

Norway-Oslo: Foreign affairs and other services

OJ S 196/2021 08/10/2021

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

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## Section I: Contracting authority

### I.1. Name and addresses

Official name: Utenriksdepartementet

National registration number: 972 417 920

Postal address: Boks 8114 Dep.

Town: Oslo

NUTS code: NO081 Oslo

Postal code: 0032

Country: Norway

Contact person: Kine Østbye Neslein

E-mail: [kon@wr.no](mailto:kon@wr.no)

Telephone: +47 97744367

**Internet address(es):**

Main address: <https://www.regjeringen.no/no/dep/ud/id833/>

Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/245665>

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=312611&B=DFO](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=312611&B=DFO)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=312611&B=DFO](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=312611&B=DFO)

Tenders or requests to participate must be submitted to the abovementioned address

### I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

### I.5. Main activity

General public services

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## Section II: Object

### II.1. Scope of the procurement

#### II.1.1. Title

Facilitating an informal dialogue forum Europe-Africa

Reference number: 21/9329

#### II.1.2. Main CPV code

75210000 Foreign affairs and other services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

The Ministry of Foreign Affairs invites tenderers to an open tender contest for the preparation and facilitation of an informal dialogue forum through a number of round table conferences, with the intention of strengthening and improving the relationship between Europe and Africa.

### **II.1.5. Estimated total value**

Value excluding VAT: 5 000 000,00 NOK

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

75211000 Foreign-affairs services, 79950000 Exhibition, fair and congress organisation services, 79951000 Seminar organisation services

### **II.2.3. Place of performance**

NUTS code: UKI London

NUTS code: PT170 Área Metropolitana de Lisboa

NUTS code: FR101 Paris

NUTS code: ES300 Madrid

NUTS code: DE300 Berlin

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Main site or place of performance: The main places of work will be London, Brussels, Paris, Madrid, Berlin or Lisbon.

### **II.2.4. Description of the procurement**

The Ministry of Foreign Affairs invites tenderers to an open tender contest for the preparation and facilitation of an informal dialogue forum through a number of round table conferences, with the intention of strengthening and improving the relationship between Europe and Africa. The relationship between Africa and Europe takes place via parallel processes: Bilateral relations, dialogue between the African Union (AU) and the EU, as well as European multi-lateral fora outside the EU. The EU and the EU Commission would like to have a new relationship between Africa and Europe where there is more emphasis on political cooperation and more equal conditions, including increased commercial collaboration. This is in accordance with the main characteristics of Norwegian Africa policy. The AU and EU are scheduled to adopt a new strategic partnership contract at an AU-EU summit meeting in 2022. It is in Norwegian and European interests that Europe tries to coordinate its new policy in relation to Africa based on equal conditions, where there is better consultation with both the AU and each individual African country. This requires closer cooperation with European countries. We would therefore like to have an informal forum in order to contribute to strengthening the relationship between Europe and Africa. Such a platform can supplement the more formal processes and provide feedback for them.

The assignment consists of the following:

- The tenderer must prepare and facilitate informal round table conferences on topical themes that are relevant for the development and improvement of the relationship between Europe and Africa. The conferences must, amongst other things :
  - o Have moderators who are competent and experienced within the chosen theme

- o Participation from central decision makers within European-African policy, for example, elected politicians, EU commissioners, EU/AU representatives in management positions, etc.
- o Be located in European and African capitals where important policies on the relationship between Europe and Africa are adopted.
- The tenderer must finally prepare a report of the completed activities and give advice on how to develop the relationship between Europe and Africa within the conferences' themes.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 5 000 000,00 NOK

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 15

This contract is subject to renewal: yes

Description of renewals:

The contract period is 15 months from when the contract is signed, split between 12 months for conferences and three months for the report, with an option to extend the contract for a further 15 (12 + 3) months. If the contract is extended, the Ministry of Foreign Affairs will require a new round of round table conferences and the subsequent report.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Qualification requirement: Tenderers must be registered in a company register or a trade register in the country where the tenderer is established.

Documentation requirement:

Norwegian tenderers: A tax certificate is sufficient documentation. Norwegian tenderers do not need to present further documentation.

Foreign companies: Confirmation that the tenderer is registered in a company register, professional register or a trade register in the state where the tenderer is established.

##### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Qualification requirement: Good economic and financial standing.

Documentation requirement:

Annual accounts/annual reports that document the tenderer's economic and financial standing for the last three fiscal years.

If it is not possible to submit the annual accounts/annual reports for the last three fiscal years, as, for example, the tenderer's company is newly established, such reports must be submitted for as far back in time as possible, and, if necessary, the tenderer must submit alternative documentation.

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Qualification requirement 1:

Tenderers must have comprehensive and considerable experience from equivalent /comparable assignments.

Equivalent/comparable assignments means the preparation and facilitation of conferences, etc., on European-African policies, equivalent to the round table conferences requested in this tender.

Documentation requirement: A list of the tenderer's most relevant assignments in the last three years.

The list must include the following information:

- the value of the contract, dates, and involved participants, either public or private.
- a description of the assignment in order to illustrate the tenderer's experience with equivalent /comparable assignments, including the moderator and participants at the conferences.

Qualification requirement 2:

Tenderers must have sufficient capacity and suitable manpower to fulfil the requirements in the contract.

Documentation requirement: An overview of the personnel that the tenderer has available for fulfilment of the contract, with an overview of the personnel's position and areas of competence.

CVs for employees in general are not to be submitted. Tenderers are only to attach CVs for key persons as requested in the award criteria.

Qualification requirement 3:

Tenderers must have a presence (office, department, branch, etc.,) in one or more European capitals where important policies on the relationship between Europe and Africa are made, i. e., London, Paris, Berlin, Brussels, Madrid or Lisbon.

This requirement can be fulfilled through collaboration with a sub-supplier that will participate in the execution of the contract, in accordance with the public procurement regulations, section 16-10 (5).

Documentation requirement: A statement of the place and type of presence.

Qualification requirement 4:

Tenderers must be politically independent.

Documentation requirement: Annex 4 of the tender documentation 'Declaration on Political Independence' must be completed and signed, and attached to the tender.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

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#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 08/11/2021 Local time: 10:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.2.7. Conditions for opening of tenders**

Date: 08/11/2021 Local time: 10:00

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.3. Additional information**

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

Official name: Oslo tingrett

Postal address: Postboks 2106 Vika

Town: Oslo

Postal code: 0125

Country: Norway

E-mail: [oslo.tingrett@domstol.no](mailto:oslo.tingrett@domstol.no)

Telephone: +47 22035200

Internet address: <https://www.domstol.no/Enkelt-domstol/oslo--tingrett/>

###### **VI.4.2. Body responsible for mediation procedures**

Official name: Klagenemnda for offentlige anskaffelser

Postal address: Postboks 511 sentrum

Town: Bergen

Postal code: 5085

Country: Norway

Telephone: +47 55193000

###### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Klagenemnda for offentlige anskaffelser

Postal address: Postboks 511 sentrum

Town: Bergen

Postal code: 5085

Country: Norway

Telephone: +47 55193000

**VI.5. Date of dispatch of this notice**

05/10/2021