

**United Kingdom-London: School cleaning services**  
**OJ S 208/2019 28/10/2019**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: London Academy of Excellence  
Postal address: Broadway House, 322 High Street  
Town: London  
NUTS code: UKI London  
Postal code: E15 1AJ  
Country: United Kingdom  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880  
**Internet address(es):**  
Main address: <https://www.lae.ac.uk/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://litmuspartnership.co.uk/sq/lae/>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

London Academy of Excellence — Tender for Cleaning Services

**II.1.2. Main CPV code**

90919300 School cleaning services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

London Academy of Excellence (LAE) is a state free school sixth form that opened in Newham in 2012 with a radical new plan to improve social mobility by tackling educational disadvantage. LAE, is free school sixth form with a diverse range of 480 students and 60 staff.

In just 7 short years, the Academy has rapidly gained a well-deserved local and national reputation as one of the UK's leading state sixth form providers, consistently achieving some of the best results, not just in London, but in the whole of the UK.

By combining outstanding teaching and a rigorous curriculum with enriching extra-curricular experiences and the expertise of some of Britain's leading independent schools, we aim to equip our students to compete for places at the country's best universities.

#### **II.1.5. Estimated total value**

Value excluding VAT: 823 765,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKI London

Main site or place of performance: London Academy of Excellence, London, UNITED KINGDOM.

#### **II.2.4. Description of the procurement**

The tender project is seeking to appoint a supplier whose initiative and innovation will be welcomed for the provision of cleaning services within the school facilities. The high quality service levels proposed should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff.

The basis and rationale that the client requires the successful supplier to operate to at all times, is being able to provide a school that is fit-for-purpose and that the supplier is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the tender specification.

The contract being tendered is for 2 years and 3 months in duration from 1.5.2020 until 31.8.2022 with the option to extend upon agreement with the school, for a further 2-year period. The contract will be fixed price in nature, with the supplier invoicing the client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful supplier will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

Current cleaning arrangement:

At present there are 8 cleaning staff employed at LAE where the structure is:

- 1 non working cleaning supervisor,
- 7 cleaning operatives (Ground, 1, 2, 3, 4, Agora, Toilet),
- there is a cleaner present in School during the day.

The current incumbent contractor is Birkin Cleaning Services.

None of the incumbent members of cleaning staff are members of the LGPS.

Please be advised that the client has a minimum requirement for a supplier's employers liability /public liability and professional indemnity insurance of 5 000 000 GBP.

The minimum annual turnover that your organisation must have achieved to be considered for this opportunity is 1 000 000 GBP.

#### **II.2.5.**

### **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 823 765,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/05/2020 End: 31/08/2024

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5Maximum number: 10Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Restricted procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 27/11/2019 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 10/01/2020

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

Interest in the selection process should be expressed via email only to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) clearly stating within this email which contract/notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The selection questionnaire and associated documents can be obtained at:

<https://litmuspartnership.co.uk/sq/lae/>

The closing date for receipt of the selection questionnaire is 27.11.2019 (12.00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Ltd, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

Documents in respect of economic/financial standing (where indicated in the selection questionnaire) shall be returned to The Litmus Partnership Ltd, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: London Academy of Excellence

Town: London

Country: United Kingdom

##### **VI.5. Date of dispatch of this notice**

24/10/2019