

United Kingdom-London: IT services: consulting, software development, Internet and support

OJ S 206/2019 24/10/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Saint Cecilia's Church of England School

Postal address: Sutherland Grove

Town: London

NUTS code: UKI34 Wandsworth

Postal code: SW18 5JR

Country: United Kingdom

Contact person: Lorraine Ashover

E-mail: tenders@minervapcs.com

Telephone: +44 1256467107

Internet address(es):

Main address: <https://www.stceciliaslondon.com/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Other type: Education institute

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Saint Cecilia's Church of England School — ICT Managed Service

Reference number: MPN-10124

II.1.2. Main CPV code

72000000 IT services: consulting, software development, Internet and support

II.1.3. Type of contract

Services

II.1.4. Short description

This is the ICT Managed Service tender for Saint Cecilia's Church of England School. The School requires a Contractor to undertake the ICT Managed Service in accordance with good practice so as to provide a high service standard throughout the School for the benefit of School staff and pupils, the local community and any visitors to the site. Complete information regarding the service requirement at the school can be found via the tender documentation, specifically at Appendix 7.1 — Statement of Requirements. All key milestones are also detailed in the documentation.

II.1.5. Estimated total value

Value excluding VAT: 265 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

72000000 IT services: consulting, software development, Internet and support

II.2.3. Place of performance

NUTS code: UKI34 Wandsworth

Main site or place of performance: Sutherland Grove, London, SW18 5JR.

II.2.4. Description of the procurement

This is the tender process for the ICT Managed Service tender for Saint Cecilia's Church of England School. The school requires an ITIL or equivalent (e.g. FITS) based ICT Managed Service encompassing the following core functions:

- strategic management and planning,
- programme and project management,
- project development works,
- contract and relationship management,
- network and infrastructure management,
- network administration,
- security management,
- provision of service desk,
- provision of on site staffing,
- desktop support and maintenance,
- problem resolution,
- hardware fix (in conjunction with manufacturer warranty, etc.).

This includes support of all legacy equipment:

- software installation, configuration and management,
- change management and implementation,
- disaster recovery TUPE is expected to apply and the relevant information is included in the tender documentation.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 265 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be awarded for an initial period of 2 years with 3 possible extensions of 12 months meaning a maximum contract length of 5 years.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5
Objective criteria for choosing the limited number of candidates:

A maximum of 5 suppliers will be taken forward to the invitation to tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the invitation to tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the invitation to tender stage.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 22/11/2019 Local time: 17:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 02/01/2020

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

This is a best estimate of the date, time and location based on what is known at the time of dispatch of this notice.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Please refer to Section V1.4.3)

Town: Please refer to Section V1.4.3)

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Saint Cecilia's Church of England School will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

VI.5. Date of dispatch of this notice

21/10/2019