaire for each participating post B) Gather, compile and analyse SMMS data. Tasks include: 1. Processing responses from the Management Proficiency questionnaire (including plausibility checks) for all participating posts 2. Compiling the Management Proficiency questionnaire responses at a group level and conducting analysis 3. Processing responses from the Performance Indicator calculator (including plausibility checks) 4. Compiling the Performance Indicator calculator data at a group level and conducting analysis 5. Supporting correspondence with IPC members to facilitate the SMMS process, including helping posts to complete questionnaires by responding to any technical queries they may have C) Preparation of Scorecards, Assessments and summary analysis. This includes: 1. Creation of tailored scorecards for each post benchmarking their performance to the wider group (including one round of review by the post in question) 2. Creation of an assessment for each post, containing post- and group-level results and generic analysis and recommendations (including one round of review by the post in question) 3. Creation of 'sector scorecard' displaying group-level performance and trends 4. Creation of written content (including qualitative and quantitative analysis) to populate IPC SMMS Sustainability Report webpages, including supporting draft graphics and data D) Supporting the IPC's SMMS engagement activities. This involves the provision of support for: 1. The Annual SMMS Workshop, specifically: • Guidance and support to establish the workshop agenda • Preparation of presentation materials • Workshop attendance by two members of your team • Preparation of meeting summary for dissemination to posts[BB4.1] E) SMMS Programme strategic management 1. Support for the June/July Technical Review Committee (including preparation of: a slide deck containing preliminary results and analysis; notes and meeting actions, and attendance by two members of your team) 2. Support for the December Technical Review Committee (including preparation of: a slide deck containing final results and analysis; notes and meeting actions, and attendance by two members of your team) Item 2: Ongoing support and advisory services for SMMS programme A) The provision of additional support for

the SMMS programme, as well as non-core SMMS tasks. Specifically, this will involve: 1. Project management, regular and ad-hoc project meetings and reporting 2. Preparation of material to support onboarding of new posts to the SMMS programme. 3. Preparing materials for the annual Green Postal Day 4. Support non-core SMMS activities (non-core activities include those that are not essential for the successful completion of the annual SMMS programme). For example, this includes: o Preparation of presentation material for the IPC's post visits throughout the year o Preparation of presentation material for IPC internal and external meetings and working groups o In-person or virtual representation at IPC internal and external meetings (e.g. meeting with posts) o Responding to post information requests related to non-core SMMS issues (e.g. questions related to other reporting initiatives, such as CSRD or CDP) o Undertaking ad-hoc surveys to gauge the opinion of participating posts (e.g. through survey tooling) on emerging topics o Supporting the continued development of the cross-border carbon footprint programme o Provision of written content and data for IPC's Global Postal Industry Report (GPIR) o Provision of written content for external media coverage o Target (re)setting for existing (e.g. delivery efficiency) and new (e.g. sustainable packaging) group-level performance metrics o Preparation of materials for webinars (e.g. Kick off and Closing webinars) o Preparing data for transfer to the UPU's OSCAR platform o Updating relevant sections of IPC's annual UNGC report

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 90713000 Environmental issues consultancy services

Quantity: 1

Options:

Description of the options: The contracting authority reserves the right to extend the contract for up to two additional consecutive 12-month periods.

5.1.2. Place of performance

Town: Brussel

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Additional information: Questions about the PQQ must be submitted no later than 02/09/2026.

There will be a Q&A session for candidates once the Invitation to Tender is sent out.

5.1.3. Estimated duration

Start date: 01/01/2027

Duration end date: 31/12/2029

5.1.4. Renewal

Maximum renewals: 2

5.1.5. Value

Estimated value excluding VAT: 1 000 000,00 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

5.1.7. Strategic procurement

Aim of strategic procurement: Reduction of environmental impacts

Description: The contract directly supports green objectives by providing specialised environmental consultancy to manage, audit, and analyse the sustainability performance of world postal operators. The core deliverables include managing carbon footprint tracking methodologies, processing performance indicator calculators for greenhouse gas emissions, establishing environmental bench-marking metrics, and advising on group-level targets for sustainability compliance (such as CSRD and climate initiatives.)

Approach to reducing environmental impacts: Pollution prevention and control

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

Information about the second stage of a two-stage procedure:

Minimum number of candidates to be invited for the second stage of the procedure: 3

Maximum number of candidates to be invited for the second stage of the procedure: 5

The procedure will take place in successive stages. At each stage, some participants may be eliminated

5.1.11. Procurement documents

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available: English

Address of the procurement documents: <https://www.ipc.be/about-ipc/ipc-tenders>

5.1.12. Terms of procurement

Terms of the procedure:

Estimated date of dispatch of the invitations to confirm interest: 10/09/2026

Estimated date of dispatch of the invitations to submit tenders: 11/09/2026

Terms of submission:

Electronic submission: Allowed

Address for submission: <https://www.ipc.be/about-ipc/ipc-tenders>

Description: IMPORTANT: Official expressions of interest for this PIN must be submitted exclusively via email to publictenders@ipc.be before the stated deadline

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Variants: Allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of expressions of interest: 04/09/2026 17:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

A non-disclosure agreement is required: yes

Additional information about the non-disclosure agreement: The NDA will be sent to candidates chosen to receive the Invitation to Tender

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

Financial arrangement: Payments shall be made in installments based upon the successful completion and approval of key program deliverables outlined in the Invitation to Tender (e.g., delivery of annual questionnaire updates, completion of data plausibility checks, and final

generation of member scorecards.) Invoices shall be processed following formal acceptance of deliverables by IPC, subject to standard 30-day payment terms. No advance payments will be authorised.

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Tribunal de l'entreprise de Bruxelles (French) / Ondernemingsrechtbank Brussel (Dutch)

Organisation providing information concerning the general regulatory framework for taxes applicable in the place where the contract is to be performed: SPF Finances / FOD Financiën (Federal Public Service Finance)

Web address of tax legislation: <https://finance.belgium.be>

Organisation providing additional information about the procurement procedure: International Post Corporation

Organisation providing offline access to the procurement documents: International Post Corporation

Organisation receiving requests to participate: International Post Corporation

Organisation processing tenders: International Post Corporation

5.1. Lot: LOT-0002

Title: Audit Consultancy

Description: Assurance level • Limited assurance on the sustainability KPIs related to: o Climate Change o Resource efficiency o Air quality o Circular economy o General add-on advice to support IPC/members Methodology • Independent Limited Assurance • ISAE 3000: Assurance engagement other than audits or reviews of historical information • Two-year assurance cycle covering accounting periods CY 2026 - 2027 (i.e. IPC's sustainability reporting of 2027 - 2028) Activities • Auditing of overall IPC dataset • Visit 5 posts per year to audit their sustainability data • Presentation at IPC 2-day Annual Workshop in June each year. • Meet with IPC twice per year to evaluate SMMS programme and see which changes can be made. • Consultancy and advice on latest regulatory changes in the field of Sustainability. Scope • SPI key performance indicators Additional SMP Validation Checks o Qualitative validation checks on the SMP data of the IPC member posts. Note, these validation checks are not part of the assurance scope and we do not express an assurance conclusion

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79212000 Auditing services

Quantity: 1

Options:

Description of the options: Two additional one year renewals

5.1.2. Place of performance

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

5.1.3. Estimated duration

Start date: 01/01/2027

Duration end date: 31/12/2029

5.1.4. Renewal

Maximum renewals: 2

5.1.5. Value

Estimated value excluding VAT: 650 000,00 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.11. Procurement documents

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available:
English

Address of the procurement documents: <https://www.ipc.be/about-ipc/ipc-tenders>

5.1.12. Terms of procurement

Terms of the procedure:

Estimated date of dispatch of the invitations to confirm interest: 10/09/2026

Estimated date of dispatch of the invitations to submit tenders: 11/09/2026

Terms of submission:

Electronic submission: Allowed

Address for submission: <https://www.ipc.be/about-ipc/ipc-tenders>

Description: Notices, expressions of interest and formal responses must be sent to
publictenders@ipc.be

Languages in which tenders or requests to participate may be submitted: English

Deadline for receipt of expressions of interest: 04/09/2026 17:00:00 (UTC+02:00) Eastern
European Time, Central European Summer Time

Terms of contract:

The execution of the contract must be performed within the framework of sheltered
employment programmes: No

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Tribunal de l'entreprise de Bruxelles (French) / Ondernemingsrechtbank
Brussel (Dutch)

Information about review deadlines: 15 day statutory review period

Organisation providing information concerning the general regulatory framework for taxes
applicable in the place where the contract is to be performed: SPF Finances / FOD Financiën
(Federal Public Service Finance)

Web address of tax legislation: <https://finances.belgium.be>

8. Organisations

8.1. ORG-0001

Official name: International Post Corporation

Registration number: 0436501681

Department: Procurement

Postal address: Avenue du Bourget 44

Town: Brussels

Postcode: 1130

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Contact point: Beau Burriola

Email: beau.burriola@ipc.be

Telephone: +32499084111

Internet address: <https://ipc.be>

Buyer profile: <https://www.ipc.be/about-ipc/ipc-tenders>

Roles of this organisation:

Buyer

Organisation providing additional information about the procurement procedure

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

8.1. ORG-0002

Official name: Tribunal de l'entreprise de Bruxelles (French) / Ondernemingsrechtbank Brussel (Dutch)

Registration number: 0308357813

Postal address: Av. du Pont de Luttre

Town: Forest

Postcode: 1190

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Roles of this organisation:

Review organisation

8.1. ORG-0004

Official name: Procurement Europe SRL

Registration number: 0690541911

Department: Procurement

Postal address: Gebroeders Vandeveldestraat 68 Bus 32, 33

Town: GENT

Postcode: 9000

Country subdivision (NUTS): Arr. Gent (BE234)

Country: Belgium

Contact point: Beau Burriola

Email: beau@procurementeuropa.com

Telephone: +32499084111

Internet address: <https://procurementeuropa.com>

Roles of this organisation:

Procurement service provider

8.1. ORG-0005

Official name: SPF Finances / FOD Financiën (Federal Public Service Finance)

Registration number: 0306908281

Department: Financien

Postal address: Bd Roi Albert II 33, 1030

Town: Schaerbeek

Postcode: 1030

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Internet address: <https://finances.belgium.be/>

Roles of this organisation:

Organisation providing information concerning the general regulatory framework for taxes applicable in the place where the contract is to be performed

8.1. ORG-0000

Official name: Publications Office of the European Union

Registration number: PUBL

Town: Luxembourg

Postcode: 2417

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Email: ted@publications.europa.eu

Telephone: +352 29291

Internet address: <https://op.europa.eu>

Roles of this organisation:

TED eSender

10. Change

Version of the previous notice to be changed

:

466989-2026

Main reason for change

:

Information updated

Description

:

Document 1 (Process Description) updated to Version 1.1. Clarified award criteria weightings (70% Quality / 30% Price), specified non-GPA participant eligibility rules

Notice information

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