

**Italy-Sesto Fiorentino: Insurance services**  
**OJ S 221/2018 16/11/2018**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Centrale di committenza dei comuni di Sesto Fiorentino, Signa e Vaglia

Postal address: Piazza Vittorio Veneto 1

Town: Sesto Fiorentino

Postal code: 50019

Country: Italy

Contact person: Servizio gare

For the attention of: Comune di Sesto Fiorentino -Servizio Gare

E-mail: [serviziogare@comune.sesto-fiorentino.fi.it](mailto:serviziogare@comune.sesto-fiorentino.fi.it)

Telephone: +39 0554496308

Fax: +39 0554496279

**Internet address(es):**

General address of the contracting authority: <http://www.comune.sesto-fiorentino.fi.it/>

Address of the buyer profile: <https://start.toscana.it/>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

---

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Affidamento di 7 lotti di coperture assicurative varie di durata triennale del Comune di Sesto Fiorentino.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Affidamento di 7 lotti di coperture assicurative varie di durata triennale del Comune di Sesto Fiorentino.

— lotto 1 – RCT/O, CIG n. 7664671E96,

— lotto 2 – Rc patrimoniale, CIG n. 7664680606,

— lotto 3 – infortuni, CIG n. 7664684952,

— lotto 4 – all risks property, CIG n. 76646930C2,

— lotto 5 – RCA, CIG n. 766469740E,

— lotto 6 – Kasko auto dipendenti, CIG n. 7664706B79,

— lotto 7 – tutela legale, CIG n. 7664709DF2.

### **II.1.6. CPV code(s)**

66510000 Insurance services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

### **II.1.9. Information about variants**

Variants will be accepted: yes

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 1 238 000,00 EUR

### **II.2.2. Information about options**

Options: yes

Description of options: Proroga tecnica 4 mesi.

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: RCT/O

#### **1) Short description**

#### **2) CPV code(s)**

66510000 Insurance services

#### **3) Quantity or scope**

Estimated value excluding VAT: 600 000,00 EUR

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

Lot No: 2

Lot title: RC. patrimoniale

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 45 000,00 EUR

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

Lot No: 3

Lot title: Infortuni

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 17 400,00 EUR

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

Lot No: 4

Lot title: All risks property

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 240 000,00 EUR

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

Lot No: 5

Lot title: R.c. auto

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 117 000,00 EUR

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

Lot No: 6

Lot title: Kasko dipendenti

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 4 800,00 EUR

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

Lot No: 7

Lot title: Tutela legale

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 90 000,00 EUR

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

---

**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Cauzione provvisoria 2 % importo lotto per cui si partecipa.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: a) Iscrizione alla C.C.I.A.A. o ad altro organismo equipollente secondo la legislazione dello Stato di appartenenza, ex art. 39 del D.Lgs. 163 /2006 e s.m.i.;

b) iscrizione nell'albo IVASS per le imprese aventi sede in ITALIA oppure nell'elenco I o II dell'albo medesimo per le società ammesse a operare in Italia in regime di stabilimento e in libertà di prestazione di servizi.

### **III.2.2. Economic and financial ability**

Minimum level(s) of standards possibly required: La compagnia assicuratrice deve dimostrare la propria capacità economica e finanziaria ad eseguire il contratto attestando di aver effettuato una raccolta premi assicurativi media nel triennio, come risultante dagli ultimi 3 bilanci disponibili, pari ad almeno l'importo indicato nello schema sottostante, riferito a ciascun lotto.

Nel caso di partecipazione a più lotti il requisito complessivo richiesto dovrà intendersi come somma dei requisiti indicati per ognuno dei lotti ai quali si intende partecipare.

Lotto Requisiti di capacità economica e finanziaria per singolo lotto

Raccolta media premi nel triennio

RCT/O: 57 000 000,00.

RC.: patrimoniale 57 000 000,00.

Infortuni: 30 000 000,00.

All risks property: 45 000 000,00.

R.C.A.: 21 000 000,00.

Kasko dip.: 12 000 000,00.

Tutela legale: 3 000.000,00.

### **III.2.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Aver gestito almeno tre contratti assicurativi con amministrazioni pubbliche nel ramo riferito al lotto cui partecipano, nel triennio antecedente la pubblicazione del bando di gara, di valore annuale complessivo pari almeno alla base d'asta annua lorda del lotto oggetto di gara.

Nel caso di partecipazione a più lotti il requisito complessivo richiesto dovrà intendersi come somma dei requisiti indicati per ognuno dei lotti ai quali si intende partecipare.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Iscrizione nell'albo IVASS.

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 19.12.2018

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.12.2018 - 13:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 20.12.2018 - 10:00

Place:

Piazza Vittorio Veneto 1, Sesto Fiorentino.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Legali rappresentanti o loro delegati.

#### **Section VI: Complementary information**

---

##### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 2022

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Tar Toscana

Postal address: Via Ricasoli 40

Town: Firenze

Country: Italy

Internet address: <https://www.giustizia-amministrativa.it/cdsintra/cdsintra/Organizzazione/Tribunaliamministrativiregionali/firenze/index.html>

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: 30 giorni dalla pubblicazione del bando.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

14.11.2018