

**Italy-Trento: Personnel and payroll services**

**OJ S 163/2023 25/08/2023**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Fondazione Bruno Kessler

Postal address: Via S. Croce 77

Town: TRENTO

NUTS code: ITH20 Trento

Postal code: 38122

Country: Italy

E-mail: [gare@fbk.eu](mailto:gare@fbk.eu)

**Internet address(es):**

Main address: [www.fbk.eu](http://www.fbk.eu)

Address of the buyer profile: <https://trasparenza.fbk.eu/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://trasparenza.fbk.eu/Bandi-di-gara-e-contratti>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.mercurio.provincia.tn.it/home.asp>

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Other activity: Ricerca

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

ProcServizio di elaborazione delle retribuzioni e adempimenti correlati, consulenza e supporto per la gestione delle pratiche pensionistiche.

**II.1.2. Main CPV code**

79631000 Personnel and payroll services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Servizio di elaborazione delle retribuzioni e adempimenti correlati, consulenza e supporto per la gestione delle pratiche pensionistiche.

#### **II.1.5. Estimated total value**

Value excluding VAT: 769 080,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: ITH20 Trento

#### **II.2.4. Description of the procurement**

Servizio di elaborazione delle retribuzioni e adempimenti correlati, consulenza e supporto per la gestione delle pratiche pensionistiche.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Punteggio tecnico / Weighting: 95

Price - Weighting: 5

#### **II.2.6. Estimated value**

Value excluding VAT: 354 960,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Rinnovo di 36 mesi

Proroga di 6 mesi

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

Si rinvia a quanto indicato nel disciplinare di gara

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Si rinvia a quanto descritto nel disciplinare di gara

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2. Conditions related to the contract**

### **III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Si rinvia a quanto descritto nel disciplinare di gara

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 27/09/2023 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Italian

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 27/09/2023 Local time: 14:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1.**

**Review body**

Official name: Tribunale Regionale di Giustizia amministrativa del Trentino Alto Adige - sede di Trento

Postal address: Via Calepina 50

Town: TRENTO

Postal code: 38122

Country: Italy

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Informazioni dettagliate sui termini di presentazione dei ricorsi: Termini di cui al D.Lgs. 104 /2010 — codice del processo amministrativo.

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Tribunale regionale di giustizia amministrativa del Trentino Alto Adige — sede di Trento

Postal address: Via Calepina 50

Town: TRENTO

Country: Italy

**VI.5. Date of dispatch of this notice**

21/08/2023