

United Kingdom-Northampton: Printing and related services

OJ S 247/2017 23/12/2017

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Northampton Borough Council

Postal address: The Guildhall, St Giles' Square

Town: Northampton

NUTS code: UKF24 West Northamptonshire

Postal code: NN1 1DE

Country: United Kingdom

E-mail: procurement@northamptonshire.gov.uk**Internet address(es):**Main address: <https://www.northampton.gov.uk/>Address of the buyer profile: <https://www.lgssprocurementportal.co.uk/>**I.1. Name and addresses**

Official name: Corby Borough Council

Postal address: The Corby Cube, Parkland Gateway, George Street

Town: Corby

NUTS code: UKF25 North Northamptonshire

Postal code: NN17 1QG

Country: United Kingdom

E-mail: procurement@northamptonshire.gov.uk**Internet address(es):**Main address: <https://www.lgssprocurementportal.co.uk/>**I.1. Name and addresses**

Official name: Daventry District Council

Postal address: Lodge Road

Town: Daventry

NUTS code: UKF24 West Northamptonshire

Postal code: NN11 4FP

Country: United Kingdom

E-mail: procurement@northamptonshire.gov.uk**Internet address(es):**Main address: <https://www.lgssprocurementportal.co.uk/>**I.1. Name and addresses**

Official name: East Northamptonshire District Council

Postal address: Cedar Drive, Thrapston

Town: Northamptonshire

NUTS code: UKF25 North Northamptonshire

Postal code: NN14 4LZ

Country: United Kingdom

E-mail: procurement@northamptonshire.gov.uk

Internet address(es):

Main address: <https://www.lgssprocurementportal.co.uk/>

I.2. Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.lgssprocurementportal.co.uk/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.lgssprocurementportal.co.uk/>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Printing and Mailing for Electoral Services

Reference number: DN313925

II.1.2. Main CPV code

79800000 Printing and related services

II.1.3. Type of contract

Services

II.1.4. Short description

A consortium of Northampton Borough Council, Corby Borough Council, Daventry District Council and East Northamptonshire District Council wishes to invite tenders for printing services for elections and electoral registration.

II.1.5. Estimated total value

Value excluding VAT: 3 100 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79811000 Digital printing services, 79822400 Lithographic services, 79823000 Printing and delivery services, 79824000 Printing and distribution services

II.2.3. Place of performance

NUTS code: UKF24 West Northamptonshire

NUTS code: UKF25 North Northamptonshire

II.2.4. Description of the procurement

The Authority is looking to procure the following:

— the printing of voter registration forms, information leaflets and envelopes for the purpose of the annual canvass and ongoing registration. Associated mail house functions including their enclosing, sealing and posting shall be optional and will be included in contract only if value for money,

— the printing of poll cards and absent vote poll cards for the purpose of all elections and referenda during the contract period,

— the printing of ballot papers for all elections, by-elections and referenda held during the contract period,

— the printing of Absent Voting Packs (including outer envelope, Envelope A, Envelope B, Postal Vote Statement, instructions sheet) for all elections and referenda during the contract period. 1 Piece Mailer method is required. Associated mail house functions including their extracting, sealing and posting shall be optional and will be included in contract only if value for money,

— postal vote refresh letters and reminders. This includes the enclosing, sealing and posting as required by individual authorities.

The scope of services may change in accordance with legislation.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

An option to extend for further period of 24 months.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 02/02/2018 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 02/02/2018 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: N/A

Town: N/A

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

The council will incorporate a minimum 10 calendar days standstill period at the point information on the award of the Contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the Contracting Authority before the Contract is entered into. Such additional information should be requested from (refer to address in Part I.1). If an appeal regarding the award of Contract has not been successfully resolved the Public Contracts Regulations 2015 (Chapter 6) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly where a Contract has not been entered into the Court may order the setting aside of the award decision or order the Authority to amend any document and may award damages. If the Contract has been entered into the Court may order the ineffectiveness of a Contract where serious breach have occurred in addition to any fine. The Court may instead provide for alternative penalties either contract shortening fines or both.

VI.5. Date of dispatch of this notice

22/12/2017