

**Norway-Førde: Various office equipment and supplies**

**OJ S 180/2022 19/09/2022**

**Contract notice**

**Supplies**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Sunnfjord kommune

National registration number: 921 244 207

Postal address: Hafstadvegen 42

Town: FØRDE

NUTS code: NO0A2 Vestland

Postal code: 6800

Country: Norway

Contact person: Tor Kristian Kristiansen

E-mail: [tor.kristian@innkjopskontoret.no](mailto:tor.kristian@innkjopskontoret.no)

**Internet address(es):**

Main address: <https://sunnfjord.kommune.no/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://tendsign.no/public/p\\_adformsnotice.aspx?UniquelId=afphipgugl](https://tendsign.no/public/p_adformsnotice.aspx?UniquelId=afphipgugl)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://tendsign.no/doc.aspx?UniquelId=afphipgugl&GoTo=Tender>

**I.4. Type of the contracting authority**

Other type: Municipal

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Office supplies, framework agreement

Reference number: 22201

**II.1.2. Main CPV code**

30190000 Various office equipment and supplies

**II.1.3. Type of contract**

Supplies

**II.1.4. Short description**

The contest is for a framework agreement for the delivery of office supplies, writing tools, copy paper, computer suppliers, toner, free school materials, and calendars.

The contract value is estimated to be above the EEA threshold value. The need is uncertain. Previously the contracting authority has spent approx. NOK 1,500,000 excluding VAT per year for the last three years. The value can be both higher and lower, and will depend on, among other things, the contracting authority's needs, activities, budgetary situation and other framework factors.

The maximum value of the contract, including any options and expected price increase is NOK 8,000,000 excluding VAT.

See the procurement documents for further information.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

30125110 Toner for laser printers/fax machines, 30192000 Office supplies, 30197643 Photocopier paper, 30230000 Computer-related equipment, 30237200 Computer accessories

#### **II.2.3. Place of performance**

NUTS code: NO0A2 Vestland

#### **II.2.4. Description of the procurement**

Lots/groups

Tenders cannot be submitted for parts of the assignment, and alternative tenders are not allowed. The contracting authority has considered dividing the assignment in accordance with PPR §19-4, but has decided that it is not suitable for this agreement.

Framework agreement

The assignment will be regulated by the attached framework agreement with the accompanying standard agreement terms.

The contracting authority will sign a contract with 1 tenderer.

The contracting authority expects that the tenderer studies the contractual terms and makes the required internal clarifications in such a way that a contract can be signed if awarded.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 07/11/2022 End: 06/11/2024

This contract is subject to renewal: yes

Description of renewals:

2 extension(s), each for 12 months

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Tax and VAT certificates

Tenderers must have their tax and VAT payments in order (ESPD: Part II A.e).

Documentation requirement: Requirement for certificate of paid VAT, tax and social security contribution. A certificate issued by the competent authority in the tenderer's country, confirming that the tenderer has met the obligations in regard to payment of VAT, tax and social security contributions in the country where the tenderer/contractor has its headquarters the (Norwegian certificate for Tax and VAT is combined and ordered from altinn.no, RF-1507, previously RF-1244) in accordance with the legislation in the country where the tenderer is registered. The certificate must not be more than six months old.

The contracting authority is not allowed to request the certificate if he has already received it, in accordance with the regulations § 17-1(4). If you have submitted a tax certificate to the contracting authority and it is still valid at the time of the tender submission for this contract the tender submission deadline, for this contest, you are not obliged to submit a certificate now. If this is the case, state when and to whom the certificate was previously submitted. You can, however, attach the certificate voluntarily if you want.

Other economic and financial requirements: Economic and financial standing

Requirements regarding the tenderer's economic and financial standing: The financial capacity to fulfil the contract is required (ESPD: Part IV B.58-3).

Documentation: The contracting authority will assess finances through the company and accounting information system Proff Forvalt ([www.forvalt.no](http://www.forvalt.no)). The contracting Authority reserves the right to obtain supplementary information about the tenderer's finances.

Any need for support from other companies in order to fulfil this qualification requirement: If the tenderer is dependent on other companies to fulfil this qualification requirement, an account thereof shall be given below. In such cases the contracting authority will assess the finances of the supporting company in the same way. The contracting authority retains the right to collect supplementary information, bank guarantees or similar.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 19/10/2022 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 19/01/2023

**IV.2.7. Conditions for opening of tenders**

Date: 19/10/2022 Local time: 12:01

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

Mercell notice: <https://opic.com/id/afphipgugl>.

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Sogn og Fjordane tingrett

Town: Førde

Country: Norway

**VI.5. Date of dispatch of this notice**

14/09/2022