

United Kingdom-Dorchester: Printed matter and related products

OJ S 225/2018 22/11/2018

Contract notice

Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Dorset County Council

Postal address: Dorset County Council, County Hall

Town: Dorchester

NUTS code: UKK22 Dorset CC

Postal code: DT1 1XJ

Country: United Kingdom

Contact person: Ms Gayle Acors

E-mail: g.acors@dorsetcc.gov.uk

Telephone: +44 1305221278

Internet address(es):Main address: <http://www.dorsetforyou.com/>Address of the buyer profile: <http://www.dorsetforyou.com/>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.supplyingthesouthwest.org.uk/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.supplyingthesouthwest.org.uk/>**I.4. Type of the contracting authority**

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Printing of Election and Electoral Registration Printing

Reference number: DN375101

II.1.2. Main CPV code

22000000 Printed matter and related products

II.1.3. Type of contract

Supplies

II.1.4. Short description

Printing services are required to meet the needs of the Council in respect of (1) its delivery of all elections, (2) the Annual Electoral Registration Canvass and ongoing electoral registration work.

II.1.5. Estimated total value

Value excluding VAT: 492 070,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKK22 Dorset CC

II.2.4. Description of the procurement

The Council intends to establish an agreement for 3 years for the election and electoral registration printing materials as follows-

- ballot papers and Corresponding Numbers Lists (CNLs)
- postal vote ballot packs
- poll cards
- large print ballot papers
- grass skirts
- Canvass Household Enquiry Forms (HEFs)
- Invitations to Register (ITRs)
- Household Notification Letters (HNLs)
- annual Postal Vote Personal Identifier (PI) Refresh letters.

This shall include but is not limited to providing a full print and design service delivering poll cards, ballot papers, postal vote packs and relevant electoral registration forms.

Scheduled elections for the next three years: -

- May 2019: Dorset Council and all 163 parish and town councils within the Dorset area,
- May 2020: Police and Crime Commissioner election.

The Contract will cover the elections listed above, and any unscheduled by-elections, referenda or poll that may arise.

Contractors submitting a tender will be expected to demonstrate a successful track record in supplying electoral printing. They must fulfil all legislative requirements and must be able to meet the required deadlines and any performance standards set by the electoral commission.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 27/12/2018 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 27/12/2018 Local time: 12:30

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Dorset County Council

Town: Dorchester

Postal code: DT1 1XJ

Country: United Kingdom

VI.5. Date of dispatch of this notice

19/11/2018