

**United Kingdom-London: Fiscal services**  
**OJ S 243/2017 19/12/2017**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Department of Health

Postal address: 39 Victoria Street

Town: London

NUTS code: UK United Kingdom

Postal code: SW1H 0EU

Country: United Kingdom

E-mail: [Alexander.Baker@dh.gsi.gov.uk](mailto:Alexander.Baker@dh.gsi.gov.uk)

Telephone: +44 2072104850

**Internet address(es):**

Main address: <https://www.gov.uk/government/organisations/department-of-health>

Address of the buyer profile: <https://www.gov.uk/government/organisations/department-of-health/about/procurement>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.gov.uk/government/organisations/department-of-health/about/procurement>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.gov.uk/government/organisations/department-of-health/about/procurement>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

Health

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Procure22 Specialist VAT Recovery Service Framework

Reference number: 60485

**II.1.2. Main CPV code**

79220000 Fiscal services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

The authority is seeking to appoint a specialist VAT recovery service framework agreement with one supplier, to provide VAT recovery advice services for those services performed under the Procure22 framework agreement,

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Especially for those NHS clients undertaking a construction project via the Procure22 framework that has been agreed and registered within the Procure22 database.

### **II.1.5. Estimated total value**

Value excluding VAT: 10 000 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

79200000 Accounting, auditing and fiscal services

### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

### **II.2.4. Description of the procurement**

The authority is seeking to appoint a specialist VAT recovery service framework agreement with one supplier, to provide VAT recovery advice services for those services performed under the Procure22 framework agreement, especially for those NHS clients undertaking a construction project via the Procure22 framework that has been agreed and registered within the Procure22 database.

The following services shall be required from the framework provider:

- Provider any registered NHS client undertaking a Procure22 construction project upon request, a VAT consultancy service to ensure that it realises the allowable amount of VAT recoverable within the acceptable HM Revenue & Customs (HMRC) rules as laid down in law.
- To review and where necessary, amend any VAT calculations as prepared by the various NHS bodies.
- To liaise with both those NHS bodies and the HMRC on any matter that is relating to VAT claims.
- To review those claims on conclusion of the construction project, and ensure that the relevant NHS body is fully aware of any further action that may be required.
- Process VAT claims through to HMRC approval and to resolve any issues that arise during the process.
- To liaise with the Procure22 team, HMRC and any other bodies e.g. the Health Estates and Facilities Management Association (HEFMA), any working groups in respect of notification of issues, to refine and simplify and generally improve the VAT recovery process.
- To provide monthly progress reports to the Procure22 team.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6.**

**Estimated value**

Value excluding VAT: 1 000 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The arrangement shall consist of a fixed 24 months agreement with the option to extend for a further 12 months period making the total framework agreement 36 months (3 years).

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

Contract award on behalf of other contracting authorities: Yes.

The contracting authority is purchasing on behalf of other contracting authorities, any NHS trust (s) or any other NHS Body undertaking a Procure22 project shall be allowed access to the final contract.

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation****III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Selection criteria as stated in the procurement documents.

**III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Selection criteria as stated in the procurement documents.

**Section IV: Procedure**

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**IV.1. Description****IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 19/01/2018 Local time: 11:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 19/01/2018 Local time: 11:00

Place:

Tenders will be downloaded from the authority's e-tendering system shortly after the invitation to tender deadline has passed.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3. Additional information**

Participation Instructions:

— This procurement exercise will be completed via the DH e-Tendering portal (BMS) and candidates wishing to be considered for this (or any other) DH contract must submit their response via BMS. - The BMS reference number for this exercise is 60\*\*\*.

— Suppliers should visit '<https://www.gov.uk/government/organisations/department-of-health/about/procurement>'; to register and download instructions on how to respond.

— If you require assistance please contact the Supplier Helpdesk on 0113 [2545777](tel:2545777) or [supplierhelpdesk@dh.gsi.gov.uk](mailto:supplierhelpdesk@dh.gsi.gov.uk). This helpdesk is available between 10am to 4pm Monday to Friday excluding Bank holidays.

Transparency:

— Potential bidders should note that, in accordance with the Government's policies on transparency, the Authority intends to publish the Invitation to Tender (ITT) and any contract awarded, subject to possible redactions at the discretion of the Authority. further information on transparency can be found at the following pages:

— <http://www.cabinetoffice.gov.uk/resource-library/guidance-transparency>

— <https://www.gov.uk/government/publications/transparency-requirements-for-publishing-on-contracts-finder>;

General:

— The authority reserves the right to terminate the procurement process (or part of it), to change the basis of and the procedures for the procurement process at any time, or to procure the subject matter of the contract by alternative means if it appears that it can be more advantageously procured by alternative means. Please note that contract award is subject to confirmation of budget being held.

— The most economically advantageous or any tender will not automatically be accepted.

— Tenders and all supporting documentation for the contract must be priced in sterling and written in English. Any agreement entered into will be considered a contract made in England according to English Law and will be subject to the exclusive jurisdiction of the English courts. Tenders must maintain the tender for 120 days after the receipt deadline.

Contract award on behalf of other contracting authorities - Yes. The Procure22 arrangement is a national framework agreement for England which exists between the Department of Health (DH) and principal supply chain partners under which a range of capital investment construction schemes can be delivered to DH, its sub-departments in the NHS, the NHS Authorities and Trusts in England.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: The High Court

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

##### **VI.5. Date of dispatch of this notice**

14/12/2017