

**United Kingdom-Belfast: Business services: law, marketing, consulting, recruitment, printing and security**

OJ S 247/2017 23/12/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Sport Northern Ireland

Postal address: House of Sport, 2A Upper Malone Road

Town: Belfast

NUTS code: UK United Kingdom

Postal code: BT9 5LA

Country: United Kingdom

E-mail: [ryan.beech@finance-ni.gov.uk](mailto:ryan.beech@finance-ni.gov.uk)**Internet address(es):**Main address: <https://etendersni.gov.uk/epps>Address of the buyer profile: <https://etendersni.gov.uk/epps>**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendersni.gov.uk/epps>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendersni.gov.uk/epps>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

DfC — Sport NI — Children in Sport Safeguarding Service 2018-2022

Reference number: 1242375

**II.1.2. Main CPV code**

79000000 Business services: law, marketing, consulting, recruitment, printing and security

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Sport Northern Ireland (SNI) is a leading body for the development of sport in Northern Ireland and an Arm's Length Body of the Department for Communities (DfC). It is driven by a passion for sport and our belief that sport has the power to enrich and enhance the lives of individuals and communities. SNI wishes to commission the services of a specialist contractor to provide a children's safeguarding in sport advisory service. The contract period will be from 1 April 2018 to 31 March 2022, with an option to extend for any period up to and including 24 months.

### **II.1.5. Estimated total value**

Value excluding VAT: 267 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

92000000 Recreational, cultural and sporting services, 92600000 Sporting services, 80511000 Staff training services, 80510000 Specialist training services

### **II.2.3. Place of performance**

NUTS code: UKN Northern Ireland

Main site or place of performance: Northern Ireland.

### **II.2.4. Description of the procurement**

Sport Northern Ireland (SNI) is a leading body for the development of sport in Northern Ireland and an arm's length body of the Department for Communities (DfC). It is driven by a passion for sport and our belief that sport has the power to enrich and enhance the lives of individuals and communities. SNI wishes to commission the services of a specialist contractor to provide a children's safeguarding in sport advisory service. The contract period will be from 1 April 2018 to 31 March 2022, with an option to extend for any period up to and including 24 months.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 267 000,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

After the initial contract period, there are options to extend for any period up to and including 24 months.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

After the initial contract period, there are options to extend for any period up to and including 24 months.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

The estimated total contract value is between £267000-£400500 for the initial contract period. The range reflects the potential scale of the contract and takes into account such changes to the scope and/or scale which may result from future operational requirements.

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

As per tender documentation.

Minimum level(s) of standards possibly required:

As per tender documentation.

##### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

As per tender documentation.

Minimum level(s) of standards possibly required:

As per tender documentation.

#### **III.2. Conditions related to the contract**

##### **III.2.2. Contract performance conditions**

As per tender documentation.

##### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 30/01/2018 Local time: 15:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**  
English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**  
Tender must be valid until: 30/04/2018

**IV.2.7. Conditions for opening of tenders**

Date: 30/01/2018 Local time: 15:30

Information about authorised persons and opening procedure: Only CPD Procurement Staff with access to the project on eTendersNI.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

6 years

**VI.3. Additional information**

Contract Monitoring. The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance, they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of 12 months from the date of issue of the certificate. The authority expressly reserves the rights:

- 1) Not to award any contract as a result of the procurement process commenced by publication of this notice;
- 2) To make whatever changes it may see fit to the content and structure of the tendering competition;
- 3) To award (a) contract(s) in respect of any part(s) of the (services) covered by this notice;
- 4) To award contract(s) in stages and in no circumstances will the authority be liable for any costs incurred by candidates.

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: The UK does not have any such bodies with responsibility for appeal/mediation procedures

Town: UK

Country: United Kingdom

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.

**VI.5. Date of dispatch of this notice**

22/12/2017