

**Norway-Bodø: Exhibition, fair and congress organisation services**

OJ S 181/2022 20/09/2022

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Nord Universitet  
National registration number: 970 940 243  
Postal address: Postboks 1490  
Town: Bodø  
NUTS code: NO071 Nordland  
Postal code: 8049  
Country: Norway  
Contact person: Hildegunn Westeng Kjerpeseth  
E-mail: [hildegunn.w.kjerpeseth@nord.no](mailto:hildegunn.w.kjerpeseth@nord.no)  
**Internet address(es):**  
Main address: <http://www.nord.no>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://tendsign.com/doc.aspx?Uniqueld=afhlhzvpwu&GoTo=Docs>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://tendsign.com/doc.aspx?Uniqueld=afhlhzvpwu&GoTo=Tender>

**I.4. Type of the contracting authority**

National or federal agency/office

**I.5. Main activity**

Education

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

PCO - Arctic Congress Bodø 2024  
Reference number: 22/03436

**II.1.2. Main CPV code**

79950000 Exhibition, fair and congress organisation services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

On behalf of Arctic Congress Bodø 2024, Nord University would like to purchase assistance from a professional conference organiser (PCO). A congress will be held 29 May – 2 June 2024 in Bodø. The number of attendees is estimated to be around 1000. The maximum number will be approx. 1500.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

55120000 Hotel meeting and conference services

#### **II.2.3. Place of performance**

NUTS code: NO071 Nordland

Main site or place of performance: Bodø

#### **II.2.4. Description of the procurement**

On behalf of Arctic Congress Bodø 2024, Nord University would like to purchase assistance from a professional conference organiser (PCO). A congress will be held 29 May – 2 June 2024 in Bodø. The number of attendees is estimated to be around 1000. The maximum number will be approx. 1500.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

End: 31/12/2024

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information****IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 18/10/2022 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 20/02/2023

**IV.2.7. Conditions for opening of tenders**

Date: 18/10/2022 Local time: 12:01

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

Mercell notice: <https://opic.com/id/afhlhzvpwu>

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Salten Tingrett

Town: Bodø

Country: Norway

**VI.5. Date of dispatch of this notice**

15/09/2022