

Spain-Barcelona: Data entry services

OJ S 247/2017 23/12/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Institut Municipal d'Hisenda de Barcelona

National registration number: P5801911H

Postal address: Avenida del Litoral, 30

Town: Barcelona

NUTS code: ES511 Barcelona

Postal code: 08005

Country: Spain

Contact person: Eva Busón Torroja

E-mail: imhadmint@bcn.cat

Telephone: +34 934023756

Fax: +34 934023793

Internet address(es):

Main address: https://contractaciopublica.gencat.cat/perfil/BCN_IMH/customProf

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: https://contractaciopublica.gencat.cat/perfil/BCN_IMH/customProf

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

Economic and financial affairs

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Grabación y digitalización de documentos del Institut Municipal d'Hisenda de Barcelona

Reference number: H17000062

II.1.2. Main CPV code

72312000 Data entry services

II.1.3. Type of contract

Services

II.1.4. Short description

Servicios de grabación y digitalización de documentos del Instituto Municipal d'Hisenda de Barcelona de acuerdo con las especificaciones descritas en los Pliegos de Prescripciones Técnicas.

Este contrato se divide en tres lotes:

- lote 1: grabación y digitalización de instancias y documentos adjuntos,
- lote 2: grabación y digitalización de denuncias y documentos adjuntos,
- lote 3: digitalización de mandatos, documentos de ventanilla, plusvalías y fraccionamientos.

II.1.5. Estimated total value

Value excluding VAT: 1 139 175,52 EUR

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Grabación y digitalización de instancias y documentos adjuntos
Lot No: 1

II.2.2. Additional CPV code(s)

72312000 Data entry services

II.2.3. Place of performance

NUTS code: ES511 Barcelona

II.2.4. Description of the procurement

La indicada en la cláusula 2 del Pliego de Prescripciones Técnicas.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 774 754,40 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 13
This contract is subject to renewal: yes
Description of renewals:
Podrá renovarse como máximo por un año más.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Grabación y digitalización de denuncias y documentos adjuntos
Lot No: 2

II.2.2. Additional CPV code(s)

72312000 Data entry services

II.2.3. Place of performance

NUTS code: ES511 Barcelona

II.2.4. Description of the procurement

La indicada en la cláusula 2 del Pliego de Prescripciones Técnicas.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 114 784,32 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 13

This contract is subject to renewal: yes

Description of renewals:

Podrá renovarse como máximo por un año más.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Digitalización de mandatos, documentos de ventanilla, plusvalias y fraccionamientos
Lot No: 3

II.2.2. Additional CPV code(s)

72312000 Data entry services

II.2.3. Place of performance

NUTS code: ES511 Barcelona

II.2.4. Description of the procurement

La indicada en la cláusula 2 del Pliego de Prescripciones Técnicas.

II.2.5.

Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 249 636,80 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 13

This contract is subject to renewal: yes

Description of renewals:

Podrá renovarse como máximo por un año más.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 31/01/2018 Local time: 17:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Catalan, Spanish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 2 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 01/02/2018 Local time: 09:00

Place:

Se informará oportunamente a las empresas licitadoras de la fecha, hora y lugar en que se celebrará la apertura del sobre 2A.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal Català de Contractes del Sector Públic

Town: Barcelona

Country: Spain

VI.5. Date of dispatch of this notice

22/12/2017