

United Kingdom-Cardiff: General management consultancy services

OJ S 246/2017 22/12/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Sport Wales

Postal address: Sophia Gardens

Town: Cardiff

NUTS code: UKL22 Cardiff and Vale of Glamorgan

Postal code: CF11 9SW

Country: United Kingdom

E-mail: graham.williams@sport.wales

Telephone: +44 2920338236

Internet address(es):Main address: <http://sport.wales/>Address of the buyer profile: http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0259**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://in-tendhost.co.uk/cardiffmet/asp/Home>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://in-tendhost.co.uk/cardiffmet/asp/Home>Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://in-tendhost.co.uk/cardiffmet/asp/Home>**I.4. Type of the contracting authority**

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Community Sport and Activity programme, Programme Manager and Procurement Advice

II.1.2. Main CPV code

79411000 General management consultancy services

II.1.3.

Type of contract

Services

II.1.4. Short description

Sport Wales is seeking to appoint a Programme Manager and Procurement advisor to assist in the development and implementation of its Community Sport and Activity Programme ("CSAP").

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79411000 General management consultancy services

II.2.3. Place of performance

NUTS code: UKL12 Gwynedd

Main site or place of performance: All Wales.

II.2.4. Description of the procurement

Sport Wales is seeking to appoint a Programme Manager and Procurement advisor to assist in the development and implementation of its Community Sport and Activity Programme ("CSAP").

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/02/2018 End: 31/01/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 22/01/2018 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.7. Conditions for opening of tenders

Date: 22/01/2018 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Sport Wales has a business relationship with Cardiff Metropolitan University, which includes the University supporting Sport Wales in its procurement activity. This tender process is managed by Cardiff Metropolitan University on behalf of Sport Wales.

The tender is being conducted electronically via the Cardiff Metropolitan University e-tender site.

All bidders will need to be registered on this site to access the tender documents and submit completed tender submissions. When registering on this site, we strongly recommend that you use a generic email address (such as "sales@" or "contact@") rather than an individual's email address. This is to help ensure that any and all communication between you and the University is not delayed or mis-directed if the person whose email address is used is away from the workplace for any extended period of time such as leave or sickness.

This e-tender site can be found at: <https://in-tendhost.co.uk/cardiffmet/asp/Home>

This e-tender site is hosted by In-Tend. Should you have any queries with the operation of the e-tender site itself, In-Tend operate a helpline, which is available Mon-Fri 8:00-6:00. The contact details are as follows:

Tel: 0845 557 8079.

Email: support@in-tend.com.

In the event of any queries regarding the tender please utilise the messaging portal available on the e-tool to contact us. Your query will be dealt with promptly.

As this process is an electronic tender please upload your response directly to the e-tender site. Your response should address each aspect within the response requirements table and should be fully and clearly detailed. Please do not upload an attachment as a direct response to any question i.e. do not answer the question with a statement that says "please see attached document". Please utilise the space provided on the document. Where it is clearly not possible to answer the question fully in the space provided please continue your answer as an attachment. Clearly mark the question number as part of the file name for the document.

Note: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at http://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=74830

(WA Ref:74830).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Sport Wales

Postal address: Sophia Gardens

Town: Cardiff

Postal code: CF11 9SW

Country: United Kingdom

Telephone: +44 2920417310

Internet address: <http://sport.wales/>

VI.5. Date of dispatch of this notice

20/12/2017